

SELECTMEN'S MEETING

August 30, 1999

MEMBERS PRESENT: Douglass Barker, Margaret Crisler, Carolyn Webber, Galen Stearns and Christopher Doyle. David Sullivan, Town Administrator, was also present. Meeting commenced at 7:00.

ANNOUNCEMENTS: Mr. Sullivan, Town Administrator, presented Robert "Cory" Nicholson, summer intern, with a collage of Windham, and "Rural Oasis" the history of Windham. Mr. Nicholson thanked everyone for their help over the summer.

SISTER CITY: Barbara Coish, Sister City Committee Chairman, presented gifts to the Board from their recent visit to Suzdal, Russia to participate in their 975th anniversary. John Breda, Bruce Moeckel, and Jay Gross gave their impressions of their recent visit to our Sister City. Mr. Gross showed a 12 minute video of highlights of their trip. Mrs. Coish presented the Board brochures of Suzdal that can be seen at the Town Hall.

Mrs. Crisler announced that Sally D'Angelo of Windham was selected as an Associate for the Leadership Class of 2000 which is a joint project of the Business & Industry Association of NH and the NH Charitable Foundation.

LIAISON REPORTS: Mrs. Crisler reported that last week the Recreation Committee sponsored a Picnic for Windham's seniors. The picnic was well attended and enjoyed by all. Special thanks to the Fire Department for their safety presentation. The picnic was planned by Cory Nicholson, our summer intern. Thanks for a great job!

Mrs. Crisler reported that the Recreation Committee discussed Rogers Field - it needs major work which will cost \$15,000 to \$20,000 and there is only \$5,000 in the budget, with balance to be paid by associations. She also noted that the Committee has started working on budget.

Mrs. Crisler stated that the Planning Board has urged Board of Selectmen to fill their vacancies. Also the Master Plan work continues and she extended the Board's thanks to their summer intern, Erin Gumbel, for her excellent work on the Master Plan.

Mrs. Crisler also reported that Keith Goldstein is chairman of CIP Committee and reported that Star Vector was continued and Sherwood Road subdivision approved.

Mrs. Crisler stated that the Technical Advisory Committee was scheduled to meet but had no quorum.

Ms Webber thanked David Sullivan, Cory Nicholson and Kathy Davis for their work on the Senior Picnic.

Mr. Barker read the Board's meeting schedule for the next few months.

CABLE TRANSFER OF HARRON TO ADELPHIA: Margaret Case and Leo Hart, members of the Cable Advisory Committee, met with the Board to discuss the approval of the transfer of Harron Communications to Adelphia. Cable Board voted to recommend that the Board vote to implement the transfer. Mrs. Case noted that the Committee is not completely happy with the internet section, and that the transfer itself, will not increase rates.

Ms Webber motioned, Mr. Stearns seconded to approve the transfer of Harron Communications to Adelphia as recommended by the Cable Advisory Committee. Passed unanimously.

GRIFFIN PARK UPDATE: Mr. Sullivan stated that the bids for work at Griffin Park came in excess of budget. They are as follows:

David A. White & Son, Sandown, NH	\$860,491.00
Severino Trucking Inc., Candia, NH	1,406,507.80
M. L. & Sons Enterprise, Inc., Pelham, NH	1,211,918.25

The committee met with the low bidder and was told there was some miscalculation and their bid was now 1.1 million. Mr. Sullivan told the Board that the Committee is now considering many options and will report to the Board at the next meeting.

PUBLIC HEARING - COACHMAN ROAD: Mrs. Crisler read the following notice: "The Board of Selectmen will hold a Public Hearing on Monday, August 30th at 8 pm for the purpose of accepting Coachman Road". Coachman Road is located off East Nashua Road. Mr. Turner stated that it has passed inspection and ready for acceptance. Mrs. Crisler moved to accept Coachman Road as a Town road. Mr. Stearns seconded. Passed unanimously.

