

BOARD OF SELECTMEN
Minutes of November 6, 2006

MEMBERS PRESENT: Vice-Chairman Alan Carpenter called the meeting to order at 7:00 PM. Selectmen Roger Hohenberger, Margaret Crisler, and Dennis Senibaldi were present, as was Town Administrator David Sullivan. Mr. Stearns was excused. Mr. Carpenter read the agenda into the record, followed by the Pledge of Allegiance.

ANNOUNCEMENTS: Mrs. Crisler noted that the Women's Club had collected over 400 additional coats during their second Coat Drive, for close to 1000 overall.

Mr. Senibaldi noted that the previous Saturday he and Mrs. Crisler had attended the grand opening of Windham Pilates at the Village Green.

Mr. Senibaldi then noted that Tokanel Field should be fully completed within the next week or so.

Mr. Carpenter reminded all to vote the following day. Polls will be open at Golden Brook School from 7 AM to 8 PM.

Mr. Hohenberger then requested all join in singing "Happy Birthday" to Mrs. Crisler.

Chief McPherson approached to introduce Mr. Steve Short. Mr. Short then presented the Annual Firemark Award to Lt. Jimmy Brown in recognition of over 30 years of service and, in particular, for his fund-raising efforts on behalf of the MDA over the past 20 years. Lt. Brown accepted the award with thanks to all. Chief McPherson stated that Lt. Brown is well-deserving of this award and expressed his appreciation for all his efforts.

LIAISON REPORTS: Mrs. Crisler noted that, at this time, the Planning Board has no applications before them for review and is currently working on the Zoning amendments. She stated that the Board had, the previous week, approved the plan for the Baptist Church.

Mr. Hohenberger noted that the CIP would be meeting with the Planning Board on Wednesday to review the first draft of the Plan.

Mr. Carpenter reported that the Technical Advisory Committee would also be meeting on Wednesday with an RF specialist and Chief Lewis to discuss using microwave for the voter installation.

MINUTES: Mrs. Crisler requested the following amendments be made: October 23rd minutes under the Griffin Park "other" discussion, add that Mr. McMahon stated no State "health" permit was required; October 16th minutes add (1) that Mr. Stearns noted that without hunting the deer population would become a nuisance, and; (2) regarding Flat Rock Road, that following Mr. Hohenberger noting that most of his concerns were Planning Board related, she had stated that "since there was no subdivision there would be no Planning Board involvement".

Mr. Senibaldi then moved and Mrs. Crisler seconded to approve the minutes of October 16th as amended. Passed 4-0.

Mrs. Crisler then moved and Mr. Senibaldi seconded to approve the minutes of October 23rd as amended. Passed 3-0-1, with Mr. Carpenter abstaining due to absence.

ANNOUNCEMENTS CONTINUED: Mr. Senibaldi noted that residents should be aware that hunting season is changing from muzzle loader to shotgun on Wednesday.

CORRESPONDENCE: Letter received from the Conservation Commission, expressing support for a dedicated Code Enforcement Officer. Mr. Sullivan indicated that such a position is not currently requested by the Planning Department, as the new Assistant Planner will be the CEO. However, an additional staff member could be looked at during the budget meetings.

Letter received from the Local Government Center, congratulating the Town on winning first place in their Annual Excellence in Town Reports contest. The Board extended its congratulations to the team on their award.

Letter received from the Department of Transportation regarding a meeting to discuss the Lowell Road bike path, scheduled from November 8th at 1:00 P.M. at 7 Hazen Drive in Concord. No testimony will be accepted at this meeting, as it will be to allow the Committee to make a decision only. Mr. Sullivan stated he believed that Mr. Wayne Morris would be attending. A brief discussion ensued regarding the project start date of 2008, and the pending negotiations regarding easements, etc.

R.O.W. PERMIT/GREGORY LAW: The applicant is requesting to work in the Town's right-of-way at the intersection of Tully Street and Leni Road to correct drainage issues. Mr. Sullivan indicated that the Highway Agent had looked at the area, and has no issues with the applicant's request. There will be no impacts to the roadway or Town catch basins, and a minimum \$500 bond will be required.

After a brief discussion, Mrs. Crisler moved and Mr. Hohenberger seconded to approve Mr. Law's request subject to filing of an appropriate bond with the Planning Department. Passed 4-0.

OLD/NEW BUSINESS: Mr. Senibaldi inquired as to the status of the DES permit for the Town Beach. Mr. Sullivan replied that all the paperwork had been submitted, but there is a 75 day window for response. He felt that, at this point, it would be Spring before approximately 75 yards of sand can be brought in to repair the beach. Mr. Senibaldi inquired if the process could be expedited, as he felt the erosion will only get worse through the winter. Mr. Sullivan replied he would check with the State, and a brief discussion ensued regarding erosion control measures.

Mr. Sullivan advised the Board that the bids for Groundskeeping were still being reviewed, and that two (2) had been received past the time due. He stated that the bids in question had not been opened, and that one was 55 minutes late and the other two days late. The latter was postmarked on the due date. Mr. Sullivan pointed out that the Board could waive the bid process and accept the late submissions if they wished.

A lengthy discussion ensued, with the members being split as to whether to accept the bids or not. This matter will be re-addressed when all members are present.

Mr. Sullivan then noted that it is nearly time to send out bid requests for the printing of the Annual Town Reports, and inquired whether the Board would consider reducing the total printed to 1000 and eliminating the preliminary Warrant/Budget mailing. He noted that the latter would offer a significant cost savings. After a brief discussion, it was the consensus of the Board to support Mr. Sullivan's recommendation to reduce the count and eliminate the first mailing, provided hard copies of the Budget/Warrant are made available at key areas and the file be available on the Town's website for downloading.

