

SELECTMEN'S MINUTES
December 7, 2006 Budget Workshop

MEMBERS PRESENT: Chairman Galen Stearns, Alan Carpenter, Roger Hohenberger, Margaret Crisler and Dennis Senibaldi were present. David Sullivan, Town Administrator and Dana Call, Asst Town Admin-Finance, as well as several department heads, were also in attendance. Meeting commenced at 7:10 pm.

BUDGET WORKSHOP: The Board met with Cheryl Haas, Recreation Coordinator and members of the Recreation Committee to discuss the Recreation budget. A discussion was held regarding the committee's request to increase the Recreation Coordinator from a part-time to full-time position beginning April 1, 2007, which was supported by the department heads as a high priority through the global budgeting process. There was discussion regarding a recreation master plan and the potential for collecting impact fees in the future to offset recreational CIP items, as well as a discussion as to whether the budgetary impact of this position going to full-time should be put into a separate warrant article. Consensus of the Board was in support of full-time status and leaving it in the operating budget. The Board then went through each line item in the budget and made minor reductions. The Board elected to move \$14,250, representing funds needed to complete the Wonderland project and Nashua Road field engineering, to separate warrant articles.

The Board spoke briefly with Charlie McMahon regarding the Windham Housing Authority and whether a citizens' petition would be needed to extend the Option to Lease Agreement between the Town and Housing Authority, which is expiring this year, for another five years. Consensus of the Board was to include this on the warrant, therefore, no petition would be needed.

The Board then met with Al Turner, Planning Director, regarding the Planning budget. A discussion was held regarding our membership in the Rockingham Planning Commission as to which county's planning commission we should be involved with, and no decisions were made. A discussion was held regarding the \$5,000 requested for another impact fee study in 2007 and the pending bid award for the 2006 planned studies. It was discussed that with CTAP grant money potentially being available, we could possibly add a recreation impact fee study to the planned public safety impact fee study and award the entire bid this year, therefore, the \$5,000 was removed from the budget. The Board then went through each line item in the budget and made minor reductions.

The Board met with Rex Norman, Assessor, regarding the Assessing budget. Discussion was held regarding the request for \$2,000 for contracted mapping services and whether CTAP grant money could be used for this, however, no changes were made. The Board then went through each line item in the budget and made minor reductions.

The Board then met with Carl Heidenblad, Library Director, and made no changes to the Library budget.

The Board discussed the Health & Human Services budget. No changes were made to the total budget, however, the Board requested that Kathy Davis, Human Resource Coordinator, review the allocations to the various agencies and reallocate funds as considered necessary. The Board then discussed the mosquito control program and consensus was to include a special warrant article again this year to request \$35,000 in funding.

Mr. Senibaldi then requested a brief discussion of Engine 3, as he had additional information that he wanted to provide the Board in advance of further discussions planned. Mr. Senibaldi gave the Board members a summary prepared by the Fire department of the needed repairs and the NFPA standards this is based on, as well as a schedule of potential payments if the Town were to bond the replacement engine. Consensus of the Board was to continue to support the CIP recommendation of repairing versus replacing the engine in 2007.

Meeting adjourned at 10:00 pm.

Respectfully submitted,

Dana Call
Asst Town Administrator-Finance

NOTE: These minutes are prepared in draft form and have not been submitted to the Board for approval.