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Planning Library Inventory

SHELVED (Above File Cabinets adjacent to doorway of Community Planner's office)

1. "A Hard Road to Travel: NH Law of Local Highways, Streets, and Trails", NH Local Government Center, 2015.
2. "A Hard Road to Travel: NH Law of Local Highways, Streets, and Trails", NH Local Government Center, 2004
3. "A Layperson's Guide to NH Current Use" NH Space, 2007
4. "Architectural Graphic Standards", American Institute of Architects, 2000
5. Back to Basics for Planning Boards and ZBAs, NHMA Law Lecture Series, 2003
6. "Cobbetts Pond Watershed Restoration Plan", Geosyntec Consultants, December, 2010.
7. "Community Guide to Planning and Managing a Scenic Byway," US DOT, Federal Highway Administration, Undated
8. "Communities & Consequences; The Unbalancing of New Hampshire's Human Ecology, & What We Can Do About It," Peter Francese and Lorraine Stuart Merrill, 2008.
9. "DES at a Glance", NH DES, January 2013
10. "Flexibility in Highway Design", USDOT, Federal Highway Administration, Undated
11. "Guidebook for Environmental Permits in New Hampshire", NH DES 2002
12. Historic Tales of Windham, Derek Saffie 2016
13. Knowing the Territory, A Survey of Municipal Law for NH Local Officials, NH LGC, 2012.
14. "Identifying and Protecting New Hampshire's Significant Wildlife Habitat: A Guide for Towns and Conservation Corps" John Kanter, Rebecca Suomala, Ellen Snyder, 2001
15. "Images of America, Windham", Bradford R. Dinsmore 2003
16. "Innovative Land Use Planning Techniques", NH DES, NH Association of Regional Planning Commissions, NH OEP, NH LGC, October 2008
17. Local Regulation of Agriculture Municipal Law Lecture, 2015,
18. Agriculture, Amy Manzelli Slide Presentation, 9/22/15
19. Kalil Litigation, Law Summary, Compiled 2015
20. "Meeting the Workforce Housing Challenge: A Guidebook for New Hampshire Municipalities," NH Housing June 2010.
21. New Hampshire Stormwater Manual, Volume I, Stormwater and Antidegradation, December 2008
22. New Hampshire Stormwater Manual, Volume II , Post Construction Best Management Practices Selection & Design, December 2008
23. New Hampshire Stormwater Manual, Volume III, Erosion and Sediment Control During Construction, December 2008
24. New Hampshire Code of Administrative Rules, Env-Wq-1000, 2008.
25. New Hampshire First in the Nation; A Photographic Tribute, New England Business Media, 2015

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26. "Preserving Rural Character through Agriculture; A Resource Kit for Planners", NH Coalition for Sustaining Agriculture, Winter 2000.
27. Rural Oasis; History of Windham, NH 1883-1975, Town History Committee, 1975
28. "The Practice of Low Impact Development", US Department of Housing and Urban Development, July 2003
29. "What do you do when they Stop Building?", NH LGC, 2009
30. "Windham NH 111 Corridor and Wall Street Extension Feasibility Study, State Project No. 15501", McFarland Johnson, RPC, Town of Windham, July 2011
31. "Using an Impact Measurement System to Evaluate Land Development", Phillip S. Schaenman, The Urban Institute, September 1976
32. "Windham Master Plan, 2000", RPC, Windham Planning Board, November 2000
33. "Your Comprehensive Community Plan", Metcalf & Eddy, Undated

PLANNING RESOURCES (DRAWERS 1 & 2)

1. Affordable Housing

2. Agriculture

- a. Agriculture, "Agritourism" & Local Land Use Controls, Workshop Material, N.H. Municipal Lawyers Association, January 30, 2014.
- b. Agriculture, Folder of Materials re: Possible formation of an Agricultural Commission in Windham, 2010-2011
- c. Incentive Agricultural Zoning, Innovative Land Use Planning Techniques: A Handbook for Sustainable Development
- d. Local Regulation of Agriculture, Stephen C. Buckley, Esq., Margaret M.L. Byrnes, Esq., NHMA, 2015
- e. Manual of BMPs for Agriculture in NH, NH Department of Agriculture 2011
- f. The History & Economics of the NH Dairy Industry, UNH Cooperative Extension, 2007

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- a. NH Barrier Free Codes, 2009, 2010
- b. ADA Parking & ADA Transit, US ADA Center, 2011
- c. ADA Workshop, Windham Community Development Department, May 2011
- d. "We Don't Exclude Anyone" Policy *Is Not Enough*", Public Management, June 2011
- e. ADA Section 504 & Municipal Governments: Is your city or town meeting its ADA responsibilities? NHDOT, 12/16/15.
- f. ADA Update: A Primer for Small Business, US ADA, May 12, 2011
- g. "Americans for Disabilities Act, ADA Guide for Small Businesses," US Department of Justice, Civil Rights Division, September 2005
- h. Fact Sheet: Tax Incentives for Improving Accessibility, Adaptive Environments Center, No Date
- i. Fact Sheet: Adoption of the 2010 Standards for Accessible Design, US Department of Justice, August 3, 2010

