

SELECTMEN'S MEETING

JUNE 8, 1998

MEMBERS PRESENT: Charles McMahon, Douglas Barker, Carolyn Webber, Galen Stearns and Mrs. Crisler arrived late due to traffic. David Sullivan, Town Administrator, was also present.

Meeting commenced at 7:00 pm.

FIRE DEPARTMENT: Fire Chief Lipe introduced FF Michael Mistretta who will start full time employment with the department on June 11th. Michael has been a call firefighter since 1996. Mrs. Mistretta pinned her husband's badge. The Board congratulated and wished him success.

ANNOUNCEMENTS: Congratulations to Fire Lt Jay Moltenbrey and FFs Lisa Decker and Scott Savard on their awards at the EMS Appreciation Banquet. Lt Moltenbrey received the Shining Star Award for his contributions in the field of EMS training. FF Decker and Savard were awarded Community Service Awards for their professional and compassionate service provided to a patient during a long extrication from a multi-car accident on I 93.

The Fire Department announced the kick-off of their summer public education program - "Water and Boating Safety". Any organization interested in hosting a training session, please contact the Fire Department at 434-4907.

Lt Moltenbrey told the Board that the Fire Union, in concert with the Department's summer safety program, is purchasing personal floatation devices to be lent out as well as used in the department. Lt Moltenbrey also told the Board that Parkland Medical Center is donating signs regarding the use of these devices and he requested the Board's authorization to install them on Town property. Mr. Stearns motioned to allow the signs to be posted at appropriate sites. Ms Webber seconded. Passed unanimously.

Mr. McMahon recognized the tremendous efforts put forth by FLOW in making this year's Strawberry Festival a huge success. Congratulations for a job well done!

CABLE: Margaret Case, Cable Board Chairman, and Lisa Evarts, Studio Coordinator, announced that they had established a new award to recognize those in programming. The first "Program Recognition Award" was presented to Mary Griffin. Windham Watch is one of Mary's efforts. Mrs. Griffin accepted the award of behalf on the marvelous crews who work with her.

Mrs. Case discussed with the Board the purchase of new video hardware and software to be used in production of the Bulletin Board. After discussion and questions, Mr. Stearns motioned to authorize the Cable Board to expend up to \$3,700 for video hardware and software. Mr. Barker seconded. Mrs. Case stated that the first remote will be designated for Emergency Management. Questions arose as to additional remotes and yearly fees. It was agreed that voting on the motion would be held until these questions were resolved - later in the meeting.

Mrs. Case read correspondence from Harron Communications relative to their compliance with the Emergency Alert procedures.

PUBLIC HEARING: In accordance with RSA 31:95-e, the Board held a public hearing to accept the donation of furniture from Stone and Webster Engineering and computer parts from Rene Santere. Mr. McMahon stated that a Windham resident, Ralph Titus, notified them that Stone and Webster was

refurbishing their offices and donating all present items. The furniture procured will be used by various departments and valued in excess of \$20,000. The computer equipment was donated to Emergency Management. Mr. Barker motioned to accept the furniture and computer parts donated to the Town with the Board's thanks. Mrs. Crisler seconded. Passed unanimously.

BOARD OF HEALTH PUBLIC HEARING: Mr. McMahon recessed the Board of Selectmen's Meeting and opened a Public Hearing as the Board of Health.

The Board of Health held a Public Hearing concerning a request by Steven Grande for a waiver concerning a Section of the Town of Windham Health Regulations of the Waste Disposal/Septic Ordinance. The property is located at 197 Range Road. Two waivers were requested: A waiver to allow the septic to be located 80 feet from the well (where 100 feet are required) and to locate the septic system 5 feet from the property line (where 10 feet are required).

Bruce Flanders, Health Officer, and Wes Aspinall of Herbert Associates explained the plans and answered all questions from the Board and explained the regulations. The waivers are needed as much of the property is wet. Also State approval will be required.

