

Historic District Commission/ Heritage Commission

Minutes of January 8, 2004

Present: T. Furlong, C. Pynn, P. Schena, and G. Stearns

1. Review and approval of September, October, and November minutes

T. Furlong made a motion to accept the November minutes. C. Pynn seconded the motion. The November minutes were accepted by unanimous vote.

The September and October meeting's minutes could be approved due to the lack of a quorum of members who attended each meeting.

2. West Windham Union Hall

As agreed in the Commission's November Meeting, P. Schena researched the planting of trees on the road in front of the West Windham Union Hall. He noted that he had discussed the matter with several parties including representatives of the Union Hall and the Town. Ultimately, the matter is a question of whether the trees are in the historic district. D. Sullivan agreed to research the boundaries of the West Windham Union Hall Historic District to help clarify the matter and report back to the Commission.

3. Annual Report

P. Schena distributed a draft copy of the Commission's 2004 Annual Report for the review and approval of Commission members, noting that he previously provided it to D. Sullivan office subject to final HDC approval.

T. Furlong made a motion to accept the HDC's 2004 Annual Report as written. C. Pynn seconded the motion. The HDC's 2004 Annual Report was accepted by unanimous vote.

4. Presentation and discussion of correspondences and/or other new issues

P. Schena noted several open HDC initiatives (e.g. historic markers program) from 2003 and suggested that the Commission work to finalize these matters early in 2004.

P. Schena noted that, as a follow-up to his meeting with the Board of Selectmen and the Board's request that the HDC initiate discussion with the NH DRED regarding the disposition of the Windham Depot properties, he had accordingly e-mailed DRED Commissioner George Bald with no immediate reply. P. Schena agreed to follow-up on this matter and report to the Commission at its next meeting.

P. Schena reported on a phone call from Wayne Morris inquiring of the Commission's interest in writing a letter in support of the proposed "rails to trails" project. Mr. Morris had also contacted C. Pynn who likewise reported on the inquiry. The Commission discussed the inquiry and was agreeable to writing a letter of support. C. Pynn agreed to follow-up with Mr. Morris concerning the details of such a letter.

Commission members noted the new Town Hall building hours and, concerned about access to the Town Hall at or after 4:00 PM, asked P. Schena to contact D. Sullivan's office about a possible change of location. P. Schena agreed to do that and report to the Commission at its next meeting.

5. Review of plan/project submissions

The Commission reviewed the McIntosh Hollow Subdivision Plan (7-B-5 and 13-C-1) and prepared remarks for submission to the Planning and Zoning Board.

There being no further business to come before the Commission, the meeting was adjourned at 5:00 PM.

Respectfully submitted in draft form,

Patrick J, Schena
Chairman, Windham Historic District Commission