

SELECTMEN'S MEETING

June 12, 2000

MEMBERS PRESENT: Carolyn Webber, Christopher Doyle, Margaret Crisler and Roger Hohenberger. Galen Stearns was absent for the public meeting but was in attendance at the non-public sessions. David Sullivan, Town Administrator, was also present. Meeting commenced at 7:00 pm. Ms Webber, Vice Chairman, chaired the meeting.

ANNOUNCEMENTS: Mr. Sullivan introduced Jeremiah Lamson, his Municipal intern for the summer. Mr. Lamson is completing his Masters in Public Administration at UNH and will be doing research projects for various Town departments this summer.

Mr. Sullivan also told the Board that last Friday, during the major thunderstorms, the Town's technology took major hits and we are still assessing damages to the network. The insurance company has been notified and they will cover approved damages after the deductible. Also, the Opticom system at Fellows and North Lowell Road was hit - cost to repair is approximately \$7,000 - \$8,000. Mr. Sullivan told the Board that today we had no use of computers but hope to have them up and running in the next day or two. Mr. DeLong, our new IT Director, is assessing and repairing the damages. A full report should hopefully be available at the Board's next meeting on June 26th.

LIAISON REPORTS: Mrs. Crisler reported that the Planning Board has a very heavy workload. They are meeting in workshops on off weeks. Members of the Planning Board attended the State Planning Conference and they also held a joint meeting with the Conservation Commission to discuss issues of mutual interest, which included water, vistas, wildlife habitat and corridors, historical sites, trails and open space.

Mrs. Crisler also reported that the Technical Committee met with Eric DeLong our new IT Director and discussed various issues.

Mrs. Crisler announced that the Beach is now open.

Mr. Hohenberger reported on the DOT meeting which was held on June 1st to discuss possible rail transportation and the expansion of Interstate 93. There will be another DOT public meeting at Searles School on June 22nd at 6:00 pm regarding these same issues. It was noted that this meeting will not be televised. The Scoping Report on I-93 is available for review at the Town Hall, Planning Department and the Library. Mr. Sullivan reported that members of the staff met with members of DOT last week and reviewed 6 conceptual plans for Exit 3 in conjunction with the planned expansion of I-93.

Ms Webber stated that the Historic District met on May 25th and discussed renovations vs rebuilding options for Bartley House. Other subjects included restoration of Windham train station and filming of Morrison Road. Ms Webber asked the Board if they would approve for them to work with Dick Forde and Pat Schena to establish a historic link to the Town's webpage. The Board agreed.

FIRE STATION UPDATE: Chief Fruchtman thanked the Board for attending fire training and participating prior to the live training house burn. He stated that they hope to have more educational training on various subjects in the future.

FF Scott Savard received Parkland's EMT of the Year Award. Congratulations to FF Savard!

Chief Fruchtman noted that at the Memorial Day Parade residents commented on the great condition of

the fire vehicles. He noted that they are not all new vehicles however, they work hard to keep them in great condition and commended his staff.

Chief Fruchtman updated the Board on their technology losses due to the storm last week. The Department had losses in both the new and old station.

The Chief noted that on June 24th the new station dedication will be held. They are planning many activities and encourage all residents to come and see the new fire station.

The move to the new station began today and will continue throughout the week. They hope to have the administrative offices operating at the new station tomorrow.

INTERVIEWS: The Board interviewed the following residents who volunteered for board appointments:

Carol Fronduto - Recreation Committee
Carl Heinzl - Cable Advisory Board

MINUTES: Mr. Hohenberger motioned and Mrs. Crisler seconded to approve minutes of May 15 and June 1, 2000. Passed unanimously.

CORRESPONDENCE: Invitation to the Cable Studio Open House on June 22 at 6:30 pm was received.

Memorandum received from Cherie Howell, Chairman of the Conservation Commission regarding herbicide use by New England Power. The Commission requested that the Selectmen advise New England Power to refrain from spraying within 100 feet from all wetland crossings especially Beaver Brook. They also requested that the Board advise New England Power to notify all abutters prior to spraying any foliage. Mr. Sullivan told the Board that he had spoken with New England Power and they agreed not to spray within 100 feet from wetland crossings.

