

SELECTMEN'S MINUTES
Year-End Meeting December 28, 2006

MEMBERS PRESENT: Margaret Crisler, Roger Hohenberger and Dennis Senibaldi were present. Galen Stearns and Alan Carpenter were excused. David Sullivan, Town Administrator and Dana Call, Asst Town Administrator were also in attendance. Meeting commenced at 4:55 pm.

NON-PUBLIC SESSION: Mr. Hohenberger moved and Mr. Senibaldi seconded to enter into a non-public session in accordance with RSA 91-A:3 IIc. Roll call vote – all members “yes”. The topic of discussion was reputations. *The Board*, Mr. Sullivan and Mrs. Call were in attendance.

The Board met with a resident requesting a hardship abatement. Mr. Hohenberger moved and Mr. Senibaldi seconded to approve an abatement in the amount of \$616.50. Passed unanimously.

The Board met with a second resident requesting a hardship abatement. Mr. Hohenberger moved and Mr. Senibaldi seconded to approve an abatement in the amount of \$616.50. Passed unanimously.

The Board met with a third resident requesting a hardship abatement. Mr. Hohenberger moved and Mr. Senibaldi seconded to approve an abatement in the amount of \$616.50. Passed unanimously.

The Board went back into public session at approximately 5:10 pm.

PUBLIC HEARING: Mrs. Crisler read the public hearing notice into the record as follows:

In accordance with RSA 31:95-e, the Board of Selectmen will hold a public hearing at 5:00 pm on December 28, 2006 at the Administrative Offices for the purpose of considering the acceptance of a donation, by an anonymous source, of an oriental rug to be used at the Searles building. The approximate value of the donation is \$8,000.

Mr. Senibaldi motioned to accept the donation with gratitude and Mr. Hohenberger seconded. Passed unanimously.

OLD/NEW BUSINESS: Jack McCartney, Highway Agent, reviewed with the Board the bids received for the Doiron Road culvert installation and purchase of the culvert as follows:

Culvert Installation:

J.G.E. Enterprises, Bedford NH	\$147,777
American Excavating, Derry NH	\$159,750

Culvert Purchase:

Concrete Systems, Inc., Hudson NH	\$22,136
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Mr. McCartney recommended the Board award the culvert installation bid to J.G.E. Enterprises for their bid of \$147,777. He also recommended the Board award the culvert purchase bid to Concrete Systems for \$22,136, contingent on available funding in the town budget

once year-end expenditures are finalized. Mr. Senibaldi motioned to award the bids per the recommendations of Mr. McCartney and Mr. Hohenberger seconded. Passed unanimously.

Mr. Sullivan then discussed the impact fee study bid that was received for a public safety impact fee study. Mr. Senibaldi motioned to award the bid to the sole bidder, Bruce Mayberry of Yarmouth ME, for the public safety (fire and police) studies as quoted, plus a change order for an additional recreational impact fee study, for a total price not to exceed \$14,000; with funding to come from the Planning budget (\$4,000), CTAP grant funds (\$7,000) and funding previously committed by the Rockingham Planning Commission (\$3,000). Mr. Hohenberger seconded and motion passed unanimously.

Mr. Sullivan then reminded the Board of the upcoming budget public hearing scheduled for January 8, 2007, with a second hearing if needed on January 15, 2007. A brief discussion was held regarding the potential for an ordinance relative to Griffin Park. Consensus was to not create a new ordinance at this year's town meeting, but to pursue additional regulations and/or a fine system under the Board's existing authority, as well as potentially appointing additional Deputy Animal Control Officers.

The Board then discussed the Historic/Heritage Commission's request for the Board to include a Demolition Ordinance on the town warrant. Mr. Sullivan indicated that in consulting with Town counsel, it appears that the ordinance as drafted would fall into the category of either a building code or innovative land use ordinance, and therefore, should go through the normal Planning Board process. Consensus was to not take any action on the ordinance this year as a Board of Selectmen warrant article, redraft the ordinance with staff's assistance, and put it through the Planning Board process for next year's town warrant.

Mrs. Call then gave the Board an overview of several items from the 2006 budget which have been encumbered into 2007 based on contracts and/or purchase orders previously issued. In addition, several items had previously been approved during the budget workshops to be removed from the proposed 2007 budget and purchased out of 2006 surplus funds. Two of these items are for greater than \$5,000 and therefore, require the Board to waive the bid process. The first is the Fire inspection software, which is an additional module of the fire department's existing software program. Mr. Hohenberger motioned to waive the bid process due to this being the only compatible program with the fire department's software, and purchase the module from Red Alert for \$9,860. Mr. Senibaldi seconded and motion passed unanimously. The second item is the Police digital recorder system. Mr. Senibaldi motioned to waive the bid process due to this being a sole source vendor for this type of system, and purchase the system from Acorn Recording Solutions for \$11,600. Mrs. Crisler seconded and motion passed 2-1 with Mr. Hohenberger opposed. Mr. Sullivan then discussed some of the additional proposed articles that will appear on the draft warrant.

CORRESPONDENCE: Mr. Hohenberger read a letter from Ron Preble, Building Inspector, requesting a leave of absence from 12/30/06 through 4/13/07. Mr. Hohenberger motioned to grant the leave as requested and Mr. Senibaldi seconded. Passed unanimously.

Mr. Hohenberger motioned to approve the partial release for Governor Dinsmore Road, which was reduced by \$227,138.40 from \$320,858.40 to \$93,720.00. Mr. Senibaldi seconded and motion passed unanimously.

Mr. Hohenberger read several zoning petitions received as follows:

A petition from Jim Finn and others regarding sale, consolidation or transfer of non-conforming lots for the purpose of eliminating common ownership; a petition from Carol Pynn and others regarding the adoption of a demolition delay ordinance; and a petition from Mary Griffin and others regarding a zoning change on Lot 11-C-800. Mr. Hohenberger motioned to accept the petitions as received and forward to the Planning Board. Mr. Senibaldi seconded and motion passed unanimously.

MINUTES: The Board reviewed the sealed non-public portion of the minutes of the December 18 meeting. Mr. Hohenberger motioned to approve as written and Mr. Senibaldi seconded. Passed unanimously.

OLD/NEW BUSINESS, continued: Mr. Hohenberger requested clarification of two bills in the manifest and the Board had a brief discussion of the items.

Meeting adjourned at 6:20 pm.

Respectfully submitted,

Dana Call
Assistant Town Administrator

NOTE: These minutes are prepared in draft form and have not been submitted to the Board for approval.