

Windham Economic Development Meeting
Approved Minutes
March 10th 2017

Present:	Absent
G.Garfield	E.Gallagher
M.Oldenburger	D.Feroce
L.Walker	B.Richardson
J. Desilets	G. Fredette
M. Magnuson	
D.Morris	
R.Norman	
K.St. Laurent	

7:38 call to order. Pledge of Allegiance lead by Vice Chair Garfield.
Committee informed Dom Feroce has resigned his seat effective immediately.

Motion made by L.Walker seconded by M. Oldenburger to accept minutes from February 10th meeting as amended. Amendments are reflected on Final Minutes.

Vice Chair asked the question of recording WEDC meetings. Stating that many meetings are strategy discussion and changing dynamics. Wouldn't want to give viewing public incorrect information or assumptions. Is it mandatory? J. Desilets commented it is not legally obligated but good practice. D. Morris suggested we continue to record but state a disclaimer at the beginning of each meeting that it is a dynamic meeting with plenty of discussion around strategies for the town as it pertains to Economic Development.

Strategic Plan:

Updated version will be emailed out again at the request of J. Desilets. M.Magnuson asked the difference between Strategic and Master Plans.

Strategic Plan identifies who we are

Master Plan is how we execute.

J.Desilets indicated the planning board is trying to wrap up Master Plan this year. WEDC should create a goal to assist with finish up with. Suggested putting it as a major agenda item until June 30th 2017.

Infrastructure:

G. Garfield & R. Norman met with Derry Town Council on March 7th. Derry has a 2.9-million-gallon allocation of water for distribution. The town was asked if there was an interest in talking to Windham about negotiation for some of that supply. The town wishes to hold onto the allocation but may seek an increase.

It was noted that the Master Plan does not speak to infrastructure. Infrastructure committee voted on the 8th of March to have a chapter of WEDC including in Master Plan.

J.Desilets suggested creating a standing committee to meet weekly until such documentation has been completed.

G.Garfield pointed out the language should focus on why water is important to the town and not necessarily about economic development. Citing Litchfield as an example of air contaminants that ultimately impacted water sources.

Fire departments will be receiving a letter regarding cleaning of foam out of hoses and potential emerging contaminants to water supplies, and impact of drought on wells.

Motion made by J.Desilets to add K.St.Laurent and M. Ogenburg to Master Plan Committee. Seconded by D.Morris. All in favor motion carried. 7-0-0.

The Communication Sub Committee was discussed. Member turnover and lack of clear direction has determined holding off on appointing anyone would be in the best interest. New town website will should be the ideal platform to communicate topics from WEDC with Social Media being secondary.

The goal of the committee will be to vet information and decimate to the public. A member of the sub-committee should be admin of the Facebook page. Suggested to make a timeline then add new committee member.

Chamber Update:

D.Morris March 30th Executive Exchange

April 20th Economic Development Breakfast and Pillar Awards.

Not having further topics to address a motion was made by Lisa Walker seconded by M.Magnuson to adjourn. All in favor meeting adjourned at 9: 02 AM.