

**BOARD OF SELECTMEN  
Minutes of April 17, 2006**

**MEMBERS PRESENT:** Chairman Galen Stearns called the meeting to order at 7:05 PM. Selectmen Alan Carpenter, Roger Hohenberger, and Margaret Crisler were present, as was Mr. Sullivan. Selectman Dennis Senibaldi was excused. Mr. Stearns read the agenda into the record, followed by the Pledge of Allegiance.

**ANNOUNCEMENTS:** Mr. Sullivan announced that the certificates and pins presented each year in recognition of Volunteer Appreciation Week were completed and would be sent out shortly. He then read volunteers' names into the record, and extended the Town's thanks for their efforts:

**LIAISON REPORTS:** Mrs. Crisler reported that the Historic District/Heritage Commission had met with Mr. Zohdi and Mr. Mesiti to discuss the Griffin Park house and the Village Center District Plan. She noted that no decisions had been made.

**MINUTES:** Mr. Hohenberger moved and Mr. Stearns seconded to approve the minutes of April 3<sup>rd</sup> and 10<sup>th</sup> as written. After a brief discussion, Mr. Hohenberger withdrew his motion and Mr. Stearns his second. The minutes were then tabled.

**PUBLIC HEARING/PINE HILL:** Mr. Carpenter moved and Mrs. Crisler seconded to open the public hearing and continue it until May 22<sup>nd</sup> at 8:00 P.M. Passed 4-0. Mr. Stearns then read into the record correspondence from Mr. Peter Zohdi requesting continuation of the hearing to allow him time to meet with the Planning Board.

**TAX ASSESSOR:** Mr. Norman presented an abatement application for #7 Squire Armor Road, and explained that due to a listing error in the amount of living area, he was recommending an adjustment of \$9,000 and an abatement of \$175.14. Mr. Hohenberger moved and Mrs. Crisler seconded to approve the abatement request as presented by the Assessor. Passed 4-0.

A *discussion* ensued regarding posting of the Town's property assessment data on the Town's website. Mr. Norman explained that owner information is currently available, however assessments are not included. It was the consensus of the Board that Mr. Norman proceed as requested.

**HIGHWAY BID AWARDS:** Mr. Sullivan advised the Board that one bid had been received for cleaning of the Town's catch basins from Mr. Larry Blanchette for the amount of \$12.50/basin. Mr. Sullivan noted that Mr. Blanchette was awarded the bid in 2005, and has done excellent work.

Mr. Carpenter moved and Mrs. Crisler seconded to award the bid to Larry Blanchette at a cost of \$12.50 per basin for 2006. Passed 4-0.

*Mr. Sullivan* noted that three bids had been received for roadway sweeping:

Hale	\$85/hour
AMR	79/hour
Immaculate Power Sweeping	78/hour

Mr. Sullivan noted that Immaculate had been the vendor selected in 2005, and recommended the bid be awarded to them. A brief discussion ensued regarding the timing of the sweeping and disposal of the material.

Mr. Carpenter then moved and Mrs. Crisler seconded to award the bid for roadway sweeping to Immaculate Power Sweeping for the bid of \$78/hour, not to exceed the budgeted amount. Passed 4-0.

**CORRESPONDENCE:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Mr. Carpenter stated he had received a call from a representative of Verizon, who had requested time to make a presentation to the Board relative to franchising in Windham, which has been scheduled for the May 8<sup>th</sup> meeting.

Mr. Sullivan also noted that Verizon had forwarded a generic franchise agreement to the Cable Advisory Board for review, and that he will notify the WCAB that Verizon will be attending on the 8<sup>th</sup>. Mrs. Crisler requested that the Technical Advisory Committee also be invited to attend. Mr. Sullivan will follow-up via email.

**FINANCIAL UPDATE:** Mrs. Call presented her quarterly update to the Board, highlights of which included:

- ◆ Expenditures are in line for this time of year.
- ◆ The Police Contracted Revolving Fund is operating well, with \$49,000 collected as of March 31<sup>st</sup>.
- ◆ Revenues are higher than anticipated, as the Highway Block Grant and Franchise Fees have come in higher than expected. Also, interest rates are still good at 3.31%.

A brief discussion took place regarding the remaining surplus basketball funds. Mr. Sullivan will have the Recreation Coordinator follow-up to arrange a meeting between the Board and the Recreation Committee to discuss this matter.

