



BOARD OF ADJUSTMENT

PO Box 120
Windham, New Hampshire 03087
Telephone (603) 432-3806

Minutes February 9, 2010

Board Members:

Mark Samsel – Chairman
Jim Tierney – Vice-Chairman
Dianna Fallon – Secretary
John Alosso – Member
Tom Murray – Member
Bruce Richardson – Alternate
Elizabeth Dunn – Alternate

Staff:

Patricia Kovolyan – Administrative Assistant

Minutes

Mr. Tierney motioned and Mrs. Fallon seconded the motion to accept the January 26, 2010 minutes as amended. **Motion passed 5-0.**

Mail

- Guidance Material from Glenn Greenwood of RPC to help communities respond to the requirements of RSA 36:54-58.
- January 29, 2010 Letter from Attorney Campbell to Mark Samsel regarding new applications.
- Letter from Mr. & Mrs. Greenwood in support of Case 5-2010.

Applications

The Members discussed possible changes to the applications. Formatting and font to be consistent on all forms. Mr. Tierney submitted a *Notice of Decision* form with proposed changes he would like to see in the note area and he would like the RSA and Ordinance (906) included in the area that states the variance expires in one year. The Members discussed Mr. Tierney's proposed changes. Mr. Tierney also submitted an *Application for Re-Hearing* form with proposed changes such as adding the fax number or email address. Mrs. Dunn said that the form for the *Abutters List* should be called the *Do Not Write in Shaded Areas* form. Mrs. Kovolyan explained that the shaded areas are used for the certified mail receipts. Mr. Richardson and Mr. Alosso said that since staff uses the forms they should take care of any changes. The Chairman suggested that the Board have a meeting with Ms. Scott on Thursday March 4, 2010 to discuss any changes. Mr. Alosso motioned and Mr. Murray seconded the motion to meet with Ms. Scott on March 4, 2010 at 7:00 PM. **Motion passed 5-0.**



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Miscellaneous Board Business

The Members discussed the motion made at the January 26, 2010 for Case #3-2010.

Non-Public Session

Mr. Murray motioned and Mr. Alosso seconded the motion to go into Non-Public Session per RSA 91-A:3 to discuss reputations. **Motion passed 5-0 on a roll call vote.**

Mrs. Dunn advised the Board they could not discuss the Board's reputation in non-public.

Public Session

Mr. Murray motioned and Mr. Alosso seconded the motion to go back into Public Session.

Motion Passed 5-0.

The Chairman discussed with the Members the actions of the Board at the January 26, 2010 meeting; being side tracked and focusing on the criteria.

Mr. Murray motioned and Mr. Tierney seconded the motion to adjourn. **Motion passed 5-0.**