

BOARD OF SELECTMEN
Minutes of March 14, 2011

MEMBERS PRESENT: Vice-Chairman Bruce Breton called the meeting to order at 7:00 PM. Selectmen Ross McLeod and Roger Hohenberger were present, as was Town Administrator David Sullivan.

Town Clerk Nicole Merrill then swore in newly elected Selectmen Kathleen DiFruscia and Phil Lochiatto.

ANNOUNCEMENTS: Mr. McLeod made several announcements, as follows:

- Congratulations to the following members of the Windham High School Swim Team for their performance in the NE Championship: Meghan O'Connor, Julie Bushell, Angela Bleeker, Emily Matsco – 2nd place in the 200 yd relay; Meghan O'Connor – 2nd place in the 100 yd butterfly and 4th place in the 100 yd backstroke; Angela Bleeker – 6th place in the 500 yd freestyle; and Meghan O'Connor, Lauren Clemons, Angela Bleeker, Emily Matsco – 6th place in the 400 yd freestyle relay.
- Annual Firefighters' Ball is scheduled for 3/26 at Castleton, and tickets may be obtained at the Fire Department. Cocktail hour begins at 6 PM followed by dinner and dancing.
- Windham Athletic Boosters 3rd Annual Comedy Night is scheduled for 3/24 at the Tupelo Music Hall in Londonderry. Tickets may be purchased at WindhamJaguars.org, or by calling 421-9360.

Cable Advisory Committee Chair Margaret Case and Studio Coordinator Kelly McLaughlin recognized Cable Volunteer Darrell Halen for his time and efforts in recording various public meetings. Mr. Lochiatto also extended his gratitude to Mr. Halen, in particular for attending the often lengthy Planning Board meetings.

LIAISON REPORTS: None.

MINUTES: None.

CORRESPONDENCE: None.

BOARD REORGANIZATION: Mr. McLeod nominated Mr. Hohenberger as Chairman. Mr. Hohenberger extended his thanks to Mr. McLeod, but respectfully declined the nomination; noting he has served as Chair to several committees in the past and felt that, at times, it detracts from one's ability to participate in the meeting itself. Mr. Hohenberger then nominated Mr. McLeod as Chair, which was seconded by Mrs. DiFruscia. Passed unanimously.

Mr. McLeod assumed the Chairmanship with gratitude, noting it was an honor. Mr. Hohenberger then moved and Mr. Lochiatto seconded to nominate Mr. Breton as Vice-Chair. Passed unanimously.

IT DIRECTOR UPDATE: Mr. Eric DeLong updated the Board on recent issues with the Town's GIS website, noting that the site had not actually been inoperable but rather his ability to edit it had been disrupted. He noted that this does happen on occasion, and usually the permissions can be restored, however, in this case doing so had not worked.

Mr. DeLong then advised that the maps and data had been restored quickly, and that what remained to be corrected was the look and feel of the site. He added that he expected the latter to take approximately two weeks. Mr. Sullivan requested that Mr. DeLong clarify the timing for the transfer of the Town's data to Cartographic. Mr. DeLong indicated he expected the transfer to be complete within the next 30 days, adding that the Tax Assessor currently has the photographs and, as the official ballot vote is now complete, it should be at Cartographic by the end of next week.

Discussion ensued, and Mr. DeLong clarified that the Town's "GIS" site is different from the data site, and serves only to consolidate the information into a single access area.

Mr. Lochiatto expressed concerns that the GIS interface can, on occasion, be slow, and inquired whether that will be effected by the transfer. Mr. DeLong replied that Cartographic's servers are extremely fast, and suggested if the interface is slow it may be a home connectivity issue. Mr. Lochiatto then inquired whether the Cartographic hosting involved the static or interactive data, and Mr. DeLong replied that it was for the latter information.

Mr. Lochiatto then sought clarification that the changes to the data brought forth by the Planning Board and Community Development Department will be incorporated into the new data, and Mr. DeLong replied in the affirmative; noting that the Tax Assessor is currently reviewing those changes and making corrections to the data now. Discussion ensued regarding the issue of split zoning and the resultant discrepancies it was causing in the data, and that the Vision software did not have the capability to address split zoning.

Mr. McLeod inquired when the Tax Assessor's changes will take effect, and Mr. DeLong replied that he was waiting for the email transfers to be complete, and that it will be very quickly thereafter. Brief discussion ensued regarding infrastructure and equipment needs as it pertained to the 2012 budget season.

OLD/NEW BUSINESS: Mr. Hohenberger moved and Mr. Breton seconded to approve the Assessor's request to forfeit a timber bond in the amount of \$350.00 from John Brown & Sons, plus interest, and that same be applied to the yield tax relative to timber cut on State property. Passed unanimously.

Mr. McLeod extended his thanks to Mr. McMahan and Mr. Stearns for their decades of service to the Town as Selectmen, noting that they really extended themselves and contributed to the Town during their terms. Mr. Hohenberger echoed Mr. McLeod's sentiments.

Mr. Breton requested that the Griffin Park parking lot project be placed on the agenda for the next meeting. Mr. Sullivan will do so. Mr. Breton then inquired as to the status of the Depot freight deck project, and Mr. Sullivan noted that the materials are on hand and the project will commence as soon as the weather permits.

Mr. Sullivan reminded all that the pole license public hearing is scheduled for the following week, and advised he will ensure Mrs. DiFruscia and Mr. Lochiatto receive all relevant information in advance.

Mr. McLeod asked that the members review the Board's annual liaison assignments, and send their requests to Mr. Sullivan for discussion next week. Brief discussion ensued.

NON-PUBLIC SESSION: Mr. Hohenberger moved and Mr. Lochiatto seconded to enter into non-public session in accordance with RSA 91-A:3 II e. Roll call vote all "yes". The topic of discussion was legal, and the Board, Mr. Sullivan, Conservation Commission Chairman Jim Finn, and Ms. Devlin were in attendance.

Mr. Breton expressed concerns as to whether or not this was a non-public matter, and a brief discussion ensued. Mr. Sullivan and Mr. Finn then updated the Board on a potential legal matter relative to breach of contract. After a lengthy discussion, it was the consensus of the Board that Mr. Finn request that the document in question be produced immediately, and staff follow-up to draft a release.

Mr. Hohenberger moved and Mr. Breton seconded to adjourn. Passed unanimously.

The meeting was adjourned at 8:08 PM.

Respectfully submitted,

Wendi Devlin, Administrative Assistant

Note: These minutes are in draft form and have not been submitted to the Board for approval.