**HIGHWAY BIDS, CONTINUED:** Mr. Sullivan noted that Mr. Blanchette, who had since arrived to the meeting, had offered in his bid two options for the Town to extend the contract for one year at an increase of \$0.50/year. He inquired whether the Board wished to revise their bid award to three-years, or to address the first option next year. After a brief discussion, it was the consensus of the Board to wait until the next budget season to consider the options.

**ROAD IMPROVEMENT PLANS:** Highway Agent Jack McCartney updated the Board as follows:

- ◆ As the State is working on Roulston Road, he would like to resurface Searles Road, the remainder of Roulston Road, and Jones Road to complete that area of Town. Mr. Carpenter inquired why Mr. McCartney would complete that area now when it will continue to be damaged by heavy construction traffic. Mr. McCartney replied he would only do it if the State will be completing their work this year, which he should know by June or July. He stated if the State will not be finished this year, then he would resurface West Shore Road instead.
- ◆ A 500' section of Cardinal Road is scheduled to be pulverized/repaved.
- ◆ He is endeavoring to work with a developer constructing a subdivision in the area to improve Copps Hill Road as follows: removal of several large boulders, removal/replacement of galvanized basins, and creation of a circle. Mr. McCartney noted that the developer is constructing 10 homes at the end of Copps Hill Road, and he expects his contribution will be substantial.

A brief discussion ensued regarding Marblehead Road and working with the developer in that area to improve site distances and possibly shift the road if necessary.

Mr. Hohenberger suggested the Board conduct a road tour with Mr. McCartney. The remaining members concurred, and this was tentatively scheduled for 6:00 P.M. on May 1<sup>st</sup>.

Mr. Carpenter inquired whether or not the Department would be striping any roadways this year. Mr. McCartney replied in the affirmative, stating he would like to do so earlier in the year.

Mrs. Crisler inquired whether the Salt Shed Committee had been formed. Mr. McCartney replied that he expected that members of the Depot Advisory Committee would participate, and noted that the first priority will be to locate a suitable piece of land.

**NEW BUSINESS, CONTINUED:** Mr. Sullivan requested that the Board accept the following donations toward the Annual Workforce Appreciation Day: gift baskets from the Hilltop Deli and Village Bean, and; gift certificates from the Lobster Tail and Kendall Pond Pizza. He noted that none exceed the \$500 amount requiring a public hearing.

Mrs. Crisler moved and Mr. Carpenter seconded to accept the donations with thanks. Passed 4-0.

*Mr. Sullivan* announced that the Annual Senior Picnic has been scheduled for July 14<sup>th</sup> at the Fire Station.

*Mr. Sullivan* inquired whether the Board wished to continue the contract with EARS for monitoring of the Griffin Park multi-purpose building for an additional year at a cost of \$25/month.

Mr. Carpenter moved and Mrs. Crisler seconded to approve a one-year extension to the EARS contract for monitoring at the Griffin Park building. Passed 4-0.

*Mr. Norman* advised that the inspection team from Commerford, Nieder, and Perkins began operations that day in the northwest portion of Town. A brief discussion ensued regarding posting of specific parcels to be inspected, and photographs and identification of the staff on the Town's website. Mr. Norman will follow-up, and also noted that the Police Department has each staff member's vehicle information available.

*Mr. Sullivan* noted that the Strategic Planning Committee will be making a presentation to the staff during the week, and that the Department Heads had recently brainstormed what they believed to be the top 10 priorities. He then requested that the Board review the list of all items and establish their top 10 for comparison with staff's and discussion on May 8<sup>th</sup>. A brief discussion ensued regarding melding of the Town and School issues, development of objectives, and discussions with the School District to date.

Mr. Stearns requested that the Strategic Planning presentation be placed on the Town's website. Mr. Sullivan will follow-up.

**NON-PUBLIC SESSION:** Mr. Carpenter moved and Mr. Breton seconded to enter into non-public session in accordance with RSA 93-A:3 Iic. Roll call vote, all members "yes". The topic of discussion was reputations, and the Board, Mr. Sullivan, and Ms. Devlin were in attendance.

The Board reviewed a request by a resident relative to the tennis courts at Griffin Park. No decisions were made.

Mr. Carpenter moved and Mr. Hohenberger seconded to adjourn. Passed unanimously.

The meeting was adjourned at 8:40 P.M.

Respectfully submitted,

Wendi Devlin, Administrative Assistant

*Note: These minutes are in draft form and have not been submitted to the Board for approval.*