



# BOARD OF ADJUSTMENT

4 North Lowell Road  
Windham, New Hampshire 03087  
Telephone (603) 432-3806

## Application for a Special Exception

To be Filled out by Department Staff	Case # _____
Application Filing Fees of \$60.00 paid?	_____
Abutter Fee of \$6.00/abutter paid?	_____
Date Received	_____
Date Hearing Scheduled	_____
Date Posted	_____

Name of Applicant \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Email: \_\_\_\_\_

Property Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Email: \_\_\_\_\_

Property Address \_\_\_\_\_

Map/LotNumber \_\_\_\_\_ ZoningDistrict \_\_\_\_\_

The community development department will schedule a public hearing within 30 days of receipt of a completed application. Public notice of the hearing will be posted at the Town Hall and Community Development Department, and printed in a local paper. Notices will be mailed those listed on the abutters list as provided by the applicant, at least 7 days prior to the hearing.

Acceptance of this application and inclusion of the application on the Zoning Board's agenda does not infer that all zoning requirements have been satisfied. Neither the review of any plan by officials of the Town of Windham, nor any subsequent inspection of the premises, should be relied upon as an assurance of conformity to legal requirements.

Owner/owners must supply written authorization to allow agents and/or other representatives, to apply and appear on the owner/owners behalf.

Please note that the Windham ZBA may conduct a Site Walk of the property proposed for action by this application when properly posted in accordance with RSA 91-A.

Owner/owners representative must attend the ZBA meeting to present your application before the members of the Board of Adjustment. Failure to do so may result in the application being denied without prejudice and would require a new application.

If owner/owners representative are unable to attend, you must submit a written request for postponement to the Community Development Department at least 24 hours in advance of the scheduled meeting.

Failure to provide any of the information required for the filing of this application shall be cause for the rejection of this application. This application will not be processed unless all required statements have been made.

Please respond to each of the following sections. Please supply additional information on a separate sheet if the space provided is inadequate.

**Description of request:**

A special exception is requested in accordance with the following section of the Windham Zoning Ordinance:

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1. Compliance with Subsection # \_\_\_\_\_

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2. Compliance with Subsection # \_\_\_\_\_

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3. Compliance with Subsection # \_\_\_\_\_

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4. Compliance with Subsection # \_\_\_\_\_

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I have read this application and state that the above is correct.

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

# Abutter List

Please print the names and legal mailing addresses of all abutters taken from the Town Assessor's records not more than 2 weeks prior to submitting this information.. In accordance with RSA 672:3, an abutter is defined as any person whose property adjoins or is directly across the street or stream from the property subject to this application. Also include the mailing information for the applicant, property owner, and any professionals (engineers, lawyers, etc.) involved with the application.

**DO NOT WRITE IN SHADED AREAS**

<b>Map</b>	<b>Block</b>	<b>Lot</b>	<b>Name</b>	<b>Mailing Address</b>
			<b>Do Not Write in Shaded areas</b>	
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**Two copies of mailing labels must also be submitted**