

## **Cable Advisory Board Minutes January 8, 2009**

Present: Margaret Case, Chair, Leo Hart, ViceChair, Jay Gross, Roger Hohenberger, and Greg Cappiello.

Stacey Sofronas (Studio Coordinator)

Excused: Mary Griffin, Dan Griffiths and Dave Unger.

Meeting called to order at 7:15pm

### **Minutes:**

Motion by Jay Gross to approve minutes of 11-13-08. Second by Leo Hart. Unanimously passed.

### **Financial Report:**

Reviewed and accepted

### **Correspondence:**

Letter from Comcast regarding Channel CN8 will no longer be available January 9, 2009. There are going off the air

Letter from Dave Sullivan regarding the Annual Town Report submission date.

### **Coordinator's Report:**

Received via email. Leo asked about the microphones in the Planning Department. Stacey will be looking at them with Tom do determine the problem. Jay brought up purchasing tubing for the cables to run through. Jay brought up purchasing PZM mics for blending the audio in the Planning Dept. Stacey agreed to look into the mics. The chair will purchase what is needed within the budget guidelines.

### **Web Streaming and Video On Demand (VOD):**

Stacey brought up a few ideas regarding streaming and VOD. Jay and Greg mentioned looking for a hosting company that can support .5 GB to 1GB per subscriber. Stacey will continue to look into the development of a website and VOD.

### **High School Cable Program:**

Margaret brought up the importance of a Cable program at the new high school. Leo suggested that a half time person maybe needed to start. Leo suggested that perhaps a written agreement between the school board and the cable board maybe an option. Greg stated that we need to work on a position statement. The Cable Board needs to put additional work into this subject and will be on the March agenda.

### **Franchise Agreement:**

Margaret read a memo from Comcast regarding the Franchise Agreement. There was discussion of the agreement and the areas that have been of concern to the subcommittee.

The agreement is close to being finished. A copy will be emailed to the members of the Cable Board.

**Other Business:**

Next regular cable board meeting March 12, 2009 at 7:00pm

There will be a meeting January 26, 2009 with Fair Point. 7:00pm

Motion to adjourn by Leo Hart, Second by Roger Hohenberger. Meeting Adjourned 8:50 pm.

Respectfully Submitted,

Anastacia Sofronas  
Studio Coordinator