

# Historic District Commission/ Heritage Commission

Minutes of July 6, 2005

Present: M. Crisler, T. Furlong, C. Pynn, and P. Schena

## **1. Review and approval of June minutes**

C. Pynn made a motion to accept the June minutes. M. Crisler seconded the motion. The June minutes were accepted by unanimous vote.

## **2. Joint Meeting with Windham Depot Advisory Committee**

The Commission conducted a joint session with the Windham Depot Advisory Committee to discuss the Town's submitting a grant application for funding to develop the Windham Depot Historic District, including its surrounding trails. Wayne Morris discussed the application requirements and efforts to date to gather information. He noted specifically that Carl Dubay had agreed to develop a conceptual site plan. He further noted that the Board of Selectmen had already expressed approval for the application. B. Breton noted that Raymond, NH had restored its rail station and suggested the Town contact Raymond to learn of its experiences. P. Schena agreed to do so. D. Sullivan noted that the state had expressed interest in possibly entering into a long-term lease of the properties to the town.

The joint group agreed not to limit the scope of the application, but to include both development of the site and restoration of the buildings. Both Committees agreed to meet again on 27 July 2005 to review progress in information gathering and application preparation and to take any final actions necessary to complete the application by 1 August 2005 due date.

Separately, P. Schena distributed a draft letter to the Board of Selectmen recommending it begin planning for the relocation of the Town's salt shed. D. Sullivan requested specific changes, agreed to by both Committees, which P. Schena agreed to make before forwarding the letter to Depot Advisory Committee Chairman M. Samsel for review and final distribution.

## **3. Status of Town Hall: Painting Issues**

D. Sullivan provided an update of the Town Hall painting, noting that work on the punchlist had begun. He further noted that the vendor agreed to provide notice prior to completion. D. Sullivan agreed to advise the Commission accordingly to permit its participation in a final walkthrough.

#### **4. Presentation and discussion of correspondences and/or other new issues**

P. Schena noted that the HDC had received the annual CIP planning materials and solicited input from Commission members. D. Sullivan, who was attending the meeting, suggested that the HDC, in lieu of submitting its own request, might endorse a separate \$50,000 submission to complete the second floor of the Bartley House. The Commission agreed to endorse D. Sullivan's submission for the Bartley House work and not to submit any other requests under the CIP for the upcoming fiscal year.

C. Pynn expressed concern that a portion of Range Road from the proposed by-pass to Rt 28 might be renamed. M. Crisler noted that **the state is transferring control over this road section to the town and we will retain the name Range Road.**

M. Crisler advised that a major project in the Spruce Pond area would likely soon be presented to the Commission for review.

#### **3. Review of plan/project submissions**

The Commission reviewed the Castle Reach IV project and prepared remarks on each for submission to the Planning and Zoning Board.

There being no further business to come before the Commission, the meeting was adjourned at 5:25 PM.

Respectfully submitted in draft form,

Patrick J, Schena  
Chairman, Windham Historic District Commission