

**APPROVED MINUTES**  
**Windham Recreation Committee-May 19<sup>th</sup>, 2011**

**Members Present:** Ralph Valentine, Glen Yergeau, Chris O'Neil, Barry Goldman, Bill Brennan and Tim Kelleher

**Members Excused:** Bill Fidler, Mike Caruso, Kathleen Difruscia

**Also present:** Recreation Coordinator Cheryl Haas

Tim Kelleher sitting in for Dennis Senibaldi

**Notes:**

Members arriving late: Lynn Goldman and Dennis Senibaldi

Members leaving early: Lynn and Barry Goldman

❖ Chairman Ralph Valentine called the meeting to order at 7:07 pm.

**Minutes:**

**March 17th Minutes**

A motion was made by Bill Brennan to approve the minutes of March 17<sup>th</sup> 2011, seconded by Glen Yergeau; passed 6-0

**Recreation Coordinator Updates:**

- Swim registration
  - Starts Wednesday May 25<sup>th</sup>.
  - Cheryl is looking to stagger classes to alleviate parking issues.
- Beach
  - scheduled to open Tues June 7<sup>th</sup>
  - Clean up scheduled for 6/5 at 10:30am
  - All staff has been hired and a staff meeting will be held at 10:00am before clean up starts
- Summer Programs
  - Registration has started
  - Tennis is one of the more popular programs
- Girl Scouts Community Service
  - Looking to do projects at Griffin Park
    - Put up bunting for baseball
    - Plant flowers
- Mother Son Nite is scheduled for June 17, 2011
- Welcome Back picnic
  - Co Sponsor w/ PTA
  - Aug event Offer DJ, Games and use of the concession stand
  - Working with Kristen Bevlicqa(PTA)
- Searles Field
  - Tree fell and took out section of the fence
  - Ms. Haas looking to put up snow fence until B Line can fix the damaged section
- Griffin Park
  - Stakes in the ground at Passive Playground
    - Test Pit markers put in Monday morning
    - Part of the paving project
    - Pose an issue with field use

## Recreation Coordinator Updates (Cont):

- Town Day
  - July 2<sup>nd</sup> at Griffin Park
  - Mike Sorter is scheduled to run the games
  - Community band will play
- Eagle Scout Project
  - Looking to do a project at Griffin Park
  - Needs permission for BOS – June 6<sup>th</sup> and then will present to Rec Committee
  - Looking to possibly use trees/plants from Jay Yennacco for project

## OLD BUSINESS

**April Meeting:** The committee wanted the minutes to reflect the committee did not have an April 2011 meeting

**Field Assignments:** Field Assignments are listed below:

<b>Griffin:</b>	Senibaldi/Kelleher	<b>Wonderland:</b>	Caruso/ Fidler
<b>Rogers:</b>	Yergeau	<b>Tennis courts:</b>	Lynn/Barry Goldman
<b>Tokanel:</b>	Brennan	<b>Nashua:</b>	O'Neil
<b>Searles:</b>	Valentine		

## **Maintenance:**

### Griffin Park Playground

- DES has requested a water meter be installed
- First meter was put in incorrectly, currently waiting on part
- Due to the current work load Town Maintenance may not be able to install right away
- Rec Committee recommends using funding from Maintenance trust to have Young Brothers fix the problem since this is a high traffic area
- No guarantee this will solve the problem
- Jungle Gym not responding, a new vendor will finish work; Jim from E-Surfacing will.
- Vendor has submitted proposal and has all necessary paperwork on file
- Prep work still needs to be done
- Estimate is the job should take 1 day
- Use excess materials to patch other areas

### Wind Screens /Tennis Courts

- Screens were put up today (May 19<sup>th</sup>)
- Re-configured how they were put up and need to /should be marked before they come down

### Town Beach Dumpster

- Free (no charge) from May to October
- Concerns about trash overflow during off season
- Committee agrees with Coordinator to remove the dumpster in October.
- No charges will be incurred

### Recreation Master Plan

- Ms. Haas will update changes made and send out 1 master file
  - Mr. Valentine sent his updates via email
  - Mr. O'Neil updated the charts and sent the updates via email
  - The committee reviewed the Field status chart and updated the conditions

## **OLD BUSINESS (Cont.)**

### **CIP**

- Starts next Month (June)
- Mr. Senibaldi working on Spruce Pond packet for the CIP committee
- Mr. Senibaldi requested the committee allow him to continue to represent the committee at CIP meeting. No formal motion/vote taken from the committee.
- A site walk for Spruce Pond was proposed, no action taken

## **NEW BUSINESS**

### **Multi-Use Building**

- Bill Brennan brought up that WBSL is close to giving the MUB stand back to the town. It could possibly occur in 2011.
- Committee discussed the transfer, but it is too early to begin plans.

### **Business “After Hours” Event**

- Salem Chamber of Commerce is looking to host a Business After Hours event Wednesday July 20<sup>th</sup> from 5:30-7:30 pm
- The chamber is also planning a softball game to take place at Griffin Park after the event.
  - Chamber is going before the BOS for a waiver
    - Keep the field lights on until 9:30pm
    - Keep to the walkway lights on until 9:45pm
  - Event will be run in conjunction with WBSL
    - Scott Mueller, President WBSL was present and was in support of the event
    -

Recreation Coordinator Cheryl Haas reminded the Committee that the approval comes from the Board of Selectmen with input from Windham Baseball Softball League, as stated in the regulation.

Tim Kelleher made a motion to support the request that the lights at Griffin Park to stay on no later than 9:45pm to allow the Chamber of Commerce’s “After Hours” softball game to be played on Wednesday July 20<sup>th</sup> 2011. Motion was seconded by Bill Brennan. Motion passed 6-0

### **Recreation Committee Binders**

- A request was made by Tim Kelleher that the committee be given binders that contain committee information
  - Minutes
  - Committee rules
  - Contact info
  - Correspondence
- A request will be sent for additional information members would like in the binder
- Tim Kelleher will work with Cheryl to put them together

### **Adjournment:**

A motion was made by Glen Yergeau at 9:22 pm to adjourn; seconded by Bill Brennan; passed 5-0

Respectfully Submitted,

Christopher M O’Neil  
Recreation Secretary