Mrs. Crisler motioned to approve both waivers with the following stipulations: applicant obtains State approval, release is obtained from abutter and the waivers be recorded in the Registry of Deeds. Mr. Stearns seconded. Mr. Aspinall told the Board that the abutter had been sent and signed for notice of the meeting tonight and they heard nothing from them. Mrs. Crisler then amended her motion to delete release being obtained from the abutter and adding that the abutter be notified of the Board's decision. Motion passed 4-1 with Mr. Barker opposed.

Mr. McMahon adjourned the meeting of the Board of Health and the meeting of the Board of Selectmen reconvened.

CABLE: (Continued from Earlier) Mrs. Case reported to the Board that there is no yearly maintenance fee for the system and additional remote seats will cost \$400-450. Mrs. Crisler stated that in the future consideration for such equipment should be reviewed by the Technical Committee. Motion from earlier in the meeting passed unanimously.

PUBLIC HEARING: In accordance with RSA 41:9a, the Board held a Public Hearing for the purpose of considering increasing the Abutter Fees assessed by the Board of Adjustment from \$3.50 to \$5.00. Mr. McMahon read a letter from Jack Gattinella, Chairman of the Board of Adjustment, recommending this increase. Mr. Barker motioned to approve the increase as stated above for abutter fees. Mr. Stearns seconded. Passed unanimously.

LIAISON REPORTS: Mrs. Crisler reported that the Planning Board is reviewing conceptual plans for 36 elderly housing condo units near Glance Road and a plan to connect Heritage Hill and Castle Hill Roads.

Mrs. Crisler stated that the beach opens next week and also that the Fire Department and Recreation Committee will co-sponsor a CPR class.

Mrs. Crisler stated that a resident had called her and left a message, however, the lightning took out her answering machine, so please call back.

Ms Webber said a resident called her who was upset over the removal of timber from Griffin Park. Mr. Sullivan stated that the only trees that have been removed are those where the fields will be or diseased ones. Additional cuttings will be done in the forested area to improve growth. Mr. McMahon stated that

all diseased trees are a safety issue and must be removed. Borings will be done to test the trees along the property line and the trees will be rechecked along Route 111A before they are removed.

PUBLIC HEARING: In accordance with RSA 31:19 and 31:95-e, the Board held a Public Hearing for the purpose of considering the donation to the Town of parcel 16-L-101 (.04 acres in size), located on Route 111. Mr. Sullivan noted that the Planning Board and Conservation Commission were notified, with the Planning Board recommending acceptance of the parcel. No input was received from the Conservation Commission. Mr. Stearns motioned to accept parcel 16-L-101. Mrs. Crisler seconded. Passed unanimously.

CONSENT AGENDA: Mr. Barker motioned to approve the minutes of May 11, 1998 and the manifests of May 25 and June 8, 1998. Mr. Stearns seconded. Passed unanimously.

CORRESPONDENCE: Letter received from Atlantic North regarding mailings to their customers regarding recycling and suggesting the town split the cost of the mailings. The Board and Mr. Bailey discussed the letter. All agreed that if Atlantic picks up in Windham, their clients must recycle and the Town will not fund the mailing.

Memo received from David Sullivan, Town Administrator, giving the revised meeting schedule for the Board through July.

Letter received from the State of NH Attorney General's Office regarding the value of the logs removed from Canobie Lake and that their office must be contacted before any other logs are removed.

Letter received from Al Turner, Director of Planning & Development, regarding proposed Highway Safety Topics for the June 18th NH DOT meeting. The Board will review this letter and mark it for approval.

Letter received from the DOT announcing the Regional Safety Conference for Rockingham County on June 18th at 10 am at the Exeter Town Hall.

Letter received from Al Turner, Director of Planning & Development, regarding Class 6 Roads and Building Permits.

OLD BUSINESS: The Board began to discuss the Griffin Park Committee charge and decided to table it until June 22nd.

Mr. Bailey told the Board that he recommended that they award the bid for a CCTV system for the Transfer Station to the low bidder, Orbit Systems. The original bid price was \$2420, however with the upgrades the total cost is \$3720. Mr. Stearns made a motion to approve the purchase of the CCTV system for a cost of \$3720. Mr. Barker seconded. Passed unanimously.

