

**BOARD OF SELECTMEN**  
**Minutes of June 20, 2011**

**MEMBERS PRESENT:** Chairman Ross McLeod called the meeting to order at 7:00 PM. Selectmen Bruce Breton, Phil Lochiatto Kathleen DiFruscia and Roger Hohenberger were present, as was Town Administrator David Sullivan. Mr. McLeod then recessed the Board to allow for the scheduled Village District meeting. The meeting resumed at 7:30 PM.

**ANNOUNCEMENTS:** Mrs. DiFruscia made several announcements, as follows:

- Town Day is scheduled for July 2 beginning at 12 PM at Griffin Park; with festivities moving to the High School at 5:00 and the evening ending with fireworks.
- Senior Picnic is scheduled for August 5<sup>th</sup> at the High School; doors open at 11 AM and seniors are asked to RSVP to the Recreation Coordinator at 965-1208. Also, thanks to MacMulkin Chevrolet for co-sponsoring this year's entertainment.
- Town Beach is open, with lifeguards on duty from 10AM to 5PM. Residents may obtain passes, which are required, at the Beach.
- Castleton will host the 2011 NH Lakes Congress on Friday June 24<sup>th</sup>, beginning at 8AM. More information can be found at nhlakes.org.

**LIAISON REPORTS:** None.

**MINUTES:** Tabled.

**CORRESPONDENCE:** Letter received from Brox advising of increased asphalt costs relative to the paving of Londonderry Road. Mr. Sullivan reminded the Board that this bid had been awarded inclusive of an escalation clause, and that the increase was in fact lower than anticipated and the project was moving forward.

*Memo received* from Transfer Station Manager Dave Poulson advising the Board of a donation to the Station of a Billy Goat vacuum valued at \$475. Mr. Hohenberger moved and Mr. Lochiatto seconded to accept with thanks. Passed unanimously.

*Financial Guarantee Release/Thompson Subdivision 177 Range and 3A Marblehead Road:* Mr. McLeod noted for the record that he had recused himself from the matter during the Planning Board meeting, as he was aware that the release would be coming to the Selectmen. Mrs. DiFruscia then moved and Mr. Hohenberger seconded to release the funds in the amount of \$600 plus accrued interest to Carl P. Thompson. Passed unanimously.

*Letter received* from Elizabeth Bondioli expressing dissatisfaction with the Board's recent vote to approve the lights at Griffin Park being on past 9PM; and asking that the Board make no such further approvals.

*Letter received* from Louis Hersch requesting Mr. McLeod's resignation in response to a motion made as part of a Planning Board discussion of a Workforce Housing application. Mr. McLeod noted that he would not be resigning, and clarified that he had recused himself from that particular discussion. Mr. Sullivan noted that, in a separate cover letter, Mr. Hersch had requested that his letter be read in to the record in its entirety. Mr. McLeod noted that he had not read the other correspondence received in full, and that Mr. Hersch's letter was available for public inspection at the Administrative Office.

*Mr. Sullivan* advised that the HazMat District had sent notice of an upcoming meeting, and reminded the Board that no liaison had been selected. He inquired whether a member of the Board wished to attend, or if they would prefer to designate attendance to the Fire Chief.

Mrs. DiFruscia moved to designate Chief McPherson to attend and represent the Board and the Town at the HazMat District meeting scheduled for June 22<sup>nd</sup>. Chief McPherson further explained that this meeting was relative to the District budget, which is expected to increase approximately 1%. Mr. Hohenberger seconded the motion, and a discussion ensued.

Mrs. DiFruscia amended her motion and Mr. Hohenberger his second that a proxy letter be drafted and sent on behalf of the Chief. Passed unanimously.

*Mr. Sullivan* advised that the Town's supplemental retirement plan was undergoing a change in Trustees and that, procedurally, the Town has to sign off in acknowledgement of those changes. Discussion ensued, and Mr. Hohenberger then moved and Mrs. DiFruscia seconded to authorize Mr. Sullivan to execute said acknowledgement. Passed unanimously.

