

Town of Windham
2009 Capital Improvement Program Subcommittee

CIP Subcommittee Meeting Minutes
September 1, 2009

ROLL CALL: Rick Okerman, Planning Board Member – Present
Walter Kolodziej, Planning Board Member – Present
Roger Hohenberger, Selectmen – Present
Jack Merchant, Community Member – Present
Rob Gustafson, Community Member – Present
Dennis Senibaldi, Community Member – Present
Mike Hatem, School Board Member – Arrived 7:45PM
Galen Stearns, Alternate Selectmen Member - Absent
Bruce Anderson, Alternate School Board Member – Absent

Meeting called to order at 7:07 PM at the Town Hall.

Mr. Okerman introduced the members and reviewed the agenda.

Motion made by Mr. Hohenberger to approve the minutes of August 18, 2009 as written.
Motion seconded by Mr. Senibaldi. Motion passed 6-0.

Presentations:

The Windham Highway Agent Mr. McCartney presented the requests for the Highway Department. The first request is to fund a Salt Shed Maintenance Facility. There was discussion on the type of building proposed for a salt shed and containment of salt runoff. Mr. Hohenberger will send an e-mail to Ms. Call to determine the current capital reserve balances. The second request is for equipment: a small excavator and a replacement for the front end loader. The loader is requested for 2011 as an eight year replacement. The small excavator would be used in lieu of hiring outside contractors and would have a useful life of 8 – 10 years. Mr. Gustafson requested the actual costs of hiring out the excavation work for the last two years. Mr. McCartney said he could determine it. The final request is for road network reconstruction. There was discussion on the level of funding requested versus the level required.

Mr. Mueller (Recreation Committee Chair) presented the request to fund construction of a sports facility known as the Spruce Pond Facility. This is proposed on donated land with an additional donation of fill material delivered on site. Mr. Hohenberger inquired about the Recreation Master Plan and was told that the draft is not ready for review. There was discussion on parking, maintenance and bathrooms.

Mr. Valentine (Recreation Committee member) presented the request for expanding field space at the Nashua Road facility. The Soccer association donated money to do test pits on the property and the Recreation Committee would like to keep this moving forward. They do not have any budgetary numbers currently, but would like to keep it in the CIP plan.

Mr. Valentine also presented the request for a synthetic turf field. The proposed location is not known at this time and the budgetary cost will be \$800,000. The Recreation Committee would like to keep this in the CIP plan, but will need to understand how the new High School will affect field use before finalizing this proposal.

Review Submissions:

The only outstanding submission is the School Board. The Library will not be submitting any requests this year.

Meeting Schedule:

Mr. Okerman reviewed the new schedule for future CIP meetings to reschedule the meetings to Thursday nights. The location for each of the meetings still needs to be determined by Ms. Scott. The schedule is as follows:

September 24th - Review Quint proposal with the Fire Chief, and scoring of requests
October 1st - School and Discussion on presentation of CIP (school & town separate)
October 15th - Scoring of requests
October 22nd - Development of CIP plan
November 4th - Planning Board Presentation
November 18th - Planning Board Public Hearing

Mr. Hohenberger will forward information from Fire Chief McPherson on the Quint to all of the CIP members.

Motion made by Mr. Gustafson to adjourn, seconded by Mr. Senibaldi. Motion carried 7-0.
Adjourned at 8:10PM

Respectfully submitted,
Rob Gustafson
September 1, 2009