

BOARD OF SELECTMEN WORKSHOP

Minutes of May 10, 2004

ROLL CALL: Chairman Alan Carpenter called the meeting to order at 7:00 PM. Those present included Selectmen Bruce Breton, Chris Doyle, and Roger Hohenberger. Selectman Galen Stearns was excused. Mr. Sullivan was also present.

FIRE CHIEF: Chief Messier approached the Board to request authorization to change the intent a grant application previously approved the Board. He explained that, in January of 2004, the Board had approved an application for equipment pertaining to the warrant article for a new fire truck. With the failure of the truck, the Chief would like to change the intent of the grant to purchase two (2) thermal imaging cameras and a gas meter in place of the technical rescue equipment previously requested.

After a brief discussion regarding the benefits and uses of the thermal cameras, Mr. Doyle moved and Mr. Breton seconded to allow for the change in equipment to be purchased as part of the grant. Passed 4-0.

SISTER CITY: Mrs. Barbara Coish, Chairperson of the Sister City Committee, introduced a group of students and two teachers visiting Windham from Suzdal. Mrs. Coish said the 7th and 8th graders had been busy, visiting and attending classes at Golden Brook, Center, and Middle Schools, and will be returning to Suzdal on May 18.

INFORMATION TECHNOLOGY DIRECTOR: Several topics were discussed during a workshop with the IT Director, Eric DeLong, including: spam controls; purchase of new police and assessing servers; inventory of systems and software; and, equipment purchases to date. Also discussed at length were the originally intended role of the Technical Advisory Committee versus current needs and the role of the IT Director in terms of the Nesmith Library. Mr. DeLong indicated he will be meeting soon with the Trustees of the Nesmith Library to clarify the authority and role of the IT department at the Library.

Mr. Sullivan will make arrangements for a future workshop between the Board of Selectmen, IT Director, and members of the Technical Advisory Committee to discuss and clarify the Committee's role.

HIGHWAY DEPARTMENT: The primary topics of discussion between the Board and Highway Agent Jack McCartney were the Town salt shed and road priority listing.

Mr. McCartney and Assistant Highway Agent Steve Hines, will work to develop a need assessment and plan for the Highway Department for discussion at a future workshop.

Mr. Sullivan advised the Board that the Highway Safety Committee was continuing to work on detailing information to rank the top 20 roadways in town to be improved on the priority listing.

NON-PUBLIC SESSION: Motion by Mr. Doyle and second by Mr. Hohenberger to enter in non-public session in accordance with RSA 93-A:3 a. Roll call vote: all members "yes". The subject was personnel. The Board and Mr. Sullivan were attendance.

The Board and Mr. Sullivan discussed hiring of personnel at the Transfer Station. Mr. Doyle moved and Mr. Stearns seconded to hire the individual recommended by the Town Administrator and Transfer Station Manager, subject to successful completion of physical and background checks. Passed unanimously.

Mr. Sullivan updated the Board on another personnel matter. No action was taken.

The workshop was adjourned at 10:15 PM.

Respectfully submitted,

David Sullivan, Town Administrator

Note: These minutes are in draft form and have not been submitted to the Board for approval.