

**BOARD OF SELECTMEN**  
**Minutes of August 30, 2010**

**MEMBERS PRESENT:** Chairman Charles McMahon called the meeting to order at 7:00 PM. Selectmen Bruce Breton, Ross McLeod, Galen Stearns and Roger Hohenberger were present, as was Assistant Town Administrator Dana Call. Town Administrator David Sullivan was excused. Mr. McMahon opened with the Pledge of Allegiance then read the agenda into the record.

**ANNOUNCEMENTS:** Mr. Tom Case approached and advised that Representative Mary Griffin had hosted a candidate introduction show for WCTV, and that it was available for view at [wctv.pegcentral.com](http://wctv.pegcentral.com).

*Mr. Case* then noted that Maria Webber had recently celebrated her 102<sup>nd</sup> birthday, and a dedication ceremony for a stained glass window in her name had been held at the Searles Facility. Mr. Case noted that Ms. Webber had missed the dedication, however, as she was currently hospitalized but expected to be home the following day.

*Mr. McMahon* noted that the Fire Department's Annual 9/11 Memorial Service was scheduled for Saturday the 11<sup>th</sup> at 9 AM at the Fire Department.

*Mr. McMahon* noted that the Salem Board of Selectmen would be discussing at their meeting that evening a possible joint meeting between the Towns relative to water levels in Canobie Lake.

**LIAISON REPORTS:** Mr. Hohenberger advised that the CIP meetings are underway, and the Police Department submissions had been discussed the previous Wednesday. Community Development Director Laura Scott approached and advised of the following scheduled CIP discussions: 9/8 with the Recreation Committee, Board of Selectmen, and Fire Department; and, 9/22 with the Local Energy Committee, Community Development Department, and Highway Department. She then noted that the School District submissions had yet to be scheduled.

**MINUTES:** None.

**CORRESPONDENCE:** Announcement received relative to Attorney Bernard Campbell's selection as recipient of the "William A. Brown Businessperson of the Year" award.

*Update received* from Comcast, noting change to the channel line-up effective September 2, 2010.

*Notice received* of kick-off workshop for updates to the Pelham Hazard Mitigation Plan to be held in conjunction with the Nashua Regional Planning Commission on September 23<sup>rd</sup> beginning at 10:00 AM at the Pelham Fire Station.

*Notice received* of a public meeting with the members of the State Groundwater Commission to discuss the role of municipalities in regulating groundwater withdrawals. Meeting will be held on September 8 at 7:00 PM at the Brentwood Recreation Hall, Brentwood, NH.

*Bond Release / Lot 17J-70, DVMD Holdings:* Mr. McLeod moved and Mr. Breton seconded to fully release the bond in the amount of \$3,733 plus accrued interest. Passed 4-0.

**ANNOUNCEMENTS CONTINUED:** Mr. McMahon advised that the lights are in and running at Griffin Park as of today, and that the transformer has been installed with two check meters for the field and parking lot/walkway lights, respectively. Mr. McMahon noted that the lights are very directed and unobtrusive, with no light spillage to Range Road.

Discussion ensued regarding the use of the parking lot/walkway use and whether they were to be lit when there were no games. Mr. McMahon and Mr. Hohenberger believed they were not to be, and Mr. Breton and Mr. McLeod recalled differently. Staff will follow-up to clarify this issue for the Board.

**ACCEPTANCE OF DONATIONS:** Ms. Scott requested the Board accept donations of time, facilities, and resources from the following towards the recently hosted four-part Business Seminar: Rockingham Economic Development Corporation, AJ Letizio Sales & Marketing, Savoirfaire Marketing & Communications, The Chatterbox Café, MicroCredit-NH, The Common Man, RA Young & Associates, The Windham Restaurant, and Citizens Bank.

Mr. Breton moved and Mr. Hohenberger to accept these donations with thanks. Passed 4-0.

*Mrs. Call* requested the Board accept the following donations toward the Annual Senior Picnic: Coffee Roaster/\$20 value, Johnson's Farm/\$10 value, Windham Junction/\$10 value, Barbara Coish/\$15 value, and Gina Leuci/\$20 value. Mr. Hohenberger moved and Mr. McLeod seconded to accept these donations with thanks. Passed 4-0.

*Mrs. Call* asked that the Board accept a donation of \$50 to the Recreation Revolving Fund for use towards youth programs from "In the Net Soccer Academy". Mr. McLeod moved and Mr. Hohenberger seconded to accept with thanks. Passed 4-0.

*Mrs. Call* asked that the Board accept a donation of \$50 to the Recreation Revolving Fund for use towards youth programs from "Glenn's Keme and Kone". Mr. Breton moved and Mr. Hohenberger seconded to accept with thanks. Passed 4-0.

