

Historic District Commission/ Heritage Commission

Minutes of October 21, 2004

Present: T. Furlong, C. Pynn, G. Stearns, and P. Schena

1. Review and approval of September minutes

C. Pynn made a motion to accept the September minutes. G. Stearns seconded the motion. The September minutes were accepted by unanimous vote.

2. Status of Town Hall: Painting Issues

P. Schena explained that since the last meeting, after consulting members of the Commission, he had responded to D. Sullivan concerning a “punchlist” of items to be completed by the vendor responsible for painting the Town Hall and related buildings. He explained that the list was the result of a “walk-through” he conducted with D. Sullivan, A. Barlow and T. Furlong, was finalized by Mr. Barlow, and was consistent with the results of the “walk-through”. He explained that his response, based on the input of the Commission, required the vendor to complete all items on the punchlist or to advise the Commission accordingly.

A. Barlow attended the meeting and explained that the vendor to date had not begun any remediation. He further noted that, in the interest of not losing the opportunity to affect repairs due to weather, he might make certain of the repairs while acknowledging his work on the vendor’s punchlist.

G. Stearns proposed that the matter be brought before the Board of Selectmen’s 1 November meeting.

P. Schena reiterated that it was the Commission’s understanding that any items not addressed by the Town remained the responsibility of the vendor.

3. Presentation and discussion of correspondences and/or other new issues

P. Schena noted that he had received an e-mail from Jon Wain, who would soon begin the project of clearing and marking the Town Pound.

P. Schena and T. Furlong briefly noted an inquiry regarding a proposed sub-division on the Stewart property on Range Road, which hosts an old cellar hole.

G. Stearns advised that a bid had been awarded to repair the roof of the Senior Center, that no additional progress had been made on resolving the fire in the Town Hall or on managing access to the building. He further advised that the Fellows property had been

sold to a party interested in converting the house into office space. He also note that, while a request was made to preserve the barn, a variance would nonetheless be required to permit fewer parking spaces in favor of the barn.

P. Schena agreed to review the Commissions byelaws to require the Commission to review bid specifications and quotes.

4. Review of plan/project submissions

The Commission did not review any plans or submission at this meeting.

There being no further business to come before the Commission, the meeting was adjourned at 5:00 PM.

Respectfully submitted in draft form,

Patrick J, Schena
Chairman, Windham Historic District Commission