

Town of Windham  
2009 Capital Improvement Program Subcommittee

CIP Subcommittee Meeting Minutes  
October 1, 2009

ROLL CALL: Rick Okerman, Planning Board Member – Present  
Walter Kolodziej, Planning Board Member – Present  
Roger Hohenberger, Selectmen – Present  
Jack Merchant, Community Member – Present  
Rob Gustafson, Community Member – Present  
Dennis Senibaldi, Community Member – Absent  
Mike Hatem, School Board Member – Present  
Galen Stearns, Alternate Selectmen Member - Arrived 7:15PM  
Bruce Anderson, Alternate School Board Member – Absent

Meeting called to order at 7:05 PM at the Planning Department.

Mr. Okerman introduced the members and reviewed the agenda.

Motion made by Mr. Hohenberger to approve the minutes of September 24, 2009 as written.  
Motion seconded by Mr. Kolodziej. Motion passed 6-0.

Presentations:

Mr. Gallagher and Dr. Bostic of the Windham School Board and Dr. Bass, Superintendent, were in attendance at the meeting. Mr. Hatem and Mr. Gallagher presented a request for \$800,000 for architectural fees for completing a building study for meeting the future needs of Windham students. Discussion included: alternatives, previous and future public forums, lack of support by voters at last election, student population projections, and need for this proposed study to determine hard numbers. Ms. Kenyon of the Windham School Board arrived during the presentation. Ms. Kenyon also mentioned the need for funding for Middle School repairs.

Discussion on CIP Document Organization:

The CIP members discussed the structure of the CIP document. Mr. Merchant suggested the possibility of bifurcating the CIP rate between the School and Town capital projects. Discussion included: including the current bond for the High School in the CIP and adjusting the rate to cover the increase, keeping all capital projects in one report to give a holistic view, pending spike in tax rate that should be planned for, and using longer term bonds to fund school building projects. The consensus of committee is to show all outstanding bonds in the CIP report, at the bottom, to show the effect of all capital expenditures on the property tax rate. This will include the High School bonds, which are not included in the CIP plan.

Mr. Stearns suggested saving money in the Capital Reserve Fund instead of bonding future projects to save the interest expense.

Meeting Schedule:

The remaining meeting schedule is as follows:

- October 15<sup>th</sup> - Library - Scoring of requests
- October 22<sup>nd</sup> - Town Hall - Development of CIP plan
- November 4<sup>th</sup> - Planning Board Presentation
- November 18<sup>th</sup> - Planning Board Public Hearing

Motion made by Mr. Gustafson to adjourn, seconded by Mr. Merchant. Motion carried 6-0.  
Adjourned at 8:45PM

Respectfully submitted,  
Rob Gustafson  
October 4, 2009