

**Windham Cable Advisory Board
Minutes
May 9, 2013**

Chairperson Margaret Case called the meeting to order at 7:01 p.m.

Members Present: Margaret Case, Chair; Leo Hart, Vice Chair; Alan Shoemaker, Secretary; Barbara Coish; Mary Griffin Bob Coole (sitting in for Nicole Merrill).

Studio Coordinator: Kelly McLaughlin.

Excused: Kathleen DiFrucia, Roger Hohenberger, and Nicole Merrill.

Minutes of the March 14th meeting were reviewed. Motion to approve by Mary Griffin and Leo Hart, seconded by Alan Shoemaker. Approved unanimously.

Financials:

Updates to the 2013 Cable Spending Report were reviewed. Cable studio internet costs will be raised approximately \$10/month due to contract changes.

Correspondence:

Three pieces of correspondence were received from Comcast:

- March 18th – Installation price will be decreased slightly, effective 1 May.
- March 28th – Letter received conveying, in essence, that our correspondence protesting digital transport adapter price increases was rebuffed. Although frustrating, under federal law WCAB finds itself unable to pursue this matter further.
- April 23rd – Converter costs will be increased slightly, effective 1 July.

Coordinator's Report:

The Studio Coordinator's report was presented and discussed. (Complete report attached to minutes).

New Business:

The Town Selectmen announced that Barbara Coish and Bob Coole were reappointed to the WCAB Board for a period of three years.

Adjournment:

There being no further business, a motion to adjourn was made by Leo Hart and seconded by Bob Coole. Approved unanimously. Meeting adjourned at 7:53 p.m.

Respectfully Submitted,

Alan Shoemaker
Secretary

WCTV
Windham Community Television

WCTV Coordinator's Report
March 14, 2013 – May 9, 2013

WCTV has been busy producing many local programs as well as covering local meetings. Thank you to our dedicated volunteers who have helped in providing coverage of government meetings and WCTV productions, as well as technical support and weekly bulletin board updates.

Channel 20: Government

All meetings were recorded including Board of Selectmen, School Board, Planning Board, Zoning Board of Adjustment, Conservation Commission, CIP Subcommittee, and Village Center Subcommittee. Meetings are held at the Community Development Meeting Room, Town Hall, Windham High School, SAU 28 Facility, and Nesmith Library. All meetings were posted online at wctv.pegcentral.com. Please note that videos posted online are available until space is needed for newer video files. DVD copies are available by request.

Channel 21: Public Access and Local Programming:

WCTV Programs:

Anna Marie's Euro Kitchen

Hypnosis for Better Living

Time for Animals

Wildlife Encounters

Windham School District Today

Windham Update

Windham Watch

Yoga with Amy

Baking

with

Angelina

Chatting Over the Crown

Your Medicine

WCTV Special Coverage/Programs:

Daddy Daughter Dances

Easter Egg Hunt

Golden Brook Spring Concerts

Joseph D. Vaughn Award in Concord, NH – Awarded to Barbara Coish

Bicycled Programs:

Ablevision (Provided by Ablevision, Nashua, NH)

Around Town with Larry (Provided by Salem Community TV)

Chamber Today (Provided by Salem Community TV)

Granite State Church (Provided by Granite State Church, Salem, NH)

Granite State Outdoors (Provided by Concord Community TV)

Lil' Iguana (Provided by NHCCM)

NH Executive Session (Provided by NH Executive Council)

Channel 30: Community Bulletin Board

The WCTV community bulletin board provides a weekly program schedule and community announcements. If you would like an announcement posted, email cable@windhamnewhampshire.com

Training/Outreach:

- Windham Community Television is seeking interested residents to become WCTV Volunteers for government meetings and town events.
- WCTV is continuing to offer free training to residents of Windham interested in producing their own TV show or volunteer on other productions.
- WCTV continues to work with Windham High School volunteers and interns. College students individually schedule their internship programs depending on their required curriculums.
- WCTV continues its partnership with the New Hampshire Collation of Community Media members. Many of our original programs are airing other local NH communities.

Equipment:

- WCTV is seeking quotes from vendors to purchase and install robotic cameras in Town Hall. This would allow more meetings and events to be covered by staff and volunteers with greater ease and at a higher quality. Currently, there are no permanent cameras in Town Hall for video production.
- We are continuing to look at the proficiency of WCTV's current equipment to better serve the community and access users. Suggested areas for possible future purchases and improvements include audio, video, and lighting equipment as well as set and prop items for WCTV Government and Public Access productions.

Other:

- WCTV is proud to announce that 2 of our programs have placed in the North East Alliance for Community Media's Annual Video Festival. "Windham Watch with Mary Griffin" placed 3rd in the Talk Show category and "Santa Visits Windham" placed 3rd in the Live Programming category. Both will be honored with a certificate to be displayed in the WCTV Studio.

Kelly McLaughlin, WCTV Coordinator

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