Mr. Sullivan stated that he had a request for rental of the Town Hall meeting room on Sunday mornings from 9 am to noon for AA Meetings. The Board requested that a contact person take responsibility for the use. Mr. Sullivan will follow up and the Board tabled this until their next meeting. The group will be allowed to use the hall in the interim.

OLD BUSINESS: Mr. Hohenberger asked the status of the application to DES for the Griffin Park drainage. Mr. Sullivan explained that it is in progress. Mr. Nickerson, Mr. Turner, and Mr. Haight (Herbert Associates) met with Jim Spaulding of DES on Friday to explain the new plan and it was favorably received. The new plan will be sent to the state for review and the committee is very hopeful that it will be approved.

Ms Webber noted that there was a second driveway cut recently and construction vehicles were using it. Mr. Turner reported that he noted that and has asked the vehicles to only use the older driveway but did notice that they were still using the new one today. He will follow up on this matter.

Mrs. Crisler asked if the golf course at the intersection of Route 111 and Route 111A is paying taxes as the land has been purchased by the State for the I-93 expansion but leased to the golf course. Mr. Sullivan will look into this matter.

NEW BUSINESS: None.

AMENDMENTS TO PERSONNEL POLICY: Mr. Sullivan noted that during a review of the Personnel Policies for the Town of Windham, some changes were required. These changes have been posted for the employees' review and comments. No comments have been received. The changes were primarily wording, typos, overtime cutoff time for the pay period and Worker's Compensation procedures. Mrs. Crisler motioned to accept changes as posted. Mr. Doyle seconded. Passed unanimously.

CONVEYANCE OF ROCKINGHAM RECREATIONAL TRAIL - Mr. Sullivan explained that the State has offered to convey the Rockingham Recreational Trail to the Town of Windham, however the State will retain a reversionary right for State use. The State has approved and Governor has signed this offer to grant the trail to the Town. As requested, the State has also included in this agreement, the option for the Town to grant one driveway easement in this area. This acceptance of the trail must have Town Meeting approval.

This is a preliminary discussion to hear views of the Planning Board, Conservation Commission and Recreation Committee. It was noted that the State has previously given a section of this trail to abutters in the Old Mill Road area. The trail is of special interest to the Town, as it abuts Herbert Field and the Nashua Road recreational facilities.

The Board, Mr. Sullivan and Mr. McLeod (Planning Board member, abutter and representing Conservation Commission) had a discussion concerning the pros and cons of owning this property. The discussion included: 1998 Planning Board voted in favor of this conveyance; Fire Department is in favor with controlled access to the beds to limit the dumping of trash; possible granting of driveway easement, Town liability, Town maintenance, cost to acquire (legal expenses), limit development, possibility of State giving to others and Conservation serving as steward of the trail for recreational and conservation uses only.

It was agreed that Mr. Sullivan will notify the State that the Town is still interested in this land and they will be kept informed of our progress throughout the process.

NON-PUBLIC SESSIONS: Mrs. Crisler motioned and Mr. Doyle seconded to go into non-public sessions in accordance with RSA 91-A:3, IIa and d. Roll Call Vote - all members - yes. Subjects were personnel, reputations and land acquisition.

First Session - The Board, Chief Moeckel and Mr. Sullivan were in attendance. Subject was personnel. Mr. Doyle motioned and Mr. Hohenberger seconded to hire the candidate recommended by Chief Moeckel for part time dispatcher and to retain the list of potential candidates for one year. Passed unanimously.

Second Session - The Board, Chief Fruchtman and Mr. Sullivan were in attendance. (Mr. Stearns arrived.) Subject was personnel. Mr. Hohenberger motioned and Mrs. Crisler seconded for the Board to follow-up with a letter. Passed unanimously.

