

BOARD OF SELECTMEN
Budget Workshop, December 12, 2016

CALL TO ORDER: Chairman Joel Desilets called the meeting to order at 7:00 PM. Selectmen Bruce Breton, Jennifer Simmons, Ross McLeod and Roger Hohenberger were present, as was Town Administrator David Sullivan and several department heads. Mr. Desilets opened with the Pledge of Allegiance.

BUDGET WORKSHOPS:

Tax Collector: There were no changes made to the budget as presented.

Community Development Department: No changes were made to the budget.

Solid Waste: No changes were made to the budget, however, there was some discussion relative to the lighting upgrades completed in 2016 and whether we have realized any cost savings. Staff advised that the Local Energy Committee is reviewing costs over the past few years for comparison purposes, and will draft an opinion on same.

Mr. Breton then expressed concerns regarding a letter from Stateline to their customers, which he felt was misleading as their rates are actually increasing due to tipping fees and delays. He indicated he wanted all to realize that the increases are not due to what Windham is doing, nor does the Town have any input into their rates.

Roads: Mr. Hohenberger moved and Mr. McLeod seconded to authorize the completion of East Nashua Road with Tate Bros. at their extended bid price; and to encumber these funds into 2017. Passed unanimously. No changes were made to the budget.

Maintenance: Mr. Sullivan gave an overview presentation outlining the budget and results of the department reorganization. Brief discussion ensued regarding the current pest control contract, and it was the consensus that this be reviewed for a future meeting.

Mr. Hohenberger moved and Mr. McLeod seconded to extend the Town's contract with Best of the Best Cleaning for one year. Passed unanimously.

Administration: Mr. Sullivan presented a proposal to the Board relative to hiring a fulltime Human Resource position to replace our retiring part-time position; as well to increase the existing part-time bookkeeper to fulltime. Discussion ensued regarding the latter, with Finance Director Daniel Popovici-Muller detailing to the Board the current need for same, which he believes will continue. Mr. Hohenberger, however, felt the need for increased hours was temporary; adding he would support an increase to 29 hours. Further discussion ensued, with the remaining members concurring with Mr. Hohenberger. Mr. Sullivan will adjust the components of the Administration budget accordingly.

Health and Human Services: No changes were made to the budget.

NON-PUBLIC SESSION: Mr. Hohenberger moved and Mr. McLeod seconded to enter into non-public session in accordance with RSA 91-A:3 II a. Passed unanimously. Roll call vote all "yes". The topic of discussion was personnel and the Board and Mr. Sullivan were in attendance.

Mr. Hohenberger moved and Mrs. Simmons seconded to hire the recommended candidate for minute taker for the Planning Board; provided this individual could be compensated on a stipend basis. Passed unanimously.

Mrs. Simmons moved and Mr. McLeod seconded to adjourn. Passed unanimously.

Meeting was adjourned at 8:45 PM.

Respectfully submitted,

David Sullivan, Town Administrator

Note: These minutes are in draft form and have yet to be submitted to the Board for approval.