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- j. Fact Sheet: "Overview of Revised Title II and Title III Regulations", ADA National Network, 2011
 - k. Fact Sheet: "Effective Communication", ADA National Network, 2011
 - l. Fact Sheet: "Examinations and Courses", ADA National Network, 2011
 - m. Fact Sheet: "Places of Lodging", ADA National Network, 2011
 - n. Fact Sheet: "Service Animals", ADA National Network, 2011
 - o. Fact Sheet: "Ticketing", ADA National Network, 2011
 - p. Fact Sheet: "Wheelchairs and Other Power Driven Mobility Devices", ADA National Network, 2011
 - q. Fact Sheet: "Detention and Correctional Facilities", ADA National Network, 2011
 - r. Fact Sheet: "Overview of the 2010 Standards for Accessible Design", ADA National Network, 2011
 - s. Fact Sheet: "Signs, Signs, Everywhere a Sign: Clearly Labeling Accessible Entrances can prevent Lawsuits", Public Works Magazine, February 2014
 - t. ADA Accessibility Guidelines for Buildings and Facilities, ADAAG, September 2002
 - u. "The ADA and City Governments: Common Problems", US Department of Justice, 5/27/12
 - v. "ADA Guide for Small Towns", US Department of Justice, Disability Rights Section, April 2000
 - w. "Accessible Boating Facilities", Access Board, May 27, 2011
 - x. "The Americans with Disabilities Act, Checklist for Readily Achievable Barrier Removal," Adaptive Environments Center, Inc., Barrier Free Environments, Inc., August 1995.
 - y. "Commonly Asked Questions about Service animals in Places of Business," US Department of Justice, May 27, 2011.
 - z. Pamphlet: "The Governor's Commission on Disability", State of NH, No Date
 - aa. Pamphlet: "Architectural Barrier-Free Design Committee of the Governor's Commission on Disability," Access NH, No Date
 - bb. Fact Sheet: "Let's Be Reasonable", ADA Corner, Public Works Magazine, 2013
 - cc. "Governor's Commission on Disability," Informational Packet, New England ADA Center, No Date
- 4. Arts/Culture**
- a. Creative Economy Tool Kit, NH Creative Communities Network, 2012
 - b. Guide to Creating an Arts and Cultural Plan, NH Creative Communities Network, 2012
 - c. Placemaking in Small Towns, APA Seattle Conference, April 2015
- 5. Budgeting**
- a. Development-Related Budgeting, Sylvia Carnillo, George Arimes, Horizon Centre, Inc.
- 6. Climate Change**
- a. Preparing for Climate Change: A Strategic Plan to Address the Health Impacts of Climate Change in New Hampshire, July 2010.
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- a. Regulatory Strategies for Big Boxes, Jennifer Evans-Cowley, December 2005

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- b. "In Some Towns, 'big box' Can Mean Better", Kevin Wack, Portland Press Herald, February 2, 2004
- c. "Board Rejects Ban on Big-Box Retailers; Special Permits Studied for Superstores", Eric M. Weiss, Washington Post, January 2, 2003.
- d. "Retail Sales/Services and "Big Box" Development, memorandum, Rebecca Hebert, Town of Windham, July 19, 2006.
- e. "Local Matters: Why the future belongs to place-based Businesses, not Big Boxes," Jay Walljasper, Making Places, July 21, 2006.
- f. "Protecting Locally Owned Retail," Main Street News, February 2004
- g. "Economic and Community Impact Review," The Hometown Advantage, July 26, 2006.
- h. "Retail Store Size-Cap Ordinances; Legitimate Land Use Regulations or Unconstitutional Economic Protectionism?", Brannon P Denning, Probate and Property, July/August 2006.
- i. Controlling Strip Development, Using Design Guidelines, APA National Conference, Ross Moldoff, AICP, Boston, MA, April 11, 2011.

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- a. Phase II Buildout Analysis, Folder of Materials, 2010.
- b. Town of Windham CTAP Buildout Report, Rockingham Planning Commission, CTAP, October 15, 2010.
- c. Town of Windham, NH Build-out Projection: A Scenario of how the Town May Evolve Over the Next Fifteen Years Scott MacFaden, December 1998.

9. CTAP Open Space

- a. CTAP Open Space Report, RPC, May 2010
- b. CTAP Open Space Report, Folder of Materials, 2010

10. CTAP Road Map

- a. Town of Windham, NH CTAP Community Planning Road Map, Phase II; Document and Folder of related materials; Rockingham Planning Commission, August 9, 2010.
- b. CTAP: Supporting comprehensive growth management under the Salem—Manchester Interstate-93 reconstruction project, Resource Book #3, Antioch New England Institute of Antioch New England Graduate School, NH DOT, CTAP, No Date.

11. Elderly Housing

- a. "Housing for Older Persons Act of 1995", Amziah Craig, US Department of Housing and Urban Development, 1997.
- b. "Size at issue in Affordable Housing Plan", article by Joyce Pellino Crane, Boston Sunday Globe, May 18, 2003.
- c. Retirement Housing Market Analysis, Oyster River Realty Trust, January 1997.
- d. "Planned Senior Housing Project Progressing Slowly", Stanley Dankoski, Salem Observer, September 5, 2002.

12. Energy

- a. Planning and Zoning for Solar Gardens, APA Seattle Conference, April 2015

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- a. "Effective Enforcement of Local Land Use Decisions and Regulations", NH Municipal Association, 2002

14. Ethics

- a. Ethics for Land Use Board Members, Cordell A. Johnston, Esq., 2005 Municipal Law Lecture Series, 2005.

15. Form-based Zoning

- a. "Where Will We Live? Can Form-Based Zoning Provide the Kinds of Housing our Changing Demographics Demand?" Don Elliot, FAICP, Clarion Associates, Arthur Chris Nelson, FAICP, University of Utah, Leslie Oberholtzer, AICP, Farr Associates, APA National Conference Boston, April 2011
- b. Stratham Gateway Business Commercial District, Julie Labranche, NNECAPA NH State Director

16. Freedom of Speech & Planning

- a. Towers, Traditions, and Topless Dancers, NH Municipal Association, Municipal Law Lecture Series, 2000

17. Granite State Futures 2014

- a. Grant Opportunities for CTAP Communities, prepared by TFM Planning for the Rockingham Planning Commission, January 2010

18. Growth Management

- a. Annual Report to the General Court and the Governor on Growth Management, NH Council on Resources and Development, December 3, 2001
- b. Growth Management, Barton L. Mayer, Legal Counsel, NH Municipal Association

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- a. Historic Buildings and Code Compliance Fact Sheet, NH Division of Historical Resources, April 2004
- b. Basics for Historic and Heritage Commissions, 2015
- c. Rt 111 Historic Properties

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- a. They Don't Live Here Any More: Housing Implications of NH Demographic Trends, NH Housing Finance Authority, September 2012
- b. Growth & Development Round Table, NH Housing, No Date
- c. Planning and Fair Housing Law, NH Municipal Association, Christine Wellington, Esq., Benjamin Frost, Esq., AICP, New Hampshire Housing, NH Municipal Association Municipal Law Lecture Series.
- d. Big Houses, Small Households: Perceptions, Preferences & Assessment, NH Center for Public Policy Studies, March 2014
- e. Housing Solutions for New Hampshire, NH Housing, June 2014.
- f. Planning for Tomorrow's Housing Needs, 2015
- g. Silent Housing Crisis: A Snapshot of Current & Future Conditions, J. Ronald Tewilliger, 2015

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- h. Regional Master Plan – Housing
- i. Regional Housing Needs Assessment

21. Innovative Land Use

- a. “Creating Great Neighborhoods: Density in your Community”, Local Government Commission & US EPA, 2003
- b. “Open Space Design Practices,” Rockingham Planning Commission, June 1999
- c. Innovative Land Use Controls: Reexamining Your Zoning Ordinance, NHGC, Keriann Roman, Esq., Christopher Parker, AICP, 2012.

