

**Minutes**  
**Windham Cable Advisory Board**  
**May 19th, 2005**

Members Present: Chair, Margaret Case; Vice Chair, Leo Hart' Mary Griffin; J. Gross;  
Alternate Members Present: Greg Cappiello (Sitting for Alan Shoemaker)  
Members Excused: John Alosso, Alan Shoemaker, David Unger  
Present: Studio Coordinator Jim Daddona

The meeting came to order at 7:06pm. April minutes were reviewed. J Gross moved to approve, Leo Hart second, approved 4-0. Mary Griffin abstained

Margaret Case reviewed the 2005 year-to-date budget. To date, approximately 26% has been expended.

Adelphia's technical report was reviewed. There were increases in several categories including subscribers, high speed users, digital cable users, High Definition, and DVR use.

The Cable Trust balance as of 4/11/05 is \$161, 727.79.

Margaret Case read a letter from David Sullivan reviewing procedures of all town boards and committees, and correspondence from Adelphia regarding line-up changes and improvements to service.

The Town received a check from Adelphia for \$130,694.49 that will go into the town general fund.

WCTV sold its first piece of used equipment to Manchester Community TV. An SVHS deck was bought for \$500.00. The money goes into the town general fund.

Margaret Case contacted Adelphia about getting a 4th channel for WCTV. Adelphia agreed to this.

The Cable Board received formal notification from Adelphia regarding the sale of Adelphia to Comcast/Time Warner.

Discussion began about re-establishing the cable consortium with other local towns for franchising transfer procedures. Leo Hart moved to work with consortium. Greg Cappiello second. Voted 5-0 in favor. Note: Two members of the Windham Cable Board do own stock in Comcast.

The Cable Coordinator gave his monthly report.

Equipment purchase was discussed and board decided to authorize an amount not to exceed \$5000.00 for various pieces of audio equipment. Leo Hart moved, Greg Cappiello second. Board unanimous 5-0. Chairperson will request authorization from the Town Administrator David Sullivan

Discussion began regarding re-franchising negotiations. By regulation the WCAB needs to notify Adelphia 36 months prior to expiration of franchise agreement of their intent to re-negotiate. Leo Hart volunteered to draft a letter for the board to review.

Motion to adjourn by Greg Cappiello, second by Leo Hart. Meeting adjourned at 8:21pm.

Respectfully Submitted,

Jim Daddona  
Cable Coordinator