

SELECTMEN'S MEETING
JUNE 4, 2001

MEMBERS PRESENT: Carolyn Webber, Margaret Crisler, Christopher Doyle, Roger Hohenberger and Galen Stearns. Mr. Sullivan, Town Administrator, was also present. Meeting commenced at 7:00 pm.

ANNOUNCEMENTS: Mrs. Crisler announced that the Garden Club is sponsoring a recycling day this Saturday, June 9th at the Transfer Station. The Garden Club is also sponsoring a Garden Tour on June 30th with a rain date of July 1st. Tickets are available from Garden Club members.

Mr. Sullivan stated that an invitation was received from our Sister City, Suzdal in Russia, to have town officials and Mrs. Coish, Chairman of the Sister City Committee, attend a Constitutional Day at the Russian Embassy in Washington on June 12th. Plans are being made for Ms Webber, Mr. Sullivan, Mr. Norman and Mrs. Coish to attend.

LIAISON REPORTS: Mrs. Crisler noted that the Planning Board will be hearing the traffic analysis for the Klemm project on June 6th. The Board is also working on site plan amendments.

Mrs. Crisler noted the following recreation events and stated that detailed information is available on the town website and in the Windham Independent.

- Contra Dancing - first Friday of each month
- Swing Dance Classes
- Tennis Lessons
- Beach Cleanup - June 9th
- Beach Opening Day - June 16th
- Swim Lessons
- July 4th Activities

Ms Webber reported that the Griffin Park Committee met with Charles McMahon and discussed the possible donation of ballfields and a concession stand at Griffin Park. Further information will be forthcoming.

Mr. Sullivan stated that weekly meetings have resumed at Griffin Park.

MINUTES: Mr. Hohenberger motioned and Mr. Stearns seconded to accept the minutes of May 21, 2001 as presented. Passed unanimously.

CORRESPONDENCE: Letter of resignation received from Larry Kaufman as a Museum Trustee. Mrs. Crisler motioned and Mr. Stearns seconded to accept Mr. Kaufman's resignation with regret. Passed unanimously.

OLD BUSINESS: Mr. Hohenberger asked the status of the final plans for Church Road. Mr.

Sullivan reported that the plans are still being finalized.

Mr. Sullivan told the Board that the Highway Safety Committee had reviewed the parking situation on Hayes Hart Road and recommended that two additional signs be installed. The wording on the signs will be finalized by the Police Chief - they will state that no parking is allowed on the roadway and will be placed at both ends of the road. Mr. Hohenberger motioned to install the signs on Hayes Hart Road as discussed above. Mr. Doyle seconded. Passed unanimously.

PUBLIC HEARING: Ms Webber read the following notice: "The Board of Selectmen will hold a public hearing at 7:15 pm on June 4, 2001 at the Town Hall to consider the acceptance of the following road as a public road: (1) Lancaster and Karen Roads - from station 0+00 to 24+00 station".

Mr. Stearns motioned to accept the roads as read. Mrs. Crisler seconded. Passed unanimously.

Mr. Stearns motioned to approve the final road bond release in the amount of \$13,814.75 for Lancaster and Karen Roads. Mrs. Crisler seconded. Passed unanimously.

OLD BUSINESS CONT'D: Castle Hill Road Bridge: Mr. Sullivan, in responding to a recent article in the Lawrence newspaper stating that the Town of Pelham has apparently reached a decision regarding the status of the bridge on Castle Hill Road, wrote a letter to the Pelham Selectmen. The letter expressed his displeasure with statements in said article relative to the Town of Windham's (in)actions in this matter.

Mr. Sullivan reassured the residents that the Castle Hill Road bridge matter is taken very seriously by him and the Selectmen. Mr. Sullivan and Mr. Pitts, Pelham Town Administrator, have been in verbal contact numerous times over the past few months and are continuing to work together on this matter. Mr. Sullivan noted that he and Mr. Pitts will be conducting a site inspection and review of all documentation each town has available, with the hopes of making a recommendation to our respective Boards for resolutions. Also, Mr. Sullivan requested copies of the traffic studies which were completed and the State estimates to repair the bridge and any documentation which may address the ownership of the property from the Pelham Selectmen.

Mr. Sullivan stated that he will continue to keep the Board and residents informed on this matter.

BARTLEY HOUSE USE: The Bartley House presently houses the Planning & Development Department. Presently the old fire station is being remodeled to house this department and the IT Director. Gail Webster and Robert Skinner, spokesmen for the Town Treasurer, Supervisors of the Checklist and Cemetery Trustees, asked the Board what plans the Town has for the Bartley House once the Planning Department is relocated, as they need space. Presently, they have some storage in the Town Hall but many of their records are kept in their homes.

Mr. Sullivan noted that presently the Bartley House is still occupied by the Planning Department. Their new offices will be ready in late June or early July. He further noted that the original plan for the rehab of the old fire station allowed for offices in the bay area for these groups. These offices would offer heat, electricity and security for their records. The Bartley House will need to have

work done to it and a grant has been applied for to help finance some of these major renovations. Mr. Sullivan noted that in the next few weeks the Town will find out if it has been approved for a grant. If the grant is denied, then the Board will have to decide what course to follow.

Ms Webber stated that once the Planning Department has moved, the Board will meet with all boards and committees to ascertain what space is needed. The Board will then assess needs. Mrs. Crisler noted her concern about town records being stored in private homes and Mr. Sullivan stated that this summer the town vault will be enlarged and there will be space for these records. Mr. Turner noted that the Bartley House is not the best place for record storage due to multiple problems - i.e. lack of security. Mr. Hohenberger suggested that for the supervisors 'needs for the summer, they check with the schools for space.

NEW BUSINESS: None.

NON-PUBLIC SESSIONS: Mr. Doyle motioned and Mr. Stearns seconded to go into non-public session in accordance with RSA 91-A:3, IIc and d. Roll call vote - all members - yes. The Board and Mr. Sullivan were in attendance. Subjects were reputations and personnel.

Mr. Stearns moved and Mr. Hohenberger seconded to appoint Lisa Linowes and James Finn regular members of the Conservation Commission. Passed unanimously.

Mr. Sullivan updated the Board on a land acquisition matter.

The Board held a workshop with Alfred Turner, Director of Planning and Development.

Mr. Stearns motioned to adjourn. Mr. Doyle seconded. Meeting adjourned at approximately 10:00 pm.

Respectfully submitted,

Kathleen Davis
Administrative Assistant

NOTE: These minutes are prepared in draft form and have not been submitted to the Board for approval.