

Approved Minutes
Windham Recreation Committee Minutes
June 16, 2011

Members Present: Ralph Valentine, Tim Kelleher, Bill Brennan, Glen Yergeau, Barry Goldman, Mike Caruso, Bill Fidler.

Also Present: Recreation Coordinator Cheryl Haas and Selectman Kathleen DiFruscia.
Dennis Senibaldi arrived late (8:30 am.)

Members Excused: Chris O'Neil, Lynn Goldman.

Mr. Valentine called the meeting to order at 7:05 pm.

Mike Caruso is sitting in for Chris O'Neil; Glen Yergeau sitting in for Dennis Senibaldi; Bill Fidler sitting in for Lynn Goldman.

Minutes:

The May minutes were deferred to the July meeting.

Recreation Coordinator Updates:

- Senior Picnic, hosted by the Town of Windham employees, is set for August 5th at the high school. The entertainment is co-sponsored by MacMulkin Chevrolet-Cadillac.
- Mike Loiselle will be giving Ms. Haas an estimate for repairing two picnic tables at Wonderland. There was a discussion regarding soliciting donations from residents for picnic tables and other needed items. The Committee will be thinking about this for future items needed, not limited to picnic tables.
- Ms. Haas reported to the Committee that she will be putting together a group to look into AAU/External programs utilizing Town fields. This will be part of the current Field and Facility Regulation. The Committee will consist of Ms. Haas, Scott Mueller, Tom Langlois, Tim Kelleher, and Glen Milner. Ms. Haas will report back to the Committee and then bring any proposals in front of Recreation Committee, and if supported, to the Board of Selectmen.
- There will be a discussion regarding impact fees with the Planning Board on Wednesday August 3rd. Ms. Haas and Mr. Valentine will be attending.
- Ms. Haas will be getting 60 chairs from United Party Rental for The Community Band on Town Day. The price is approximately \$1.05 a chair.
- Ms. Haas reported that Mr. Senibaldi suggested that the Committee purchase 20-25 sheets for the skate park. After discussion, Mr. Valentine wants to meet with Mike Loiselle to walk the facility and see which sheets need to be replaced, and why. Mr. Valentine asked Mr. Kelleher to join him. The Committee wanted information on if there are any sheets that last longer, and how to tell if new sheets are needed, etc.
- Ms. Haas reported that signs were ordered for the skate park that say "Helmet and Permit Required." They will be ready in the next few days.
- There was a complaint regarding the waiver of the lights at Griffin Park.
- Windham High JV Boys soccer has requested to use Griffin rear for 6 games in the fall. Ms. Haas is still checking with Windham Soccer before a decision is made.

Old Business:

- There are some holes in the outfield at Rogers (#1) as the result of players digging. Despite efforts to ask the players not to dig, and filling in the holes with dirt, Boyden's Landscaping will be putting sod down. Windham Baseball will share the cost with the Town. Boyden's Landscaping will also be doing the mound on Rogers #2, which was a carry-over from the 2010 budget. In order to complete the work, he needs players to stay off the field, which has been difficult during the peak season.
- There was discussion regarding a 'No Smoking' policy for all town Recreation Facilities and fields. Bill Brennan made a motion, seconded by Barry Goldman, to have Ms. Haas draft a regulation for this and to present it at the next meeting; motion passed 7-0. Ms. Haas will use the same policy from the Smoking Ban at the Town Beach and just change the location to Town Recreational fields.
- Tim Kelleher is going to contact Police Chief Lewis regarding cameras at Griffin Park and the skate park.
- Mr. Valentine is going to meet with Ms. Haas regarding what has been completed from the Maintenance Priority List.
- Town Day – Saturday July 2nd. Everything seems to be in place. Ms. Haas will contact Howie Glynn regarding ice. Mike Sorter will be doing the games. Ms. Haas is buying the water and soda this year, as opposed to having it delivered, in order to save money. Mrs. DiFruscia noted that there will be fireworks ('backyard fireworks') at 9:30 pm and 10 pm on July 3rd at Castleton and the Dam. The Town fireworks are all set as well for the high school for July 2nd. The band is co-sponsored by The Eagle Tribune. For the December 2011 meeting, there will be a discussion on the location of Town Day for 2012.
- Master Plan – the Committee went through the future project list in the draft plan. Ms. Haas will update it and email it to the Committee. It is the intent for the Committee to vote on the draft plan on July 21, 2011, and bring it to the Planning Board meeting regarding impact fees on August 3rd. It will still have to go to the Planning Board as an agenda item, as well as to the Board of Selectmen.

New Business:

There was a lengthy discussion regarding the trees at Rogers Field that were cut down.

- Mr. Valentine reported that some trees were taken down without the Committee knowing. He reported that he and Bill Brennan marked trees last September when they walked the field and parking lot. When maintenance on some trees was done, all the marked trees were taken down. Windham Baseball is upset due to not knowing about the trees being cut, for coming to the Committee last fall to say they do not agree with this, and due to the sun glare as a result of the trees being cut. There was a meeting on June 13, 2011 with Town Administrator Dave Sullivan, Scott Mueller (Windham Baseball), Bill Brennan, Ralph Valentine, and Cheryl Haas. Mr. Valentine has spoken with Mr. Mueller, and Mr. Mueller

will be watching the sun direction and see how it goes, and come to the July meeting if necessary. Mr. Valentine also reported that Dave Sullivan did a site walk with Jack McCartney.

- Tim Kelleher noted that he read the minutes of 9/16/10 regarding the trees.
- Bill Brennan wanted to know who was going to pay for removal of the trees. He also discussed that putting up a screen is a possibility.
- In conclusion, Mr. Valentine will follow up again with Mr. Sullivan and get back to the Committee regarding his meeting with Mr. McCartney.

There was a discussion regarding revolving inspections on Recreation Facilities.

- It was suggested that there be a procedure in place for inspection and maintenance of facilities. If something is taking too long to be repaired, then this way there would be record of it.
- The suggestion was to have a check-off list, and any issues get reported to the Recreation Coordinator. Each member is going to draft a list of their facility, and email it to Ms. Haas within a few weeks. Ms. Haas will compile the lists and have one to present at the July meeting.
- By documenting inspections that will also document follow-up, the hope is to better utilize the time of Staff, add value to the Town, as well as keep our facilities safe and in acceptable condition.
- Once this list is implemented, the Committee can use the Board of Selectmen for help with it.

Mr. Kelleher handed out notebooks to Committee members with information, as discussed at the May meeting.

Bill Brennan made a motion to adjourn at 9:15 pm; seconded by Barry Goldman; voted carried 7-0.

Respectfully Submitted:

Cheryl Haas
Recreation Coordinator