22. Junk Yards

- a. Junk Yard Regulations & Compliance Manual, NH Local Government Center, 2007
- b. How to Regulate Junk & Junkyards, A Guide for Local Officials, NH LGC, 2007
- c. Motor Vehicle Salvage Yard Environmental Compliance Manual & Self-Audit Checklist, NH DES, May 2009
- d. Motor Vehicle Junk Yards, PowerPoint Presentation, NH DES
- e. Motor Vehicle Salvage Yards, Information Packet, NH DES, No Date

23. Lighting

- a. The Great Lighting Challenge, Better Roads Magazine, March 2009

24. Natural Resources

- a. “Local Inventory of Important Natural and Cultural Resources; Year One Report of the Regional Environmental Planning Program (REPP), June 1998, Revised December 1988
- b. “Natural Resource Inventory for the Town of Windham, NH”, The Smart Associates, Inc., July-December 1987
- c. Natural Resources: An Inventory Guide for NH Communities, Phil Auger and Jeanie McIntyre, 1992.

25. Other Planning Related Material

- a. “Grandfathered” The Law of Nonconforming Uses and Vested Rights, H. Bernard Waugh, Jr., Esq., NHMA, 2002.
- b. ‘Grandfathering’: The Law of Non-Conforming Uses & Vested Rights, 2015 Municipal Law Lecture Series, H. Bernard Waugh, Jr., Esq., Adele M. Fulton, Esq., 2015
- c. New Techniques for Preserving Rural Character,” APA Seattle Conference, April 2015

26. Parking

- a. Parking Layout, Robson Forensic, 2012
- b. Striping Parking Lots, Where to find current parking, striping, and signage regulations, Public Works Magazine, November/December 2014.

27. Parks/Open Space

- a. Open Space Pays, Phil Auger, Extension Educator; UNH Cooperative Extension, 1995
- b. The Economic Benefits of Parks and Open Space, Steve Lerner and William Poole, The Trust for Public Land, 1999.

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- c. A Layperson's Guide to New Hampshire Current Use, The Society for the Protection of New Hampshire Forests, No Date
- d. The Economic Impact of Open Space in New Hampshire, The Society for the Protection of New Hampshire Forests, January 1999.

28. Planning Processes

- a. Lot Mergers and "Unmergers", Paul G. Sanderson, Staff Attorney, C.Hristine Fillmore, Staff Attorney, NH Municipal Association, February 12, 2014.
- b. Planning for the 21st Century, Stephen Buckley, Hage Hodes PA, Manchester, NH, November 12, 2012 SNHPC PB Workshop.
- c. How to Run an Land Use Board in NH, NHMA, Paul Sanderson, Esq., 2014.
- d. Preparing a Certified Land Use Record, NHMA, 2015

29. Planning Profession

- a. Skills all Planning Directors Should—No Must Have!, PowerPoint, Paul Zucker, FAICP, April 12, 2011
- b. Students and Young Planners Discussion, 2011 American Planning Association National Conference, Boston, MA, April 11, 2011
- c. "Policy Plenary", Stephen L. Lynch, David Morley, AICP, 2011
- d. Planning: The Noble Profession; Opening Keynote Address, Michael J. Sandel, 2011 APA National Conference, Boston.

30. Power Lines/Easements

- a. Lighting Safety in Electric Rights-of-Way, Eversource, April 2015
- b. PSNH Transmission Line Easements: Procedures and Survey Requirements, PSNH, April 2002
- c. PSNH, Right of Way Encroachment Review Process, March 2010
- d. "Right-of-Way Encroachment Review Process", PSNH, March 2010
- e. Power Lines, Pipelines and Power Plans: Siting New Hampshire's Energy Future, Stephen Buckley, Esq., Douglas Patch, Esq., NHMA, August 12, 2015.

31. Regional Plans 1970-1973

32. Religion & Land Use

- a. Don't Let RLUIPA Throw Your Land Use Planning for a "Loop"!, article and PowerPoint, Daniel Mullen, Ransmier & Spellman P.C., Attorneys at Law, NH Municipal Lawyers Association, November 16, 2011.
- b. "RLUIPA, Free Exercise of Religion & Land Use Regulation: The Clase Comes to the Granite State," NH Municipal Lawyers Association, February 23, 2011.
- c. Churches, Steeples, Banks, and People: Emerging Land Use Issues, Municipal Lawyer, May/June 2008.
- d. Religious Freedom and Land Use Regulation: It's Not All About RLUIPA, Daniel D. Crean, Crean Law Office, Pembroke, NH, No Date.

33. Right to Know Law

- a. Checklist of Basic Procedures for Nonpublic Meetings, Mitchell Municipal Group, P.A.

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- b. General Guide to the Right to Know All, Mitchell Municipal Group, P.A.
- c. Record requests under the Right-to-Know Law, RSA 91-A, NHMA, Paul G. Sanderson Esq., C. Christine Filmore, Esq., 7/24/13.
- d. Right to Know Law Scenarios
- e. The Right to Know Law *RSA Chapter 91-A*, C. Christine Fillmore, Staff Attorney, NH LGC, November, 17, 2010
- f. Non-Public Sessions under the Right to Know Law-RSA Chapter 91-A, Stephen C. Buckley, Legal Services Counsel & Cordell A. Johnston, Government Affairs Counsel.
- g. Right to Know: Public Records, Stephen Buckley & Margaret Bynes May 11, 2016