NEW BUSINESS: Mr. Barker stated that he wishes to discuss Emergency Management at the next meeting.

Mr. Sullivan told the Board that Mr. Raudonis, Superintendent of Schools, requested that the School Board and Selectmen schedule a joint meeting. Mr. Sullivan will schedule it.

Mr. Sullivan reminded the Board that on June 29th the Board will meet with Town Counsel for the semi annual update on legal matters.

Mr. Sullivan also informed the Board that he had again been contacted by the Post Office to see if the

Board had any input on any of the locations proposed for a new facility. The Board will review the Planning Board remarks.

Mr. McMahon extended the Board's congratulations to all the 8th Grade graduates.

NON-PUBLIC SESSIONS: Mr. Barker motioned to go into non-public sessions in accordance with RSA 91-A:3, II, a, e. Mr. Stearns seconded. Roll Call Vote - all members - yes. The Board and Mr. Sullivan were present for each session. The subjects involved reputations and legal matters.

The first session concerned a potential legal matter. Mr. Sullivan will handle the issue.

The second session concerned reputations dealing with a committee matter. Mr. Stearns will follow up on the issue.

The third session concerned reputations and dealt with board and committee appointments for 1998. The Selectmen made the following appointments:

BOARD OF ADJUSTMENT: Mr. Barker motioned to appoint Al Souma as a Regular member for a three year term until 2001. Ms. Webber seconded. Passed unanimously.

Mr. Stearns motioned to appoint Bruce Breton as an Alternate for a three year term until 2001. Ms. Webber seconded. Passed unanimously.

CONSERVATION COMMISSION: Mr. Stearns motioned to make the following appointments to the Conservation Commission:

- Cherie Howell - Regular member for three years until 2001;
 - Doris Mowson - Regular member for three years until 2001;
 - Nancy Surette -Regular member for three years until 2001;
- Ms. Webber seconded. Passed unanimously.

CABLE BOARD: Mr. Stearns motioned to appoint J. Gross as a Regular member for a three year term until 2001. Mr. Barker seconded. Passed unanimously.

RECREATION COMMITTEE: Mr. Barker motioned to make the following appointments to the Recreation Committee:

- Louise Peltz - Regular member for three years until 2001;
 - Sam Maranto - Regular member for three years until 2001;
- Ms. Webber seconded. Passed unanimously.

HISTORIC DISTRICT COMMISSION: Mr. Barker motioned to continue the appointment of Tom Furlong due to no other individuals volunteering, although he has served for six consecutive years (term expiring in 2001) and to appoint Miriam Stoltz as a Regular member for three years until 2001. Mr. Stearns seconded. Passed unanimously.

HOUSING AUTHORITY: Mrs. Crisler motioned to appoint Grace Marad as a Regular member for a five year term until 2003. Ms. Webber seconded. Passed unanimously.

ROCKINGHAM PLANNING COMMISSION: Ms. Webber motioned to appoint Wayne Morris as a Commissioner to the Rockingham Planning Commission until 6/2002. Mrs. Crisler seconded. Passed unanimously.

PLANNING BOARD: Mr. Stearns motioned to make the following appointments to the Planning Board:

- David Dubay - Regular member for three years until 2001;
 - Jack Gattinella - Regular member for three years until 2001;
 - Bruce Richardson-Alternate member for one year until 1999 (filling unexpired term of Dubay).
 - John Spinney- Alternate member for three years until 2001;
- Mr. Barker seconded. Passed unanimously.

All appointments above are effective June 1, 1998.

Mr. Barker moved to adjourn. Mr. McMahon seconded. Passed unanimously. Meeting adjourned at 11:15 pm

Respectfully submitted,

Kathleen M. Davis
Secretary
Regular Meeting Minutes

David Sullivan
Town Administrator
Non Public Sessions Minutes

NOTE: These minutes are prepared in draft form and have not been submitted to the Board for approval.

