

1 **BOARD OF SELECTMEN**

2 **Draft Meeting Minutes February 27, 2017**

3
4 **CALL TO ORDER:** Chairman Joel Desilets called the meeting to order at 7:00 PM.
5 Selectmen Ross McLeod, Roger Hohenberger and Bruce Breton were present, as was
6 Town Administrator David Sullivan. Mr. Desilets opened with the Pledge of Allegiance.

7
8 **Announcements**

9 Chief McPherson updated the Board on the accident that happened earlier in the week on
10 Route 93 by the N. Lowell Bridge. The driver was brought to the hospital as a precaution.
11 The tanker that typically carried dairy product was empty, but diesel and transmission
12 fluid leaked out of the truck. The debris field was spread out, but did not go into any
13 waterways. The ground was frozen, so they were able to capture it. They will remove the
14 remaining contaminated soil and haul it away. NHDES and the State were on-site and
15 reviewed the process.

16
17 Mr. Sullivan reminded the public that Town Meeting will be held on March 14, 2017;
18 please get out and vote.

19
20 He added that Patricia Kovolyan announced her resignation. She served the Town for 17
21 years. Mr. Sullivan thanked her for many years of service; she will be missed.

22
23 **MOTION:** Mr. McLeod made a motion to accept the resignation of Patricia Kovolyan
24 with regrets. Mr. Hohenberger seconded the motion.

25 Vote 3-0.

26 Motion carried.

27
28 Mr. Desilets noted that Windham Boy Scout Troop 266 won the Klondike Derby. He
29 congratulated them on winning and participating in the event. The event involves pulling
30 a sled with 100's of pounds of gear from different stations where they have to perform
31 specific tasks.

32
33 **Public Hearing – Right of Way Ordinance**

34 The Board considered amendments to the Town's Right of Way Ordinance. Mr. McLeod
35 noted he had some changes, but they were included in what was posted for public
36 hearing.

37
38 There were no other amendments made by the Board.

39
40 **MOTION:** Mr. McLeod made a motion to adopt the amendments as posted to the Right
41 of Way Ordinance. Mr. Hohenberger seconded the motion.

42 Vote 3-0.

43 Motion carried.

44
45 **Bid Award - Grounds Keeping for 2017 Season**

46 Mr. Dave Poulson made the recommendation to use the option to extend the Town's
47 grounds keeping contract with Boydon Landscaping through 2017. Mr. Poulson had
48 concerns that if they went out to bid, they may not get enough vendors and the low-price
49 bid may come in higher than what they budgeted. He also raised concerns about getting a
50 bid in early enough to begin field maintenance by April.

51
52 Mr. Sullivan added that they went out to bid in 2007, 2010 and 2013. In 2013, Boydon
53 offered to extend the contract for another year and the Board extended it for three years.
54 He would like to study other options for either breaking up the bid to get more responses
55 or talk to the school about partnering with them and their maintenance crew. For now, he
56 would support the recommendation of Mr. Poulson and Mr. McCartney to extend the
57 contract for Boydon Landscaping. The cost for year two is \$107,112 and was allocated in
58 the 2017 General Government Budget.

59
60 Mr. McLeod would like to split up the bid to be more competitive. He is part of the
61 soccer league and serves as the Referee Coordinator. Two of their main on-going issues
62 are irrigation followed by fertilization. Someone could bid on the project as a whole, or
63 bid on sub-parts like Nashua Road and Griffin Park.

64
65 Mr. Desilets added that if they did break up the bid, they should make sure that someone
66 bidding on the entire project would honor their prices if they were only awarded part of
67 the contract.

68
69 Mr. Poulson noted that one of the main issues preventing smaller companies from
70 bidding on the project is the center island along Route 111. It is hard work and labor
71 intensive and difficult for many smaller vendors. If they had that as a stand-alone piece,
72 they may get more companies to bid on the other parts.

73
74 The Board asked Mr. Popovici-Muller whether he thought, in his opinion, the school
75 would be willing to work with the town. Mr. Popovici-Muller noted the school is always
76 more than willing to work with the town to save money whenever possible. They have
77 seen great improvement in their fields since they started doing the work internally.

78
79 Mr. Hohenberger added that he would always prefer to go out to bid whenever possible.
80 The Board knew the contract was coming up and should have explored other options
81 sooner.

82
83 Mr. Desilets noted he would take some responsibility for not putting it on the agenda to
84 discuss sooner. It did come up during the budget process.

85
86 Mr. Sullivan noted in 2010, they negotiated the contract and extended it by three years.
87 He believes the price is fair and would not want them to rush the bid process going
88 forward.

89
90 Mr. Hohenberger added that he has no issues with the vendor or the quality of work. He
91 would prefer to see other bids so they know for sure if the price is reasonable.

92

93 **MOTION:** Mr. McLeod made a motion to take the option for extending the contract with
94 Boydon Landscaping to extend the grounds keeping contract for one-year for \$107,112.

95 Mr. Desilets seconded the motion.

96 Vote 2-1. Mr. Hohenberger opposed.

97 Motion carried.

98

99 **Bid Award – Paving Projects**

100 Mr. McCartney noted they received six bids for repaving the following roads or portions
101 thereof: Balmorra (approx. 3,049’), Tulley (approx. 1,800’), Fordway Extension (approx.
102 2,350’), Governor Dinsmore (approx. 3,250’), and Blossom (approx. 2,400’). The 2017
103 operating budget for paving projects is \$404,375, plus there is an additional \$360,000 in
104 the CIP budget for roads, for an overall total available of \$764,375.