34. Roads

- a. All In: The Value of Investing in Complete & Green Streets, APBP Webinar Series, Vineet Gupta, Nick Jackson, Stefanie Seskin, March 19, 2014.
- b. Best Practices in Separated Bike Lanes, APA Seattle Conference, April 2015
- c. Best Practices: Emergency Access in Healthy Streets: Ryan Snyder, Patrick Siegman, Herbie Huff, and Cullen McCormick; Los Angeles County Department of Public Health, March 23, 2013.
- d. Complete Streets: Fundamentals, National Complete Streets Coalition, No Date
- e. "Road Access and the Municipal Planning Process", NH Local Government Center, 2006
- f. UNH Technology Transfer Center Roads Scholar Workshop, NH Road Law for Municipalities, Paul G. Sanderson, Esq., October 7, 2014
- g. "Why? Curb & Gutter?", American Public Works Association, No Date

35. Signage

- a. Sign Codes that Stand Up in Court, Professor Daniel Mandelker, FAICP, APA, John M. Baker, and Greene Espel, 2011 National Planning Conference Presentation, Boston, MA, April 12, 2011
- b. Signs, Signs, Everywhere are Signs: Sign Ordinances & the 1st Amendment NHMA, 2015
- c. Municipal Sign Ordinances after Reed vs. Town of Gilbert. Do's and Don'ts NHMA, 2015.
- d. Methodology for Creating a Beneficial, Cost-Effective Sign Code, Part 1, Part 2, & Part 3, Sign Line, 2004.
- e. Street Graphics and the Law; A Flawed Perspective, Part 1, Signline, 2004.

36. Smart Growth

- a. "Consequences of Land Use Policy: Why and How NH Communities Can Grow Smart", Heading for Home a Regional Coalition and
- b. "Growing Smart: Strategies for Managing and Directing Growth in NH Communities", NH Municipal Association, 2002
- c. The New Models Project, The Report of a Partnership Project for Achieving Smart Growth in Commercial and Industrial Development, Vermont Forum on Sprawl, October 2003

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- a. Erosion Control for Home Builders, Brochure, University of Wisconsin Cooperative Extension, 1999

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- b. Hands-On Web Soil Workshop, Hillsborough County Conservation District, January 2010
- c. Soil Potentials for Development, Rockingham County, Rockingham County Conservation District, May 1987
- d. HISS Maps for NH, Society of Soil Scientists of Northern New England, September 2002
- e. HISS Maps for NH, Society of Soil Scientists of Northern New England, September 2006
- f. Order 1 Soil Mapping Standards for New Hampshire, 1/15/93
- g. Soil Based Lot Sizing, Environmental Planning for Onsite Water Treatment in New Hampshire, Society of Soil Scientists of Northern New England, September 2003
- h. Soil Potential Ratings for Septic Tank Absorption Fields, Southern Rockingham County, NH Rockingham County Conservation District, April 1982
- i. Soils of NH, S.A.L Pilgrim & N.K. Peterson, December 1979
- j. Hydric Soils, "Tolerance Factor", Bob Thorndike, April 26, 2000
- k. Model Subdivision Regulations for Soil-Based Lot Size, NH DES & Home Builders Association of NH, Prepared by Ad Hoc Committee for Soil-Based Lot Size Regulations, June 1991.
- l. Explanation of High Intensity Soil Mapping Symbols; Key to the Connotative Soil Type Legend, James P. Gove, June 19, 1992.

38. Soils (Folder #2)

- a. High Intensity Soil Maps for New Hampshire, March 11, 1986
- b. Key to Soil Types, No Source, 1986
- c. List of Soil Survey Interpretation Sheets, July 1973.
- d. NH Soil Report, Title Unknown (Cover Missing), No Date
- e. NH State-wide Numerical Soils Legend, USDA, NRCS, Issue #10, January 2011
- f. Partial Conversion to High Intensity Soils Data, Spreadsheet, No Source, No Date
- g. Soils and Community Planning: Soil Based Land Use Regulations New Hampshire, Soils 609, University of New Hampshire, Compiled by Professor Pilgrim, Spring 1988.
- h. Soil Survey, Town of Windham Rockingham County, NH, U.S. Department of Agriculture Soil Conservation Service, June 1975.
- i. Update of Soil Potential Ratings for Sewage Disposal Systems, Town of Windham, NH, 1982

39. Species Protection

- a. Perspectives on Species Imperilment, A Report from the Natural Heritage Data Center Network, The Nature Conservancy, 1993.

40. Sustainable Development

- a. Creative Land Development Bridge to the Future, Robert Lemire
- b. "Using Leed-ND to Evaluate Local Plans, Regulations, and Processes, Jennie Nolon, Pace University School of Law, 2011.
- c. Green & Sustainable Comprehensive Plans, APA National Conference, April 2011.
- d. Planning for Sustainability; How Towns and Cities Can Get Ahead of the Curve; Sarah James, Pamphlet, and presentation notes, May 20, 2002.

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- e. Eco-cities—the Next Swedish Export, Sarah James, Planning Magazine, May 2002.
- f. Changing to Sustainable Practices; How Others Did It; How We Can Do It, Sarah James, The Cape Codder, March 1, 2002.”
- g. Outgrowing our Towns, Mark Laliberte, Business NH Magazine, March 2004

41. Telecommunications Towers

- a. “Locating Telecommunications Towers in Historic Buildings”, National Trust Publication, Undated
- b. “Planning for Telecommunication Facilities in New Hampshire and Vermont”, Connecticut River Watershed Council, October 2000
- c. Summary of Impacts of Telecommunications Act of 1996 on NH Municipalities, Robert Ciandella, Esquire, Donahue, Tucker, & Ciandella, No Date.
- d. Planning for Wireless Telecommunications, Technical Bulletin 14, NH OSP, Spring 2001.
- e. Model Telecommunications Facility Ordinance, Clay Mitchell, Rockingham Planning Commission, December 1996.
- f. Wireless Communication Facilities, General Information Sources, NH OEP, May 6, 1998.
- g. Telecommunications Fact Sheet, Undated.

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- a. Basal Area Law, NH Timber Harvesting Fact Sheet, 1/5/2005
- b. Best Management Practices for Erosion Control on Timber Harvesting Operations, NH State Publication, 2004
- c. Forest Products Road Manual: A Handbook for Municipal Officials and the Forest Products Industry, Hunter Carbee, North Country Procurement & Sarah Smith, UNH Cooperative Extension, 2014.
- d. Guide to Timber Harvesting Laws, January 2001, August 2004
- e. Timber Harvesting Law Fact Sheets, UNH Cooperative Extension (Undated)
- f. Selecting Trees for Urban Landscape Ecosystems; Hardy Species for Northern New England Communities; NY Department of Resources and Economic Development, 1994.