Third Session - The Board, Chief Fruchtman and Mr. Sullivan were present in this session. Ms Webber motioned and Mrs. Crisler seconded to amend the job descriptions for the Fire Chief and Deputy to require them to live within a normal 12 minute commute to the Fire Station. Passed unanimously.

Fourth Session - The Board and Mr. Sullivan were present in the remaining sessions. Mr. Doyle motioned and Mrs. Crisler seconded to authorize the expenditure of \$5,000 non-refundable deposit on a parcel of land for purchase, contingent on it being approved for inclusion in the CIP and approved at Town Meeting next year, with a further stipulation that no trees be cut by the owner. Passed 4-1 with Mr.

Doyle opposed.

Fifth Session - Mr. Hohenberger motioned and Ms Webber seconded not to reconsider conveying a piece of town property at no cost, but would reconsider presenting the possible sale to Town Meeting, if the individual presents a satisfactory financial offer. Passed unanimously.

Sixth Session - The Board agreed to have Mr. Sullivan follow up on a matter regarding Griffin Park and the Clerk of the Works.

Seventh Session - Board and Committee Appointments.

Ms Webber motioned and Mr. Doyle seconded to appoint Bruce Breton, Robert Gustafson and Robert O'Loughlin as regular members of the Board of Adjustment. Passed unanimously.

Mr. Hohenberger motioned and Mr. Doyle seconded to appoint Margaret Case, Alan Shoemaker and David Unger as regular members and Carl Heinzl and Steve Dirksen as alternate members of the Cable Advisory Board. Motion defeated 2-3 with Stearns, Webber and Crisler opposed.

Mr. Doyle motioned and Mr. Hohenberger seconded to appoint Margaret Case as a regular member of the Cable Advisory Board. Passed 4-1 with Mrs. Crisler opposed.

Mr. Doyle motioned and Mr. Hohenberger seconded to appoint Alan Shoemaker as a regular member of the Cable Advisory Board. Passed unanimously.

Mr. Doyle motioned and Mr. Hohenberger seconded to appoint David Unger as a regular member of the Cable Advisory Board. Passed unanimously.

Mr. Doyle motioned and Ms Webber seconded to appoint Steve Dirksen as an alternate member of the Cable Advisory Board. Passed unanimously.

Mrs. Crisler motioned and Ms Webber seconded to appoint Carl Heinzl as an alternate member of the Cable Advisory Board. Passed unanimously.

Mr. Doyle motioned and Mrs. Crisler seconded to appoint Gerald Capron, Betsy Carlson and Bernard Rouillard as regular members and James Finn to fill the alternate unexpired term of Mr. Connors on the Conservation Commission. Passed unanimously.

Mr. Doyle motioned and Ms Webber seconded to appoint Wayne Bailey as a regular member of the Historic District Commission. Passed unanimously.

Mr. Doyle motioned and Ms Webber seconded to appoint Margo Luhrman as a regular member of the Housing Authority. Passed unanimously.

Mr. Doyle motioned and Mrs. Crisler seconded to appoint Frank Farmer as a regular member of the Recreation Committee. Passed unanimously.

Ms Webber motioned and Mrs. Crisler seconded to appoint Dennis Butterfield as a regular member of the Recreation Committee. Passed 4-1 with Mr. Doyle opposed.

Ms Webber motioned and Mrs. Crisler seconded to appoint Rick Hancock as a regular member of the Recreation Committee. Passed unanimously.

Ms Webber motioned and Mrs. Crisler seconded to appoint the following individuals as alternate members of the Recreation Committee with terms as indicated:

Carol Fronduto 1 year (2001)

Jodi Copeta 2 years(2002)

Earl Bartlett 3 years(2003)

Passed unanimously.

Ms Webber motioned to adjourn. Mr. Doyle seconded. Meeting adjourned at approximately 10:30 pm.

Respectfully submitted,

Kathleen M. Davis
Administrative Assistant

NOTE: These minutes are prepared in draft form and have not been submitted to the Board for approval.

□