

SELECTMEN'S MINUTES
December 20, 2004 Budget Workshop

MEMBERS PRESENT: Chairman Alan Carpenter, Galen Stearns, Roger Hohenberger and Bruce Breton were present. Chris Doyle was excused. David Sullivan, Town Administrator, and Dana Call, Finance Director, were also in attendance. Meeting commenced at 7:00 pm.

ANNOUNCEMENTS: Mr. Sullivan announced that the Administrative staff has sent a letter to the Boston Red Sox organization, requesting that Windham have the opportunity to host the World Series trophy in the Spring. The Board thanked Mr. Sullivan for his staff's efforts and will await word from the Red Sox.

ROAD BIDS: The Board continued the discussion from the December 13th meeting regarding reconstruction of portions of Castle Hill and Marblehead Roads, as representatives from the companies that submitted bids were present to clarify previous questions raised by the Board. A summary of the bids are as follows:

Tate Bros. Paving, Hudson, NH

Castle Hill Rd	\$197,892.50
Marblehead Rd	\$300,000.00

American Excavating, Derry, NH

Castle Hill Rd	\$141,000.00
Marblehead Rd	\$187,450.00

Tom Lanum, representative from American Excavating, spoke regarding the exclusions referenced in his company's bids. In regards to both projects, the escalator over the bid price to cover potential increases in the price of asphalt is \$4.00/ton (max cap of \$42.00 per ton). Additionally, the cost of providing the required road bond is not included in the bid prices. Other exclusions which may impact the Castle Hill Rd project include the cost of blasting ledge, however, this is not expected to be significant to this project. If issues are found regarding undercut subgrade, there may be an additional cost to the Town. Mr. Lanum also noted that the bid price assumes road closure to through traffic for approximately one month (from Faith Rd. to Lancaster Rd.).

Mr. Lanum then discussed the exclusions specific to the Marblehead Rd project, including blasting ledge, which is estimated to cost a maximum of \$72,000 over the bid price. Underdrain may also be an issue at an additional maximum cost of \$7,000. Mr. Lanum noted that the road will be open at all times.

Bill Tate of Tate Brothers Paving spoke regarding his company's bids. Tate's escalator for the price of asphalt is \$3.00/ton (max cap of \$39.00 per ton). Other than this and the cost of bonding, there no other items excluded from Tate's bid.

After discussion of the bids, Mr. Hohenberger motioned to award both projects to American Excavating for an amount not to exceed \$448,450 plus the cost of bonding. Not to exceed price includes \$187,450 bid price for Marblehead, \$141,000 bid price for Castle Hill, \$72,000 for

Marblehead ledge, \$7,000 for Marblehead underdrain, \$36,000 for unsuitable material at Castle Hill and \$5,000 for 1,250 tons of asphalt at \$4.00/ton. Mr. Breton seconded. Motion passed 4-0.

BUDGET WORKSHOP: At 8:00 pm the Board went into a budget workshop to review the overall Town budget and discuss any items they chose to revisit from previous budget workshops. The Board discussed the Police and Dispatch budgets, including personnel, and no changes were made regarding personnel. Mr. Stearns motioned to remove \$7,500 that had previously been added to the Police equipment budget by the Board for tasers. Mr. Hohenberger seconded and motion passed 3-1 with Mr. Breton opposed. The Board then discussed the Fire department budget, including the separate warrant article regarding the Tanker Grant, as well as the proposed new firefighters and future substation. Mr. Hohenberger motioned to remove the two new firefighters. Mr. Stearns seconded and motion passed 3-1 with Mr. Carpenter opposed. Several other budgets were discussed with no changes made. The budget workshop adjourned at 9:45 pm.

NEW BUSINESS: Rex Norman, Assessor, joined the meeting and presented the Board with several tax abatements. Mr. Stearns moved to approve all of the abatements recommended by the Assessor. Mr. Breton seconded. Motion passed 4-0.

NON-PUBLIC SESSION: Motion by Mr. Hohenberger and seconded by Mr. Stearns to enter into non-public session in accordance with RSA 91-A:3,IIa, b, c. Roll call vote: all members "yes". The subjects of discussion were Personnel, Reputations, and Land Acquisition. The Board, Mr. Sullivan, and Mr. Turner were present for the session on Personnel. The Board and Mr. Sullivan were present for the session on Reputations and the Board, Mr. Sullivan, and Conservation members Lisa Linowes, Jim Finn and Dennis Senibaldi were in attendance for the session on Land Acquisition.

Personnel: Mr. Breton moved to approve a leave of absence without pay request from Jan 1, 2005 to April 1, 2005. Mr. Hohenberger seconded. Passed 4-0.

Reputation: Mr. Hohenberger moved to approve an abatement request as submitted and recommended by Rex Norman, Tax Assessor. Mr. Stearns seconded. Passed 4-0.

Land Acquisition: Mr. Breton moved to authorize the Conservation Commission to enter into a purchase and sale agreement for approximately 80+ acres off of Route 28 for a cost to the town not to exceed \$1.75 million. Mr. Carpenter seconded. Passed 3-1 with Mr. Stearns opposed.

Meeting adjourned at 9:40.

Respectfully submitted,

Dana Call, Finance Director

NOTE: These minutes are prepared in draft form and have not been submitted to the Board for approval.