43. Transportation

- a. “Highways and Planning Boards”, NH Municipal Association, 2001
- b. “Local Access Management Manual,” Rockingham Planning Commission
- c. Transit Studies

44. Village Center

- a. Village Plan Alternative Subdivision, Innovative Land Use Planning Techniques; Chapter from A Handbook for Sustainable Development, March 29, 2007.

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46. Zoning Board of Adjustment (ZBA)

- a. Nonconforming Uses, Zoning Board of Adjustment and Enforcement, Daniel D. Crean Esq., 2001.
- b. The Five Variance Criteria in the 21st Century, Cordell Johnson, Esq., Christopher Boldt, Esq., 2014.

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WATER (Drawer's 3 & 4)

47. Aquifer, General

- a. "A Guide to Groundwater Reclassification," NH DES, November 2011
- b. "Groundwater Resources in NH, Stratified-Drift Aquifers," US Geological Survey in cooperation with NHDES Water Resources Division, Water Investigation Report 95-4100, 1995
- c. Use of Groundwater Data for Land Use Planning: The New Hampshire Case," Louis-Alexandre Jacques, Student researcher in Planning, February 27, 2012

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- a. Arsenic, Iron, Lead, Manganese, and Uranium Concentrations in Private Bedrock Wells in Southeastern New Hampshire, 2012-2013., US Department of the Interior, US Geological Survey, May 2014.
- b. Arsenic: In Small Doses, Dartmouth Toxic Metals, Superfund Research Program, No Date.
- c. "Linement Map of Area 1 of the NH Bedrock Aquifer Assessment Southeastern NH," Eric W. Ferguson, Stewart F. Clark Jr., and Richard Bridge Moore, in cooperation with NH DES, 1997.
- d. Ground-water Resources of the Lower Merrimack River Valley South-Central NH, Hydrologic Investigations Atlas, HA-277", Department of Interior US Geological Survey, James M. Weigle, 1968.
- e. "Geohydrology and Water Quality of Stratified-Drift Aquifers in the Lower Merrimack and Coastal River Basins, Southeastern NH", Peter Stekl & Sarah Flanagan, NH DES, 1992.
- f. "Groundwater Assessment; Main Report", Southeastern NH Water Resources Study, US Army Corps of Engineers, March 1981
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- h. Town of Windham Aquifers Map Based on Transmissivity, Rockingham Planning Commission, 1995
- i. Inventory of Public Water Supply Sources and Potential and Existing Sources of Groundwater Contamination in the Town of: Windham, January 25, 2002.
- j. Drinking Water Resources and Potential Contamination Sources for the Town of Windham, NH DES, November 1999
- k. Quality of Water from Crystalline Rock Aquifers in New England, New Jersey, and New York, 1995-2007, US Department of the Interior, US Geological Survey, 2012.

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- a. "Managing Groundwater Protection Areas, Guidance & Sample Letters, Source water Protection Program, Drinking water & Groundwater Bureau Division," NHDES, October 1995, Revised December 2006
- b. "Model Groundwater Protection Ordinance", NHDES, OEP, Revised April 2010
- c. "Consider the Source: A Pocket Guide to Protecting your Drinking Water," Drinking Water Pocket Guide #3, EPA, June 2002
- d. Delineating Wellhead Protection Areas, NH DES Fact Sheet, 2010
- e. Source Water Protection Fact Sheets, 2004, 2009
- f. "Groundwater Protection Manual," N.H. Water Supply & Pollution Control Commission w/assistance of Lakes Region Planning Commission and Rockingham Regional, Planning Commission, 1984
- g. "A Practical Guide to Groundwater Resources & Their Protection," Nashua Regional Planning Commission, March 1986
- h. Municipalities have a Key Role in Protecting Groundwater Resources, Paul Susca, New Hampshire Town and City, January 2004.
- i. Protecting Groundwater Resources, Pierce Rigrod, NH Town and City, May 2006
- j. Quality of Water in the Fractured-Bedrock Aquifer of NH, Scientific Investigations Report 2004-5 093", U.S. Department of Interior, U.S. Geological Survey, 2004.
- k. "The DES Guide to Groundwater Protection:", NH DES, February 1996
- l. Do's and Don'ts to Protect your Drinking Water," Fact Sheet, NH DES, March 2007
- m. "BMP's for Groundwater Protection:", Environmental Fact Sheet, NH DES 2009
- n. "What's our Water Worth?" NH Lakes, October 2007

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- b. New Hampshire Bedrock Aquifer Resource Assessment, NH DES Environmental Fact Sheet, 2000.
- c. "TSS Removal & Groundwater Recharge," NOAA, March 1997
- d. Water Supply Planning in Windham, NH, Brandon Kernan, NHDES, March 8, 2014

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- a. Drainage Dilemma, Elizabeth Wood, Windham Independent, April 12, 2012.
- b. Drainage Dilemmas: 10 Drainage Design Problems that will Increase Long-Term Costs, Karen Blake, CEI, No Date.

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- c. "Innovative Stormwater Treatment Technologies, Best Management Practices Manual", NH DES & NH Estuaries Project, 2002.
- d. "Managing Stormwater as a Valuable Resource", NH DES Water Division, September 2001
- e. Fact Sheets: Center for Stormwater Technology Evaluation and Verification, Treatment Unit G—Gravel Wetland; Treatment Unit C; Unit D—Bioretention Unit; Unit K—Tree Box Filter; Unit H, Vegetated Swale; Unit J, Porous Asphalt Pavement; No Dates.
- f. Town to Cut Back on Use of Road Salt, Terry Date, Eagle-Tribune, April 8, 2009.
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- h. Salt Reduction Resolution Adopted, Barbara O'Brien, Pelham-Windham News, April 17, 2009.
- i. Is Stormwater Headed in the Right Direction?, New England Interstate Water Pollution Control Commission, 2004.
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- l. "Model Stormwater Management and Erosion Control Regulation", NH Association of Conservation Districts, Water Quality and Urban Conservation Committee, 1997