105

106 Mr. McCartney recommended that the Board award the contract for all roads to the low
107 bidder on each, which is R&D Paving of Franklin, NH. They had good recommendations
108 from other towns they worked with.

109

110 Mr. Sullivan added that R&D Paving has been around for many years. The Town of
111 Franklin has used them for 13 years. They are a top-notch, family owned company. It is a
112 good bid and he trusts Mr. McCartney’s recommendation.

113

114 **MOTION:** Mr. Hohenberger made a motion to award R&D Paving the contract for a
115 total of not to exceed \$481,236.57 for the work included in their proposed contract for the
116 five roads. Mr. McLeod seconded the motion.

117 Vote 3-0.

118 Motion carried.

119

120 **Partial Bond Release – London Bridge Road**

121 The Board considered the request for a partial bond release in the amount of \$684,617.10
122 (from a current level of \$847,519.85) for London Bridge Road/Burnham (Woodside
123 South II – McKenna). The balance to remain will be \$162,902.75. The Planning Board
124 has previously approved the release.

125

126 **MOTION:** Mr. Hohenberger made a motion to release \$684,617.10 for Woodside South
127 II (Londonbridge/Burnham). Mr. McLeod seconded the motion.

128

129 *Discussion:* Mr. Hohenberger questioned what remained to be completed on that road.

130 Mr. McLeod noted it is typically drainage, catch basins and topcoat.

131

132 Vote 3-0.

133 Motion carried.

134

135 Mr. Breton joined the meeting.

136

137 **Old Business**

138 Mr. Desilets noted that the skateboard park at Griffin Park is soon to be removed and the
139 vendor, Groundhog Landscaping, is getting started on Phase 1 of the new passive
140 recreation area. He added that since space is at a premium there, they should look at the
141 size of the concrete pad and possibly extend it by 10’ on one side so they could
142 potentially add additional items in Phase 2. If they do that now, it will be more
143 proportional.

144

145 Mr. Sullivan noted if the Board was interested in further investigating that, they would
146 need to get a cost to extend Phase 1 by 10’ in width. He suggested the Board authorize
147 him to do that so they don’t lose time since the project is going to begin soon.

148

149 **MOTION:** Mr. Hohenberger made a motion to allow Mr. Sullivan to negotiate with
150 Groundhog to extend Phase 1 of the project as noted. Mr. McLeod seconded the motion.
151 Vote 3-0-1. Mr. Breton abstained.

152 Motion carried.

153

154 Mr. Sullivan added that the project budget is completed—they budgeted \$90,000 and
155 their bid was \$89,500. The additional cost will come from another budget item or the
156 bottom line.

157

158 Mr. Sullivan noted in addition, there is granite curb that goes around the facility and the
159 specs did not have the curbing mortared. Groundhog questioned whether the town would
160 want to mortar the curbing, which would be an additional \$3,590.

161

162 Mr. McCartney added that dirt might wash out if it wasn’t done. Mr. Sullivan
163 recommended they move forward with the mortar.

164

165 **MOTION:** Mr. McLeod made a motion to mortar the granite curbing around the facility
166 for approximately \$3,590. Mr. Hohenberger seconded the motion.

167 Vote 4-0.

168 Motion carried.

169

170 **Review of 1/13/17 Minutes**

171 **MOTION:** Mr. McLeod made a motion to approve the 1/13/17 minutes as written. Mr.
172 Breton seconded the motion.

173 Vote 4-0.

174 Motion carried.

175

176 **NON-PUBLIC SESSION:** Mr. Hohenberger made a motion to go into non-public
177 session in accordance with RSA 91-A:3 II (c, d, e). Mr. Breton seconded the motion.
178 Passed unanimously. Roll call vote all “yes”.

179

180 Mr. Stevens, the prospective buyer of #1 and #2 Glance Road presented updated plans to
181 the Board regarding septic applications on the two lots.

182

183 **MOTION:** Mr. Breton made a motion to authorize staff to sign the septic plans on behalf
184 of the town, as the town is the current owner of the property. Mr. McLeod seconded the
185 motion.

186

187 *Discussion:* Mr. Hohenberger asked for confirmation that no additional waivers were
188 required for the approval, to which Mr. Sullivan and Mr. Stevens responded that there
189 were not.

190

191 Vote 4-0.

192 Motion carried.

193

194 The Board discussed ongoing legal effort to “quiet title” on 16-C-5 (30 Gaumont Rd).

195

196 **MOTION:** Mr. Breton made a motion to authorize town counsel to proceed with
197 settlement if needed. Mr. McLeod seconded the motion.

198 Vote 4-0.

199 Motion carried.

200

201 **MOTION:** Mr. McLeod, upon further reflection, made a motion to change his vote in
202 support of Cheryl Haas as Employee of the Year to make the vote 5-0. Mr. Hohenberger
203 seconded the motion.

204 Vote 4-0.

205 Motion carried.

206

207 **MOTION:** Mr. McLeod made a motion to adjourn. Mr. Hohenberger seconded the
208 motion.

209 Vote 4-0.

210 Motion carried.

211 Meeting adjourned at 8:12 p.m.