

Town of Windham  
2009 Capital Improvement Program Subcommittee

CIP Subcommittee Meeting Minutes  
August 18, 2009

ROLL CALL: Rick Okerman, Planning Board Member – Present  
Walter Kolodziej, Planning Board Member – Present  
Roger Hohenberger, Selectmen – Present  
Jack Merchant, Community Member – Present  
Rob Gustafson, Community Member – Present  
Dennis Senibaldi, Community Member – Arrived 7:25PM  
Mike Hatem, School Board Member – Present  
Galen Stearns, Alternate Selectmen Member - Absent  
Bruce Anderson, Alternate School Board Member – Absent

Meeting called to order at 7:00 PM at the Library.

Mr. Okerman introduced the members and reviewed the agenda.

Motion made by Mr. Kolodziej to approve the minutes of August 4, 2009 as written. Motion seconded by Mr. Hohenberger. Motion passed 5-0-1 with Mr. Hatem abstaining, as he was not present at the August 4<sup>th</sup> meeting.

Committee members received: a list of the members' contact information, and a package of e-mail correspondence and capital improvement requests. The following departments will not be submitting requests to the CIP committee this year: Assessing, Tax Collector, Cable Board, Planning and Development, Town Clerk and Historic District Commission. The Highway Department submitted their requests.

Presentations:

Selectman McMahan presented the request from the Board of Selectmen to begin funding for a new Town Hall. Their preference is to seek funding from the voters for the new Town Hall after the Salt Shed.

Police Chief Lewis presented the requests for the Police Department. Phase I of the request is for a Multi-Purpose room and a set of stairs to the attic. Phase II is for a separate three bay garage with parking and additional paving. There was discussion on Phase I about water issues in the existing mechanical room and stairway placement. The discussion on Phase II was about a possible fuel depot to be included.

Fire Chief McPherson presented the requests for the Fire Department. There was discussion on the replacement cycle and rotation of equipment. Chief McPherson mentioned the possibility of replacing the Ladder truck with a Quint truck that would serve as an Engine or an Aerial truck. Mr. Hatem asked if a Quint could be purchased in 2011 in place of the Engine in 2010 and the

Ladder in 2012. Chief McPherson thought it was a possibility. Mr. Merchant requested the Chief provide the cost of a Quint before the September 1<sup>st</sup> meeting of the CIP.

Review Submissions:

The committee reviewed which submissions have been received and noted that the only outstanding submissions are the Library and School Board.

Meeting Schedule:

After a review of the schedule it was decided that Mr. Okerman will work with Ms. Scott to reschedule the CIP meetings to Thursday nights.

Motion made by Mr. Hatem to adjourn, seconded by Mr. Gustafson. Motion carried 7-0.  
Adjourned at 8:40PM

Respectfully submitted,  
Rob Gustafson  
August 18, 2009