Mr. Carpenter inquired as to the status of the Board's site walk and the as-built plan of Griffin Park. Mr. Sullivan replied that Mr. Zohdi was finalizing the plan for the Board's use during the site walk, and this matter will be discussed at the November 20th meeting.

Mr. Senibaldi inquired as to the lowering of the speed limit and the crosswalk in the area of the Park. Mr. Sullivan noted that verbal approval of both had been received from the State.

Mrs. Crisler felt that the Board needed to look at the issue of parking as a whole, as there are other problems beyond just overflow needs. A discussion ensued.

PUBLIC HEARING/ROAD NAMES: Planning Director Al Turner explained that the Route 111 By-pass will be very quickly finished, and that several areas will require re-naming including: Roulston Road, which the State has dead-ended and tentatively renamed West Roulston and Roulston, respectively; the new portion of Route 111; the residual portion of Route 111A; and a small, private road created to access three homes. Mr. Sullivan advised all that this discussion was to garner public input, and a future public hearing with abutter notifications, etc., would be required.

Mr. Carpenter then read into the record the following petition, signed by approximately 150 residents: *"We the undersign would like RANGE ROAD, to stay as RANGE ROAD, and to have it stay as a state road, not a town road. And to be rerouted as 111A extension. We do not want to be changed to Canobie Lake Road."*

Mr. Hohenberger stated he would like to take the re-naming of Range Road off the table for discussion, as well as taking ownership of it from the State. He requested that a letter be sent to the State asking that they keep the roadway and maintain its designation as Range Road.

Mr. Carpenter pointed out that, as Route 111 is currently designated as "Indian Rock Road" up to McDonald's, it made sense to maintain the name through the new section. Chief Lewis expressed his support of this, as the street numbers increase in that direction. Mrs. Crisler suggested that Salem be questioned as to what they will call Route 111, that their name be used from the 111/Range Road intersection to Salem, and that "Range Road" be kept in Windham.

A discussion then ensued regarding the Roulston Road area.

Ms. Ellen Davis, 28 Range Road, approached stating she would like to see the Range roads connected as "Route 111A", noting that this is a historic area with historic homes. She stated that, if the name must change, she preferred "Old Range Road". Chief Lewis replied that 911 issues could arise, and it was important to avoid confusion in the re-naming.

Mr. David Base, 12 Range Road, approached stating he was not concerned with the name of the road, but would like the Town to take ownership of the road. He noted that then truck traffic could be controlled and the area could revert back to a residential neighborhood.

Mr. Bob Coole, Morrison Road, suggested the Board speak to Salem regarding continuing Route 111A, and whether they would want that. He then suggested it be kept "Range Road", as the residents would be required to change all their personal information were it renamed. Mr. Coole then suggested that "Industrial Drive" continue all the way down to Route 111.

Ms. Tracey Terrell, 4 Range Road, approached stating she would like the name to remain Range Road, as her home is listed in the Town history as "on the range", however if it changes, it changes. She then pointed out that she would like the State to retain ownership of the road, as they perform winter maintenance in the area very well.

Mr. Senibaldi inquired whether the Town could request that the State repair the area first if the Town were to take it. Mr. Sullivan replied it could be put in "suitable condition" He also noted there is a new project manager, who is willing to come to the Board and discuss these issues.

Mr. Senibaldi then noted that the re-naming needs to be kept simple, and confusion be avoided regarding emergency response. Mr. Hohenberger inquired how many mistakes, if any, had resulted in the past due to confusion. Chief Lewis and McPherson cited several examples, including the attempted murder on North Lowell Road when staff had been mis-directed to Lowell Road. Mrs. Crisler pointed out that mutual aid impacts would also have to be considered, as the area is close to Salem.

A discussion ensued regarding garnering Salem's input, Historic District Commission input, and inviting the project manager to a future meeting.

Mr. Turner pointed out, for the record, that historically Range Road extended in the other direction, and not where the current roadway lies.

Mr. Sullivan indicated it would mid-December or January before time is available to meet with the Project Manager, and he will follow-up to schedule it accordingly.

OLD/NEW BUSINESS CONTINUED: Mr. Sullivan stated he had been advised during the meeting that the 35MPH speed limit signs are already installed on Range Road in the area of Griffin Park, along with a Pedestrian sign. Mr. Bruce Breton stated the reduced speed area encompasses from Lakeview Farm to Squire Armor Road and that, in the future, a request will be made to extend the area to the relocated Cooperative Kindergarten.

NON-PUBLIC SESSION: Mr. Hohenberger moved and Mrs. Crisler seconded to enter into non-public session in accordance with RSA 93-A:3e. Roll call vote, all members "yes". The topic of discussion was legal and the Board, Mr. Sullivan, and Ms. Devlin were in attendance.

Mr. Sullivan discussed an ongoing legal matter with the Board. It was the consensus that Mr. Sullivan follow-up accordingly.

Mr. Sullivan updated the Board on an ongoing legal matter. No decisions were made.

Mr. Sullivan advised the Board of a potential legal matter. No decisions were made, and Mr. Sullivan will follow-up with Town Counsel.

Mrs. Crisler moved and Mr. Senibaldi seconded to adjourn. Passed unanimously.

The meeting was adjourned at 9:10 P.M.

Respectfully submitted,

Wendi Devlin, Administrative Assistant

Note: These minutes are in draft form and have not been submitted to the Board for approval.