PUBLIC HEARING - CONTRACTED FEES: Mrs. Crisler read the following notice: "In accordance with RSA 41:9A, the Board of Selectmen will hold a Public Hearing on August 30, 1999 at 8:00 pm at the Town Hall for the purpose of amending the fees charged for police contracted services as follows":

	Current Fee	Proposed Fee
Officer w/o Cruiser	\$30.00	\$35.00
Officer w/Cruiser	35.00	40.00

Chief Moeckel gave a brief explanation stating that costs of paying the overtime is reaching and exceeding the fees being charged for their services. Average hourly wage is \$3 over what is presently being charged and these fees have not increased in three years. Mr. Stearns motioned to approve the proposed contracted service fees. Ms Webber seconded. Passed unanimously.

FIRE STATION UPDATE: Fire Chief Fruchtman thanked Deputy Davis, Lt Moltenbrey and FF DeMarco for their presentation at the Senior Picnic. Also FF Mistretta will be attending paramedic training beginning in September.

The Chief told the Board that proposed construction of the station is now estimated to be about \$250,000 over budget. He further reported that the Building Committee met today and reviewed all options and made the following recommendations:

The following options will not be included in the construction at this time: performance bonds, miscellaneous site specialties, free standing garage, storage room, ionization of elevator pit, use brick instead of fiberglass cornice, fire sprinklers, revise trench drains on apparatus floor, high "R" joint filler, interior sheet rock on exterior walls, 30,000 gallon water tank with fittings and Fire Department specific equipment - these items total \$251,050. The committee also recommended that the extra dirt on site be sold at the best price and that the credit be applied to the cost associated with the site work bid.

The Board, Chief Fruchtmann and Bob Cummings discussed at length, each of the items listed above. Mr. Stearns motioned to allow the site contractor to dispose of any fill on construction site and reduce their fee by that amount. Mrs. Crisler seconded. Passed unanimously.

Mr. Stearns motioned to accept the Building Committee's recommendations dated August 30th for deductions from the project, with recommendations from this Board, to reinstate the fire sprinkler and cements pad as top priority as funds become available. Mr. Doyle seconded. Mr. Turner stated all changes must meet code and zoning requirements. Passed unanimously.

Letter received from Mr. Cummings, Building Committee Chairman, stating the contractor, Bonnette, Page & Stone has asked to erect a sign to provide direction for delivery trucks and other construction groups for the site. Ms Webber motioned and Mr. Stearns seconded to authorize the committee to approve a sign similar to the one erected during the Police Station construction - future home of Windham Fire Department. Passed unanimously.

Mrs. Crisler wrote a memo dealing with new fire station construction processes - she noted that there is no formal change order procedure. The Chief assured the Board there will be a form for change orders with appropriate signoffs and that all plans, memos, change orders, etc are with him at all times and to contact him to review them at anytime. The Board agreed to let the process work! Chief Fruchtmann stated that this building will be to code!

The Chief stated that the excavation is moving along and the foundation should be started next week.

HIGHWAY SAFETY COMMITTEE RECOMMENDATIONS: Mr. Sullivan asked the Board to address the Highway Safety recommendations in their memo dated 6-17-99. The issues and resolutions are as follows:

- Request Stafford Technology on Roulston Road, to readjust the security light in their parking lot. This is a private concern and the staff will send letter requesting same.
- Recommend installing a two-way traffic sign at the intersection of Harris Road and Route 128. Mr. Stearns motioned and Mr. Doyle seconded to authorize the Road Agent to install a two way traffic sign as requested on Harris Road. Passed unanimously.
- Request to post a 25 mph traffic sign at the intersection of Blueberry and Telo Roads. Ms Webber motioned and Mr. Doyle seconded to install two 25 mph traffic signs. Motion passed 4-1 with Mr. Stearns opposed. Mr. Stearns noted that 25 mph is not enforceable.
- Request to have the Board request the State Department of Transportation for a "no passing " zone at the easterly connection to Ledge Road. The Board noted that there are developments before the Planning Board in this area. Mr. Stearns motioned and Mr. Doyle seconded to refer this to the State. Passed unanimously.
- Request regarding motor vehicle speed on North Lowell Road around the Town complex - the committee recommended the speed limit be lowered to 25 mph, install an overhead caution light at the intersection of Church Street and a striped pedestrian crosswalk. The Board discussed various options. Ms Webber motioned and Mr. Stearns seconded to request a 25 MPH speed limit and installation of a crosswalk and village center signs. Passed 4-1 with Mr. Barker opposed.