**ANNOUNCEMENTS CONTINUED:** Chief McPherson approached to advise that, since the last meeting, he had met with Mr. Breton and Mr. Sullivan regarding Mr. Breton's concerns relative to payroll. He noted that Mr. Breton had clarified his issue, and the Chief was confident Mr. Breton now had the information he was seeking. Mrs. DiFruscia inquired whether any other member of the Board could meet with him to find out what the issue had been, and the Chief replied in the affirmative. Mrs. DiFruscia noted that she would like to do so in order to understand what the issue was as Mr. Breton had not divulged that information.

Mr. Breton asked that Mr. Sullivan explain the issue, noting that there were procedures that were not followed that will be now. Mrs. DiFruscia noted that her issue was with protocol, in that Mr. Breton should have first discussed his concerns with the Board. She indicated that she took exception to the fact that Mr. Breton refused to disclose what the issue was, noting that the Board should have acted together and had the information available to them. Mrs. DiFruscia then added that reputations matters should have been discussed in non-public, and Mr. Breton replied that he had not discussed reputations in public; rather the discussion had to do with policies that weren't being adhered to. Mr. McLeod then inquired why Mr. Breton hadn't disclosed the reasons last week, adding that the Board was very clear it wanted to know what and why Mr. Breton was impugning the Chief's reputation.

Mr. Breton replied that the issue was related to the same internal investigation that the Chief is currently conducting. Mr. Sullivan interjected that this issue should not be construed as an attack on the Chief or the Department; adding that the concerns cannot be discussed publicly for legal/reputations reasons. Mr. Sullivan advised that there were some process inconsistencies, in that a few payrolls had not been signed by Department Heads in general. He noted that internal payroll controls have been reinforced, and asked that the other issue not be discussed publicly any further as staff is moving forward to address it appropriately.

Discussion ensued regarding having the auditors look at the payroll issue, which Mr. Sullivan indicated they could, and the issue of reputations. Mr. Breton clarified for the record that he and the Chief are on the same page in this matter.

**UNACCEPTED ROAD POLICY:** Mr. Sullivan noted that this policy had been under discussion for the last month or so relative to the plowing of Planning Board approved roads not yet accepted by the Town; of which there are 32 encompassing 444 parcels/260 homes as of 5/16. Mr. Sullivan noted that Ms. Scott is continuing to work to remove several roads from the list by summer's end when the Town will have to send out notifications regarding the policy to existing homes.

Mr. Sullivan explained that, if adopted, the Town will have an agreement with developers to cover paving costs at \$6400/mile. He noted that the policy has been available on the website and there were some calls expressing concerns that plowing will no longer be provided, and that staff had clarified the Emergency Lane procedure to those callers. Discussion ensued as to which roads would soon be coming off the list, as well as some on the list which had yet to be constructed, and the emergency lane process.

Mr. Sullivan then advised that, since the last discussion, Section I paragraphs 3 and 4 had been amended to read "approved" rather than "constructed". Mr. Hohenberger sought clarification that developers will not be required to contribute before issuance of a Certificate of Occupancy, and Mr. Sullivan replied in the affirmative. Discussion ensued regarding process and notifications.

Mr. Hohenberger then moved and Mrs. DiFruscia seconded to approve the Snow Removal on Unaccepted Roads policy as amended. Brief discussion ensued before the motion passed unanimously.

**BID AWARD/ROADSIDE MOWING:** Mr. Sullivan advised that two (2) bids had been received, but asked that the Board defer the award while staff clarifies one of the bids received. Brief discussion ensued, however, no decisions were made.

**OLD/NEW BUSINESS:** None.

Mr. Hohenberger moved and Mrs. DiFruscia seconded to adjourn. Tabled.

**NEW BUSINESS:** Mr. Sullivan advised that two bids had been received for the Town's winter salt needs: \$56.76/ton from International Salt, and; \$58.71/ton from Morton Salt. Mr. Sullivan advised that the former is the same as the State's bid for salt.

Mr. Hohenberger moved and Mrs. DiFruscia seconded to award the bid for winter salt to International for the state bid price of \$56.76/ton. Passed unanimously.

Motion to adjourn was then voted unanimously.

The meeting was adjourned at 8:15 PM.

Respectfully submitted,  
Wendi Devlin, Administrative Assistant

*Note: These minutes are in draft form and have not been submitted to the Board for approval.*