

1 **BOARD OF SELECTMEN**
2 **Draft Meeting August 14, 2017**

3
4 **CALL TO ORDER:** Chairman Ross McLeod called the meeting to order at 7:00 PM.
5 Selectmen Joel Desilets, Roger Hohenberger, Bruce Breton and Jennifer Simmons were
6 present. Daniel Popovici-Muller was also present. David Sullivan, Town Administrator, was
7 excused. Chairman McLeod opened with the Pledge of Allegiance.

8
9 **Announcements**

10 Ms. Simmons thanked everyone that came out for the 275th Anniversary. It was a great
11 turnout. She thanked the volunteers and business that donated. Mr. McLeod noted there were
12 events for all age groups and thanked the committee for their hard work. Mr. Desilets
13 thanked Ms. Simmons for all of her work on the committee. He saw a lot of staff members,
14 Senator Regina Birdcell and Governor Chris Sununu.

15
16 Mr. McLeod read an excerpt from Morrison’s History of Windham.

17
18 **Bid Award - Consideration to award the bid for a new Transfer Station**
19 **trailer as well as financing for same**

20 Mr. Popovici-Muller noted they received three bids for the new transfer station trailer. MMT
21 Solutions was the low bidder and recommended by staff. The other two bids were from
22 Spector and Northshore Trailer.

23
24 Mr. Desilets questioned if the amount of \$2,775 offered for the existing trailer was worth
25 shopping around for.

26
27 Mr. Senibaldi noted that price is not tied to the bid, but is likely the best price they will
28 receive. MMT Solutions will scrap the trailer for parts. Windham has done business with
29 MMT Solutions for a very long time. None of the other companies offered anything for the
30 old trailer

31
32 **MOTION:** Mr. Desilets made a motion to award the bid to M+T Solutions as recommended
33 by staff for the new transfer station trailer in the amount of \$64,700.30. Mr. Hohenberger
34 seconded the motion.

35
36 *Discussion:* Mr. Popovici-Muller added that he believes the market for the old trailer is small
37 and does not believe they need action from the Board to move forward with selling it.

38
39 Mr. Desilets believes they could get up to \$4,000 for the old trailer.

40
41 Mr. Desilets amended his motion to include trading in the existing trailer for the highest
42 amount that M+T Solutions is willing to offer or no lower than \$2,775.00 or to see if another
43 purchaser was available for more. Mr. Hohenberger seconded the amendment.

44
45 *Discussion:* Mr. Breton questioned if Mr. Senibaldi negotiated that trade-in price. Mr.
46 Senibaldi noted he did negotiate with them. The trailer is not worth much in terms of scrap
47 metal, which they would get \$60/ton for. There are hydraulics on the trailer that they could
48 pull out and reuse.

49

50 Vote 5-0. Motion carried.

51

52 *Financing for the new transfer station trailer*

53 Mr. Popovici-Muller noted they sent out 11 bid requests and received 6 quotes back. They
54 are recommending a lease that does have a prepay penalty as it is the most cost effective
55 option for financing.

56

57 **MOTION:** Mr. Desilets made a motion to lease the trailer through Tax Exempt Leasing for
58 an amount not to exceed \$70,543.89, to be reduced to a lesser amount based on final vehicle
59 price. Ms. Simmons seconded the motion.

60 Vote 5-0.

61 Motion carried.

62

63 **Facilities Maintenance Trust**

64 Mr. Senibaldi wanted to expend \$15,000 out of that Trust to repair a portion of the transfer
65 station parking lot. He noted that Mr. Sullivan made him aware that the Board of Selectmen
66 is not named as the agents to expend the fund.

67

68 Mr. Senibaldi noted that where the demolition trailer is, the roadway is very deteriorated. Mr.
69 McCartney tried to cold patch it, but that patch is failing. It is a significant project that should
70 be done.

71

72 Mr. Senibaldi will bring it forward during budget season.

73

74 Mr. Senibaldi was requesting guidance from the Board on whether he could move forward
75 with getting quotes and bids for the project.

76

77 The Board agreed he should begin that process.

78

79 Mr. Desilets questioned if there were other areas that should be addressed at the same time. If
80 there were, then they should be presented during the budget season as well.

81

82 Mr. Senibaldi noted there are some aprons that will need to be addressed as well as an area at
83 the bottom of the hill.

84

85 Mr. Breton questioned if they could do something to alleviate traffic conflicts, possibly add
86 some striping. Mr. Senibaldi would look into that as well.

87

88 Mr. Senibaldi added that the large white-faced hornets nest at Griffin Park would be taken
89 care of by a pest control company. The area is taped off to keep the public away from it.

90

91 **New Business**

92 *Police Cruiser Financing*

93 Mr. Popovici-Muller noted that Mr. Sullivan, the administrator authorized to sign the
94 financial documents is on vacation.

95

96 **MOTION:** Mr. Desilets made a motion to have the Chairman sign a letter authorizing Mr.
97 Daniel Popovici-Muller, Finance Director, to sign all documents relating to the financing of
98 the police cruisers. Mr. Breton seconded the motion.

99 Vote 5-0.

100 Motion carried.

101

102 Mr. Breton noted that he and Mr. Desilets are working together to gather information about
103 various things happening nationally involving cigarettes and vaping and how they may affect
104 businesses in Windham.

105

106 **Old Business**

107 Mr. Popovici-Muller presented for signature the lease for the tower built by Mr. Letizio for
108 \$12 per month.

109

110 The Board was also given the Report of Timber Tax: 24F-1101, 1104 & 1117 and 14B-
111 2601, 2602 & 3450 to be signed.

112

113 The Board was given the Deed for a small lot located at Tax Map 13-K-34B. The document
114 needed to be signed by the Board to authorize the sale.

115

116 The Board was also given a Cemetery Deed received from the Trustees.

117

118 **Review of the 7/31/17 Minutes**

119 **MOTION:** Ms. Simmons made a motion to approve the 7/31/17 Minutes as amended. Mr.
120 Desilets seconded the motion.

121 Vote 5-0.

122 Motion carried.

123

124 **Non-Public Session:** Mr. Hohenberger made a motion to go into non-public session in
125 accordance with RSA 91-A:3 II (b, c) Ms. Simmons seconded the motion. Passed
126 unanimously. Roll call vote all “yes”.

127

128 Mr. Senibaldi reviewed the three potential candidates for the transfer station and requested
129 approval to move forward with background checks. He added that references were being
130 checked.

131

132 **MOTION:** Mr. Hohenberger made a motion to approve the plan presented by staff for hiring
133 for the transfer station. Ms. Simmons seconded the motion.

134 Vote 5-0.

135 Motion carried.

136

137 **MOTION:** Ms. Simmons made a motion to adjourn. Mr. Breton seconded the motion.

138 Vote 5-0.

139 Motion carried.

140 Meeting adjourned at 7:46 p.m.