54. Watershed Protection

- a. "Canobie Lake Watershed Drainage Study", prepared for Canobie Lake Protective Association by Granite State Rural Water Association and Nicholas Sceggell, Source Protection Specialist, Fall 2011
- b. Pesticide, Fertilizer Alternatives Needed in Watershed Area, Salem Observer, June 14, 2012.
- c. Pesticides Prohibited at Cobbetts Pond, Salem Observer, June 15, 2010.
- d. Caution Before Using Fertilizer or Pesticides Cobbetts Pond Watershed Protection Overlay District, Windham Independent News, June 24, 2010.
- e. Permits Required for Summer Improvement Projects in Cobbetts Pond Watershed Protection Overlay District, Pelham Windham News, May 27, 2010; June 4, 2010; Salem Observer, May 27, 2010.
- f. Residents Must Adhere to Cobbetts Pond Ordinance, Salem-Observer, April 30, 2010.
- g. Cobbetts Pond Watershed Protection Ordinance, Windham Independent, April 22, 2010.
- h. Pamphlet, The Cobbetts Pond Watershed Restoration Project, NH DES, No Date.

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- i. Alternatives to Traditional Water-Thirsty Lawns, Adapted from DES Fact Sheet WD-WSEB-26-4, January 2004.
- j. Paper Copy & CD, "Cobbetts Pond Watershed Restoration Plan, Geosyntec Consultants, January 2011.
- k. "Vegetation Maintenance within Protected Shoreland", NHDES Environmental Fact Sheet 2009
- l. NH Watershed Planning and Management Southern NH Planning Commission, Jack Mum, 11/18/09
- m. Welcome to Canobie Lake, brochure, Canobie Lake Protection Association, 2016

55. Water Quality

- a. "Protecting Drinking Water Sources in Your Community: Tools for Municipal Officials," New England Interstate Water Pollution Control Commission, 2004
- b. "Help Protect NH's Lakes: A Guide to wise lake and watershed stewardship," NH Lakes, 2008
- c. "Assessing impacts of Proposed Developments on Groundwater Resources", Stonehill Environmental, Inc. Timothy Stone, 2011
- d. "The Sludging of New Hampshire; Answers for Local City and Town Officials in New Hampshire", Sludge Campaign of the NH Sierra Club, Undated.
- e. "Protecting Water Resources with Smart Growth", US EPA, Undated
- f. Water Quality Management Plan and Environmental Impact Statement for the Southern Rockingham 208 Project, Undated
- g. "Drinking Water Source Protection Workshop," DES, May 1, 2009
- h. "Drinking Water Source Protection Workshop," DES, May 2, 2012
- i. Best Management Practices to Control Non-point Source Pollution," NH DES, Jan 2004
- j. 2005 Drinking Water Source Protection Workshop, May 12, 2005
- k. Drinking Water from Household Wells, US EPA, January 2002
- l. Model Municipal Regulations to Require Water Supply Studies & Well Yield Testing, NH DES Undated

56. Water Resources

- a. APA's Task Force on Water, APA Seattle Conference, April 2015
- b. Groundwater Resources and You! Pierce Rigrod, NHDES, March 6, 2014
- c. "New Hampshire Lives on Water," NH Water Sustainability Commission Final Report, December 2012, December 2012
- d. "Nonpoint Source Pollution, A Guide for Citizens and Town Officials", NHDES, 2004
- e. "Protecting Water Resources with Smart Growth," No Date
- f. "Stream Maintenance Guides for Towns and Landowners," NH Office of Emergency Management, NH Association of Conservation Districts, and, NH DES, 1999
- g. "Water Resource Study," Paul Sutton, November 1977
- h. Source Water Protection Fact Sheets: Fuel Storage Tank; Hazardous Materials; Septic Systems; Stormwater, New England Water Pollution Control Commission, 2004

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- i. Surface Waters Memo, Southern Rockingham Regional Planning District Commission, August 12, 1975
- j. Vernal Pools, Information Packet, Compiled September 2000
- k. Vernal Pools, Article, NH Magazine, April 2014
- l. Vernal Pools, Peepers, and Protection, Article, Windham Independent News, Elizabeth Wood, April 17, 2014.

57. Water Workshops

- a. Drinking Water Source Protection Workshop, NHDES, May 1, 2009
- b. Water Workshop (Folder of Materials), NHDES 2010

58. Wetlands

- a. Method for Inventory and Evaluating Freshwater Wetlands in New Hampshire," June 2011, University of NH Cooperative Extension.
- b. "Buffers for Wetlands and Surface Waters," Vicki Chase, Laura Deming, Francesca Latowiec, May 1997
- c. Guide to the Designation of Prime Wetlands in NH, NH Association of Conservation Commissions, June 1983.
- d. Wetland Brochure, Backyard Conservation, USDA Natural Resources Conservation Division, April 1998
- e. WWPDP Memos, Bob Thorndike (3/17/03; 2/11/03; 2/27/03; 1/6/99)
- f. Compensatory Mitigation Information and Checklist, Fact Sheet, NHDES, 2010
- g. Aquatic Resource Mitigation Fact Sheet, NHDES, 2013
- h. Wetlands Mitigation/Restoration Issues, NHOEP, Technical Bulletin 2, Spring 1988
- i. Municipal Guide to Wetland Protection, State of NH, September 1993.

FLOOD PLAIN MATERIALS (Drawer #5)

- a. Duties of a Local Floodplain Administrator
- b. Flood Insurance Study, Rockingham County, NH FEMA, May 2005
- c. Folder full of Bulletins & Publications
- d. File labeled "Flood Plain"
- e. Flood Plain Insurance Correspondence
- f. Flood Insurance Amendments
- g. Flood Insurance Study, Town of Windham, October 1979, FEMA
- h. NH Flood Plain Management Handbook, NH OEP, September 2006
- i. NFIP Basics, A True Beginner's Guide, Becca Croft, CFM, March 2014
- j. Substantial Improvement/Substantial Damage Desk Reference, FEMA, May 2010
- k. Home Owner's guide to Retrofitting, December 2009
- l. Protecting Manufactured Homes from Floods and other Hazards, FEMA, 2009
- m. Mitigation Success Stories, January 2002
- n. Managing Flood Plain Development in approximate Zone A Areas, FEMA, April 1995