**RECREATION/SPRUCE POND UPDATE: SPRUCE POND UPDATE:** Recreation Chairman Dennis Senibaldi updated the Board on the progress of the Spruce Pond athletic field donation, which is not as yet a Town project. Mr. Senibaldi noted that H & B Homes, the donor, is proceeding with the permitting and engineering while working with Soccer and Lacrosse regarding the design. He also noted that there is fairly large donation of 25,000 +/- yards of material for the site, where 32,000 would be needed for a soccer field. Mr. Senibaldi explained that he was present to confirm that the Board was still in support of the project, and added that the loam is currently on site and a donation being sought for sand to lay beneath it.

Mr. Senibaldi noted that this project is included on the CIP schedule, and that Phase II of the project consists of a future baseball field at the top of the site. Mr. McLeod inquired whether engineering plans were available for the project, and Mr. Senibaldi replied in the affirmative, noting that Mr. Joe Maynard has them. Discussion ensued regarding the Board's lack of input and potential changes to the design. Mr. Senibaldi indicated he could have a set of plans to the Board with a week or so.

Mr. Hohenberger expressed his agreement with Mr. McLeod's concerns regarding the Board being able to view the plans, noting in particular that proper drainage is important. Further discussion ensued. Mr. McLeod sought clarification that, as part of the project, Mr. Senibaldi was not making any promises on behalf of or binding the Town to anything. Mr. Senibaldi replied in the negative, and a discussion ensued regarding the Planning Board approval of the Spruce Pond subdivision and whether it was conditional upon the donation of this field.

Mr. McMahan noted that it seemed to be the consensus of the Board that they wished to see the plans and that if a donation were presented, such as the 25K yards of material, it would not be an issue as this is not a Town project.

**SALT SHED PROJECT:** Highway Agent Jack McCartney discussed with the Board the pricing information received from PSNH to run single versus 3-phase electric to the Highway garage, noting that this cost was not part of the previously awarded bid but is in the overall project budget. Discussion ensued regarding the need for 3-phase, the future costs to convert from single phase, which would be substantial, and the original bid specification.

Mr. Breton inquired whether the costs would be discounted if single phase were run where 3-phase was specified in the bid. It was noted that the savings would be minimal and further discussion ensued regarding the bid specifications and distances to be run.

Mr. Hohenberger then moved to run 3-phase power to the Highway Garage as recommended at a cost of \$17,670. Mr. Breton indicated he would prefer to vote on a formal quote letter from PSNH as opposed to an email, and a discussion ensued.

Mr. Hohenberger amended his motion to be contingent upon receipt of a formal quote from PSNH. Mr. McLeod seconded and the motion passed 4-0.

**BID AWARD – PROPANE:** Mrs. Call noted that the following bids had been received:

<b>Vendor</b>	<b>Fixed \$/Gal</b>	<b>Index plus \$/Gal</b>
Eastern Propane & Oil, Hudson NH	\$1.81	No bid
Difeo Oil & Propane, Epping NH	No bid	Mt. Belview + \$0.65 *
Palmer Gas/Ermer Oil, N. Salem NH	\$1.49	Selkirk + \$0.30

*\*8/27 price would be \$1.7115*

Lengthy discussion ensued regarding index versus fixed prices and the potential for variations, and Mrs. Call indicated that the recommendation would be to award the bid to Palmer Gas at a fixed rate.

Mr. McLeod moved and Mr. Hohenberger seconded to accept the recommendation of staff and award the bid to Palmer Gas for one year at the fix rate of \$1.49/gallon. Passed 4-0.

**HEATING OIL:** Mrs. Call advised that the Town currently has a credit balance with B & H Oil, and inquired whether the Board wished to use up the credit and bid this service at a later time or request a refund and put the oil out to bid now. Discussion ensued.

Mr. McLeod then moved and Mr. Hohenberger seconded to approve option one; to use up the current credit and bid the Town's heating oil at a future date. Passed 4-0.

**OLD/NEW BUSINESS:** Mr. Breton inquired whether a pre-budget hearing had been scheduled for the September 13<sup>th</sup> agenda to discuss the Board's intended direction for the budget. Mrs. Call replied in the affirmative.

**NON-PUBLIC SESSION:** Mr. Hohenberger moved and Mr. Breton seconded to enter in non-public session in accordance with RSA 91-A:3 II e. Roll call vote – all "yes". The Board, Ms. Laura Scott, and Mrs. Call were in attendance.

Ms. Scott updated the Board on a legal matter relative Town recreational property, and it the consensus of the Board that Ms. Scott follow-up with the Conservation Commission. The members also requested an update from Mrs. Call relative to legal expenses to date on this matter.

Ms. Call updated the Board on a legal matter. No decisions were made.

Mr. Hohenberger moved and Mr. McLeod seconded to adjourn. Passed 4-0.

The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Wendi Devlin, Administrative Assistant

*Note: These minutes are in draft form and have not been submitted to the Board for approval.*