

**SELECTMEN'S MEETING**  
**May 17, 1999**

**MEMBERS PRESENT:** Douglass Barker, Margaret Crisler, Carolyn Webber, Galen Stearns and Christopher Doyle. Meeting commenced at 7:00 pm.

**ANNOUNCEMENTS:** Griffin Park Update: Mr. Doyle announced that Mr. Hancock is unavailable tonight. The Park plans were not completed in time to be on the Planning Board agenda last week but hope to have the plans ready for the May 26th Planning Board meeting.

Windham Garden Club annual plant sale will be held on this Saturday.

Fire Awards: Chief Fruchtman announced that Parkland EMS Award Ceremony was held over the weekend. Windham Fire Department personnel received the following awards: Jay Moltenbrey, representing the Fire Union, received second place for their community service project - personal floatation devices (available at the Fire Station for free use); FF Frank DeCicco received the Shining Star Award for his work in suicide prevention ; Jennifer Hanlon was named "Medic of the Year" and Michael Mistretta, EMT of the Year and Joan Tuck, who retired earlier this year, received a Service Award. Also Jennifer Hanlon just received her nursing degree on Friday. The Board congratulated all the recipients.

**LIAISON REPORTS:** Mr. Doyle - Cable Board met on Saturday and discussed the sale of Harron to Adelphia.

Margaret Crisler noted that the beach will open on June 12 with beach clean up scheduled for June 5th.

Mrs. Crisler also reported that the Technical Advisory Committee has finalized a Y2K checklist. Also a citizen has offered equipment to place town records on CD Rom, however the Town will have to provide someone to scan the records. This will be coordinated with the Town Clerk. Also the school calendar is on webpage.

Mrs. Crisler further stated that the Planning Board is meeting each week and the Master Plan is progressing well.

Ms Webber reported that the Historic/Heritage Commission discussed getting plans from the Planning Dept reviewed quickly. Final Draft of map of Windham's resources has been completed. The parking area at Searles has been cleaned up - thanks to Road Agent - great job.

Mr. Barker reported that the second installment of the Emergency Management Grant was received. He thanked both the day and evening volunteers for their work in developing an Emergency Management Plan. Final plan should be ready for the Board of Selectmen in about a month.

**LOADER BID AWARD:** Wayne Bailey, Transfer Station Manager, presented a bid summary of the bids received for a loader.

Chappell Tractor Sales   \$ 49,900

Nations Rent                   46,507

Southwind-Milton	68,000
Casey Equipment	46,803

He recommended that the bid be awarded to Casey Equipment Corporation for the bid price of \$46,803. plus spare parts and extended warranty for a grand total of \$57,803. Disposition of bobcat and delivery of new loader were discussed. Mr. Stearns motioned to award bid to Casey for a cost of \$57,803 and to dispose of the Bobcat later this year. Ms Webber seconded. Passed unanimously.

**FIRE STATION UPDATE:** Chief Fruchtman reported that they are scheduled this Wednesday with the Planning Board for conceptual plans review and hope to be on their agenda the middle of June for final approval.

**AWARD OF TANK REPLACEMENT FOR ENGINE ONE:** Chief Fruchtman told the Board that they received three bids - the bids were higher than originally expected. They need a specific type of tank - UPF industry standard. Braces will need to be fabricated to fit the tank on our truck. Mr. Stearns motioned to award the bid to Greenwood Apparatus for bid price of \$8,610.70 and to authorize the chief to negotiate for undercoating. Mr. Doyle seconded. Passed unanimously.

**COPS GRANT** - Police Chief Moeckel spoke with the Board regarding the software package for Computer Aid Dispatch (CAD) and requested, with the Technical Committee's endorsement, to go sole source and award the bid to Information Management Corporation (IMS). Mr. Stearns motioned to allow Chief Moeckel to go sole source for the purchase of police software for CAD from IMS for cost not to exceed \$35000. Mrs. Crisler seconded. Passed unanimously.

Chief Moeckel further requested that they be allowed to go sole source for the third satellite receiver from R & R Communications to finish project. Cost to come from the COPS Grant. Third site is now being determined, per Chief Fruchtman. Testing will hopefully be completed in the next few weeks. Mr. Stearns motioned to allow COPS Grant money for the third voter site and to go sole source with R & R Communications. Ms Webber seconded. Passed unanimously.

Chief Moeckel also discussed the purchase of laptop computers from the COPS Grant. He suggested that they would like to go sole source due the special equipment needed. It was agreed that he will furnish them with additional information for next weeks meeting.

**INTERVIEW OF CANDIDATES FOR BOARD APPOINTMENTS:** The following volunteers were interviewed for positions on the boards as indicated below:

Allan Carpenter	Planning Board
Fred Noyles	Planning Board
Mike Hatem	Planning Board
Joseph Connelly	Recreation Committee

Mr. Barker informed the Board that Betty Dunn submitted her name for consideration for the Planning Board, however her application was after the deadline and asked if the Board wished to consider it. Ms

Webber stated that she felt late applications should be considered only if we do not have other applicants. Mr. Doyle agreed. Mrs. Cirslar stated that the current Planning Board members did not realize their appointments were up as the notice was read very late at one meeting. Mr. Barker noted that Conservation members were given a wrong deadline date by the chairman. Mrs. Crisler motioned and Mr. Stearns motioned to accept the late application from Mrs. Dunn, existing planning, historic and conservation members, needing reappointment Passed 3-2 (Doyle and Webber opposed).

**AWARD OF COMPUTER BIDS & BUILDING STEPS:**

Memo from Mr. Sullivan giving detailed outlines of bids received for various desktop computer equipment for the Planning and Development Department, Assessing Department and Transfer Station. He recommended awarding bid to Telcon for total amount of \$5,491. Mr. Stearns motioned and Mrs. Crisler seconded to award the bid to Telcon for \$5,491. Passed unanimously.

Building Department Steps - No bids were received. Ms Webber motioned to bypass the formal bid process and contact local contractors for quotes for front steps for the Bartley House, and authorize Mr. Turner to proceed with the Town Administrator's approval. Mr. Doyle seconded. Passed unanimously.

**MINUTES:** Mr. Doyle motioned to accept minutes of May 3, 1999. Mr. Stearns seconded. Ms Webber abstained. Passed 4-0.

**CORRESPONDENCE:** Mr. Barker announced that there will be three Public Hearings next week to accept roads, approve ordinances, and the Conservation Commission will hold a public hearing on land acquisition.

**OLD BUSINESS:** - Mr. Barker noted that the Mack tractor trailer from the Transfer Station was repaired last week. Mr. Stearns noted that this work was planned but not this soon in the year.

**NEW BUSINESS:** None.

**NON-PUBLIC SESSION** - Mr. Doyle motioned and Mr. Stearns seconded to go into non-public session in accordance with RSA 91-A:3, IId. Roll Call Vote - all members - yes. The Board, Nancy Surette, Cherie Howell and Kathleen Davis were in attendance. Subject was land acquisition.

Mrs Surette and Mrs Howell answered some of the Board's concerns regarding a possible conservation easement. Mr. Barker and Mrs. Surette will follow up.

The Board held a workshop with the Tax Collector regarding goals.

The Board held a workshop with the Town Clerk regarding goals.

Mr. Stearns motioned to adjourn. Ms. Webber seconded. Meeting adjourned at approximately 10:30 pm.

Respectfully submitted,

Kathleen M. Davis  
Administrative Assistant

**NOTE:** These minutes are prepared in draft form and have not been submitted to the Board for approval.

