

BOARD OF SELECTMEN
Minutes of Non-Public Session February 22, 2005

ROLL CALL: Chairman Alan Carpenter called the meeting to order at 5:35 PM. Those present included Selectmen Bruce Breton, Christopher Doyle, Roger Hohenberger, and Galen Stearns. Mr. Sullivan was also present.

Mr. Doyle moved and Mr. Hohenberger seconded to enter into non-public session in accordance with RSA 93-A:3-II a and e. Roll call vote – all members “yes”.

Personnel: The Board, Mr. Sullivan, and Planning Director Al Turner were in attendance to review the organizational structure of the Planning Department and to consider the removal of the Assistant Planner from probationary status.

After a discussion of current staff duties and a brief review of related job descriptions, it was the consensus of all present that the Assistant Planner, Rebecca Way, will now assume the lead Town Planner/Code Enforcement Officer duties, thereby freeing Mr. Turner to resume his duties as Administrator of the Planning Department. Mr. Turner will work with Ms. Way and Mr. Sullivan to compose an outline of ongoing issues and/or projects that he will continue to address to their completion, and to ensure a smooth transition during the shift in duties.

Mr. Hohenberger moved and Mr. Stearns seconded that Ms. Way be removed from probationary status. Passed unanimously.

Personnel: The Board and Mr. Sullivan were in attendance in the second session to briefly discuss an ongoing Code Enforcement issue. Mr. Sullivan will continue to review the matter for discussion at a future session, and no further decisions were made.

Legal: The Board and Mr. Sullivan were in attendance in the third session to briefly discuss an ongoing legal matter. No decisions were made.

Mr. Stearns moved and Mr. Doyle seconded to adjourn. Passed unanimously.

The meeting was adjourned at 6:50 PM.

Respectfully submitted,

Wendi Devlin, Administrative Assistant

Note: These minutes are in draft form and have not been submitted to the Board for approval.