

Town of Windham
2005 Capital Improvement Program Subcommittee

CIP Subcommittee Meeting Minutes
November 3, 2005

ROLL CALL: Phil LoChiatto, Planning Board Member – Present
Walter Kolodziej, Planning Board Member – Excused
Suzanne Jortberg, Citizen Member – Present
Marcia Unger, Citizen Member – Present
Beth Valentine, Alternate School Board Member – Present
Roger Hohenberger, Selectmen – Present
Galen Stearns, School Board Member & Alternate Selectmen – Present
Jack Merchant, Citizen Member – Present

Mr. LoChiatto called the meeting to order at 7:10 PM in the Planning & Development Room.

MINUTES: Motion by Ms. Unger, seconded by Mr. Merchant, to approve the minutes of the CIP meeting held on October 27, 2005. Motion was unanimously approved (5-0).

OLD BUSINESS: It was determined that the official 2005 town tax valuation figure (non-utilities) was \$1,480,298,825. This figure was entered into the CIP Appropriation Chart.

NEW BUSINESS: The subcommittee proceeded to finalize the CIP Appropriation Chart for the years 2005-2014. After such discussion, a motion was made by Mr. Merchant, seconded by Mr. Stearns, to reduce the projected CIP tax rate from \$1.55 to \$1.00, and to increase the town valuation growth rate from 1.00% to 1.50%. The rationale for this motion was to exclude the high school's capital costs from the CIP program. The motion was approved 6-0. After completing the spreadsheet, Ms. Unger provided the subcommittee with a prototype of the CIP presentation. It was reviewed, comments were noted, and it was then approved by the subcommittee. Ms. Unger requested that all write-ups for the final presentation be sent to her no later than December 1st, so that she has time to compile the report.

The CIP subcommittee will make its preliminary presentation to the Planning Board on November 9, 2005. The CIP subcommittee will then meet again on November 17th (7:00 PM at the SAU Building) and December 8th (Mr. LoChiatto will advise the subcommittee of the place and time) to finalize the CIP spreadsheet based on the results of the presentation to the Planning Board. Mr. LoChiatto stated December 14, 2005 would be the date for the final presentation to the Planning Board (this will be a public meeting).

The meeting was adjourned at 8:10 PM (motion by Mr. Merchant, seconded by Ms. Unger). These minutes were approved by the CIP subcommittee on 11/17/05.

Respectfully submitted, Suzanne Jortberg 11/7/05