CORRESPONDENCE/ MINUTES: Mr. Doyle motioned and Mr. Stearns seconded to approve of August 9th with the following change, page 3, 1st paragraph, "Bob Cummings, Chairman of the Fire Station Building Committee" and delete "member". Passed unanimously.

Request received from Rudy Pivovar to have the rental fee waived for rehearsals for the Miss Windham-Salem Pageant. The security deposit of \$100 will be paid. Mrs. Crisler motioned to waive the rental fee and hold the security deposit until rehearsals are finished. Seconded by Mr. Doyle. Passed 3-2 with Ms Webber and Mr. Barker opposed.

The annual Statement of Understanding between the American Red Cross and the Town of Windham was received for approval. Mr. Stearns motioned to authorize the chairman to sign the referenced agreement. Mr. Doyle seconded. Passed unanimously.

Bond Releases - Mrs. Crisler motioned and Mr. Stearns seconded to approve partial release of \$11,774 to Robert and Judith Yennaco for Nottingham Road. Passed unanimously.

Letter received from Tom Case, President Windham Seniors, Inc., thanking the Town Hall Staff for their work at the Senior Picnic.

OLD BUSINESS: Water bids were tabled until the next meeting.

Mrs. Crisler brought up town road maintenance as, after meeting with Road Agent at their last meeting, she still has questions. She noted there is no statement of work for Castle Hill Road and need more detail about costs. Mr. Sullivan will work with the Road Agent and get more information on the proposed work.

The Board asked Mr. Sullivan to set up a workshop with the Road Agent to discuss road widths and scenic roads.

School Funding - Mr. Sullivan stated that the New Hampshire Municipal Association acted appropriately regarding the school funding issue. The Board was in agreement.

NEW BUSINESS: None.

NON-PUBLIC SESSIONS: Mr. Stearns motioned and Mrs. Crisler seconded to go into non-public session in accordance with RSA 91-A:3, IIa, c, and d. Roll Call Vote - all members - yes. The Board and Mr. Sullivan were in attendance. Subjects were legal, personnel and reputations. Chief Fruchtman was present in the session dealing with union negotiations.

The Board, Chief Fruchtman and Mr. Sullivan discussed parameters for union negotiations.

Mr. Sullivan updated the Board on a legal matter. Mr. Turner will follow-up.

The Board discussed a land acquisition matter and will continue the present arrangement.

The Board discussed a request for additional bereavement leave for an employee. Mrs. Crisler motioned and Mr. Stearns seconded to grant an additional 2 days bereavement leave. Passed unanimously.

The Board discussed appointments for the Planning Board. Mr. Stearns motioned and Mrs. Crisler seconded to appointment Walter Kolodziej and Keith Goldstein as regular members. Passed 4-1 with Mr. Doyle opposed.

Mr. Stearns motioned and Mr. Doyle seconded to appoint Fred Noyles and Elizabeth Dunn as alternate members to the Planning Board. Passed 4-1 with Mr. Barker opposed.

Mr. Stearns motioned to adjourn. Ms Webber seconded. Meeting adjourned at approximately 11:15 pm.

Respectfully submitted,

Kathleen Davis
Administrative Assistant

NOTE: These minutes are prepared in draft form and have not been submitted to the Board for approval.

