

Historic District Commission/ Heritage Commission

Minutes of June 8, 2005

Present: M. Crisler, T. Furlong, C. Pynn, and P. Schena

1. Review and approval of May minutes

M. Crisler made a motion to accept the May minutes. T. Furlong seconded the motion. The May minutes were accepted by unanimous vote.

2. Status of Town Hall: Painting Issues

P. Schena reported as follows on the status of the Town Hall painting based on an update from D. Sullivan. The vendor remained a “going concern” and had agreed to complete all work based on the punchlist. Upon completion and sign-off the vendor would be paid the balance of \$4,000 under the project.

M. Crisler requested a copy of the punchlist.

After discussion, the Commission agreed that the vendor should complete the project as soon as possible weather permitting. The Commission also requested that it be updated as to progress and that it be included in any final walk-through and consulted before any final approval was given and monies paid.

3. Searles School and Chapel Landscape Project

Mr. And Mr. Dinsmore and Bill Wallace attended the meeting advise the Commission of proposed landscaping at the rear of the Searles School. They presented a plan that included installation of a fence to isolate the soccer field, a circular drive, and a gazebo. The plan also called for the planting of lilacs to be provided by the state. In the plan the parking lots would remain gravel.

They requested approval of the first phase of the plan which included specifically installation of scrubs in the rear and on the west side of the building, installation of a walk of gray brick at the rear entrance of the building, and installation of a three foot fence in the rear of the building to partially shield the air conditioning unit from site.

The Commission unanimously approved this first phase and noted that any further execution of the plan would require the Commission formal approval.

4. Garden Club Planting at Bartley House

The Commission considered the Garden Club's proposed planting of a Northern Weeping Spruce at the western side of the front of the Bartley House. The Commission expressed no concerns with the species, but requested that the tree be planted approximately one foot closer to the road to avoid contact with steps buried during some prior renovation to the site.

5. Review of HDC/Heritage Commission Rules of Procedure

P. Schena distributed the Commission's current rules of procedure for review. The Commission agreed to keep this matter on its agenda for further review. M. Crisler agreed to examine the Rules for conformity with land use board requirements.

6. Presentation and discussion of correspondences and/or other new issues

P. Schena advised, as a follow-up from the Commission's May meeting, that he had contacted the New Hampshire Preservation Alliance regarding preservationists and that they had agreed to send the Commission their latest resource guide. The Alliance also suggested that the HDC/Heritage Commission become members. The Commission recommended membership and P. Schena agreed to execute this on behalf of the Commission.

P. Schena distributed a draft letter to the School Board as a follow-up from the Commission's May meeting. The Commission approved the letter.

The Commission agreed not to schedule regular meetings during July and August, but to schedule meetings at times required based on the needs of the public.

7. Review of plan/project submissions

The Commission reviewed the MBH Subdivision Great Mountain View Subdivision, and Vessali Subdivision (11-C-2563) projects and prepared remarks on each for submission to the Planning and Zoning Board.

There being no further business to come before the Commission, the meeting was adjourned at 5:45 PM.

Respectfully submitted in draft form,

Patrick J, Schena
Chairman, Windham Historic District Commission