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- o. Town of Windham Flood Plain Management Resources and Materials Binder, December 2010
- p. Community Rating System
- q. National Flood Insurance Rating System Coordinators Manual, FEMA, FIA-15-2007

Community Development Director's Office

Bookshelf:

1. Big Ideas for Small Business Report, May 2014, National League of Cities
2. Broadband Plan for the Southern NH Planning Commission Region, March 25, 2014
3. Business Visitation Packets, 2012-Present
4. NH Demographic Trends in the 21st Century, Carsey Institute, 2012
5. Comprehensive Economic Development Strategy (CEDs) Years 2002, 2003, 2007, 2010, 2012-2015
6. Investing in Broadband for Windham's Economic Growth, February 2015
7. Labor Law Seminar CD, 2013
8. "Community Heart & Soul Field Guide", Orton Family Foundation 2014
9. Cost of Community Services Study, January 2012
10. Miscellaneous Economic Development/Business Topics:
 - TIF Districts, BID, Buy Local, Energy Programs, Economic Gardening, REDC, Economic Modeling, Economic Indicators, DRED Material, Business Financing, Business support
11. "Rethinking Property Tax Incentives for Businesses," Lincoln Institute of Land Policy, 2002
12. "Secrets to Successful Economic Development and NH Competitiveness", Janet Ady, 12/2/15
13. December 2015 NH Economic Development FY 2016-2017 Strategic Plan
14. NH Economic Review 2015, NH Economic Development
15. Strategic Economic Plan for New Hampshire; November 2013; NH BIA
16. 2015/2016 Public Policy Priorities, NH BIA
17. The Small Business Guide to Environmental Awareness NHDES, June 2004
18. WEDC Meeting Records: 2010-present
19. Presentations/Events CDs
 - a. WEDC March 2013
 - b. Greater Salem Chamber September 4, 2009
 - c. Coffee Roasters Café
 - d. Getting Down to Business
 - e. WEDC 2014
 - f. "Our Town" NewEnglandMoves
 - g. WEDC

File Cabinets:

1. **Economic Development 2003-2011**

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- a. 2003 Board of Selectmen Economic Development Workshop
 - b. 2010 CTAP Survey
 - c. 2009 CURP Study
 - d. 2010 CTAP marketing & website
 - e. 2011 WEDC Survey
2. **Economic Development 2014-2015**
- a. 2014 CURP Study
 - b. 2015 ERZ Districts
 - c. 2015 Marketing Material
3. **Health Officer Resources**
- a. Municipal Building Water Tests (2013-present)
 - b. Dartmouth Arsenic Project
 - a. Well Water Community Action Toolkit, 2015
 - b. Arsenic in Private Wells in NH, 10/21/15
 - c. Water Body Testing (2001, 2004, 2005, 2006, 2008)
 - d. Town Beach Water Testing (2011-present)
 - e. 2003 NH DES Potential Contamination Sources
 - f. Septic Ordinance (1972, 2006, 2014)
 - g. Well Ordinance (1977, 2003, 2014)
 - h. Drinking Water Resources
 - a. Water Standards
 - b. DES Water Test Regulations
 - c. Guidance to Refine the Portable Water Definition in NH Municipal Building Code, NH DES 2015
 - d. Water Quality/Contamination
 - e. MTBE Remediation Bureau/Well Water Sampling Bureau, Exit 3 Data Collection Summary Report, 7/16/15
 - f. MTBE Remediation Bureau/Well Water Sampling Bureau, Rt 111/128 Data Collection Summary Report, 6/3/15
 - i. Health Officer Information
 - j. Board of Health Information
 - k. Building Hazards
 - l. Rental Housing
 - m. Food Licensing
 - n. Child Care
 - o. Foster Care
 - p. School Inspections
 - q. Communicable Diseases
 - r. Mold
 - s. Mosquito Information

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4. **Infrastructure**

- a. Windham EPA MS 4 Stormwater Info
- b. Sewer
 - i. 1988 Preliminary Sanitary Sewer Evaluation
 - ii. 2009-2011 Sewer Study: CTAP, CIP and REDC
 - iii. 2015 GLSD/Salem
- c. Water
 - i. 1968 Water Study
 - ii. Well @ Fellows Road (2006, 2007)
 - iii. 2013-2014 WEDC Water Study
- d. 1973 Water & Sewer Study
- e. 1995 Town Center Master Plan
- f. 2015 Broadband Town Report
- g. Hazard Mitigation Plans (2007 & 2012)
 - “Hazard Mitigation Plan; Town of Windham”, Hazard Mitigation Planning Committee with assistance of Hubbard Consulting, LLC.
- h. Liberty Utilities Natural Gas Expansion
- i. Kinder Morgan
- j. Merrimack Valley Reliability Project

5. **Transportation**

- a. 2011 NH Rt 111 Corridor and Wall Street Extension study
- b. Road Maintenance
- c. Emergency Lane
- d. Driveways
- e. Salt Reduction
- f. Traffic Counts 2013-2015
- g. NH DOT 10 Year Plan Submissions 2015-2024 & 2017-2026
- h. 2014 Signal Warrant Study for Rt111/Meetinghouse Road
- i. 2014 High Accident Location Study for Roulston Road/Rt 28

6. **Impact Fees**

- a. General Impact Fee reports/documents
- b. “Impact Fee Development for NH Communities”, Southern NH Planning Commission, July 1999
- c. Impact Fees in New Hampshire, 2014 Law Lecture Series, Lecture 3, NH Municipal Association, Martin Kennedy, P.E. & Stephen Buckley, Esq., 2014.
- a. School Methodology (1994/1995; 1997; 2000; 2001; 2003; 2009-readoption; 2010; 2012; 2015)
- b. Public Safety Methodology (2003-2006 information; 2008; 2013-Not Adopted; 2015)
- c. Recreation-(General Information, no methodology adopted)
- d. Road Impact Fee info: No methodology adopted

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- e. Impact Fee Collection Records, 1998-Present
- f. "Donation Records"
 - i. Rt 28 Emergency Response
 - ii. Recreation Improvements
 - iii. Rail Trail

Community Planner's Office

Planner's Bookshelf

❖ Binders/Books:

1. Planning Board Legal Opinions (public & non-public)
2. 2015 Master Plan

❖ CD's

1. Statistical Abstract of the United States, U.S. Dept. of Commerce, 2007
2. New Hampshire Livable Walkable Communities Toolkit, SNHPC 2012
3. Achieving Smart Growth in New Hampshire, NH Office of State Planning, April 2003
4. Windham Master Plan 2005, Tainter & Associates, Inc, 2005

File Cabinets

1. Master Plan Files

- a. 1967, Windham
- b. 1968, Windham
- c. 1970-71, Southern Rockingham Region
- d. 1973, Preliminary Land Use Plan, Substate District 6
- e. 1985, Windham
- f. 1990 Regional Housing Plan
- g. 1990, Windham
- h. 2000, Windham
- i. 2005, Windham
- j. 2015-2035, DRAFT Regional Comprehensive Plan, Moving Southern New Hampshire Forward, SNHPC, June 2014

2. Planning Board Files

- a. NON-PUBLIC LEGAL FILE (Town Attorney's Advice to Planning Board & Staff)
- b. Excavation Regulations (2011)
- c. Planning Board Rules of Procedure, Bylaws (2007, 2012)

3. CIP Files (1992-Present)

4. Site Plan

- a. Design Review Committee (2012, 2013, 2014, 2015)
- b. Design Regulations (1998, 2011, 2012, 2013)

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- c. Site Plan Regulations (1991, 1997, 1998, 1999, 2001, 2003, 2005, 2007, 2008, 2012, 2013)
 - d. Village Center District Design Regulations (2013)
 - e. SNHPC Certified Sites
5. **Subdivision Regulations** (1979, 1980, 1989, 1990, 1993, 1997, 1998, 1999, 2001, 2003, 2004, 2007, 2008, 2011, 2013, 2014, June 2015, December 2015)
6. **Zoning Ordinance/Town Meeting Proposals** (1954-Present)

Conservation Commission Bookshelf

1. A Layperson's Guide to NH Current Use", 1999
2. "A Layperson's Guide to New Hampshire Current Use," New Hampshire Space, 1997
3. "Basic Map & Compass Skills, for Conservation Easement Monitoring," pamphlet LCIP, 2003
4. Amending or Terminating Conservation Easements: Conforming to State Charitable Trust Requirements: Guidelines for New Hampshire Easement Holders, Paul Doscher, Terry Knowles, Nancy McLaughlin, 2010.
5. "Best Management Practices to Control Nonpoint Source Pollution: A Guide for Citizens and Town Officials," NH DES, January 2004
6. "Comprehensive Statewide Trails Study," NH Office of State Planning, June 1997
7. "The New Conservation Easement Tax Incentive, Thomas N. Masland, Esq., Ransmeier & Spellman, Professional Corp., January 2000
8. Conservation Commission Scrapbook/Yearbook, 1998, 1999, 2000
9. "Conservation Easement," pamphlet, Society for the Protection of New Hampshire Forests, August 1996
10. "Cost of Community Services Study," Dorothy Taylor, January 2012
11. "Designing Nature Trails for the Town of Windham, NH," University of NH, NR 775 Senior Project, December 1997
12. "Estate Planning and Land Protection Issues for Landowners," Thomas N. Masland, Esq., Ransmeier & Spellman, Professional Corp., January 1999
13. "For Our Future: A Guide to Caring for New Hampshire's Environment," NH Comparative Risk Project, 1998
14. "Handbook for New Hampshire's Municipal Conservation Commissions," NH Association of Conservation Commissions, Marjory M. Swope, August 2004
15. "Natural Resource Inventory for the Town of Windham, NH," Smart Associates, Inc., 1987
16. "Picking our Battles: A Guide to Planning Successful Invasive Plant Management Projects", NH Fish & Game, July 2015
17. "Protecting Your Land, Conservation Options for New Hampshire Land Owners," pamphlet, Society for the Protection of New Hampshire Forests, August 1996
18. "The New Hampshire Municipal Conservation Fund Guidebook, Society for the Protection of New Hampshire Forests, 1010
19. "The State of New Hampshire's Birds; A Conservation Guide," NH Audubon, 2011

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20. "Walking in Windham; a Guide to Windham's Open Space," Conservation Commission & Southeast Lands & Trails Committees, Fall 1998.
21. "Windham Wildlife," Local Photographer
22. Understanding Conservation Easements, Thomas Donovan, Esq., Terry Knowles, NHMA, 2015

Top of ZBA Administrator's File Cabinets:

1. Floodplain Management Requirements (FEMA)
2. Managing Floodplain Development, 273 Student Manual (FEMA)

Building Inspector's Office:

NH Law Lecture, Implementing & Enforcing the State Building Code and State Fire Code, 2015

BOCA BASIC BUILDING CODE (1960)

- BOCA BASIC NATIONAL CODE SUPPLEMENT (1985, 1986, 1988, 1989)

BOCA BASIC PLUMBING CODE (1970)

BOCA NATIONAL BUILDING CODE (1990, 1996)

- BOCA NATIONAL BUILDING CODE 1991 SUPPLEMENT
- BOCA NATIONAL BUILDING CODE 1992 ACCUMULATIVE SUPPLEMENT

BOCA NATIONAL ENERGY CONSERVATION CODE (1993)

BOCA NATIONAL MECHANICAL CODE (1990, 1993)

BOCA NATIONAL PLUMBING CODE (1993)

CABO 1 & 2 FAMILY DWELLING CODE (1983, 1989, 1995)

ELECTRICAL CODE FOR 1 & 2 FAMILY DWELLINGS (1968)

INTERNATIONAL BUILDING CODE (2000, 2003, 2006)

INTERNATIONAL ENERGY CONSERVATION CODE (1998, 2000, 2006)

INTERNATIONAL FUEL GAS CODE (1997, 2000)

INTERNATIONAL MECHANICAL CODE (1996, 1998, 2000, 2006)

- SUPPLEMENT INTERNATIONAL MECHANICAL CODE (1997)

INTERNATIONAL PLUMBING CODE (1997, 2003, 2006)

INTERNATIONAL RESIDENTIAL CODE (2000, 2003)

NATIONAL BUILDING CODE (1955, 1967, 1976)

NATIONAL ELECTRICAL CODE (1990, 1996, 2002, 2005, 2008, 2011)