

**PLANNING BOARD MINUTES**  
**JUNE 9, 1999**

**ROLL CALL:**

David Dubay-Chairman-Present  
Bernie Rouillard-Vice Chairman-Present  
Jack Gattinella-Secretary-Present  
Wayne Morris-Regular Member-Present  
Russell Wilder-Regular Member-Present  
Annette Stoller-Regular Member-present  
Keith Goldstein-alternate-Present  
Walter Kolodziej-Alternate-Present  
Alan Carpenter-Alternate-Present  
Margaret Crisler-Selectman-Excused  
Galen Stearns-Selectmen's Alternate-Present

The agenda for June 9th primarily addressed items concerning:

- o Master Plan; facilities update
- o Checklists: site plan and subdivision
- o Planning Board by-laws.

Due to the backlog of approving minutes and the reading of correspondence these items were handled first.

**D. Minutes**

The following Planning Board minutes were reviewed:

1. June 2, 1999: Reference, Searles Building Site Plan, public discussion. Last paragraph, there was some ambiguity relative to "tabling" the motion and the subsequent disposition. The Board agreed to review the audio for clarification and review for the next meeting.
2. May 26, 1999: Mr. Morris motioned to approve, as written, and seconded by Mr. Wilder. Passed 6-0-1 (G. Stearns abstained).
3. May 19, 1999: Mr. Morris motioned to approve, as written and seconded by Mr. Gattinella. Passed 4-0-3 (R. Wilder, B. Rouillard, G. Stearns abstained).
4. May 12, 1999: Mr. Stearns motioned to approve the minutes, as amended and seconded by Mr. Rouillard. Passed 7-0 ( see minutes file for amendments).
5. May 8, 1999: Site walk of 67 Range Road the Star Vector Site Plan. Mr. Stearns motioned to accept the minutes, as written and seconded by Mr. Rouillard. Passed 4-0-2 (D. Dubay, J. Gattinella abstained).
6. May 5, 1999: Mr. Wilder motioned to accept, as written and seconded by Mr. Stearns. Passed 6-0-1 (J. Gattinella abstained).

7. April 28, 1999: Mr. Wilder motioned to accept the minutes, as amended and seconded by Mr. Morris. Passed 6-0-1 (D. Dubay abstained). (see minutes for amendments)
8. April 21, 1999: Morris motioned to accept the minutes, as amended and seconded by Mr. Wilder. Passed 6-0-1 (R. Wilder abstained). (see minutes file for amendments)
9. April 14, 1999: Mr. Rouillard motioned to accept, as written and seconded by Mr. Wilder. Passed 6-0-1 (D. Dubay abstained).
10. April 7, 1999: Mr. Rouillard motioned to accept, as amended and seconded by Mr. Morris. Passed 6-0-1 (R. Wilder abstained). (see minutes file for amendments)

Note: Letter received from Mr. Abagiss was read relative to the minutes of April 7, 1999 concerning the Nickerson Subdivision, located off Crestwood Road. Mr. Morris motioned to acknowledge receipt of the letter to be placed in the file and seconded by Mr. Rouillard. Passed 7-0.

#### E. Correspondence

The following correspondence was received and read by the Board:

1. Letter dated May 24th from Mr. Peter Griffin requesting a workshop with the Board concerning commuter rail service. Mr. Turner will write a memo and coordinate with Mr. Griffin, indicating the discussion will be no longer than 20 minutes and limited to commercial rail service.
2. Memorandum received from the Office of State Planning dated May 27th, concerning Flood Use Regulations update.
3. Letter received from Atty. Burdin, dated June 1st regarding the Camelot III Subdivision.
4. Memorandum received from Mr. Turner regarding traffic impacts on Range Road. Due to estimated cost, Mr. Wilder made a motion to recommend to the Board of Selectmen to interface with NHDOT to redefine the scope of work and the Town's share of the project. Seconded by Mr. Gattinella and passed 7-0.
5. Letter received from the Sisters of Mercy of the Americas to Mr. Turner, dated May 27th concerning the McAuley Commons project.
6. Memorandum from David Sullivan, dated May 25th, concerning appointments.
7. Letter received from Atty. Campbell regarding Schmidt vs. Town of Windham (Heritage Hill Road).
8. Notice of Decision, Rockingham Superior Court, dated May 21st, concerning 98-E-1623, Peter Schmidt, et al vs. Town of Windham.

9. Letter received from Herbert Assocs, to Mr. Turner, dated May 25th, regarding the subdivision of parcel 8-B-5716, Goodhue Road, withdrawn from the May 20th agenda.
10. Advertising for GIS, aerial mapping and surveying.
11. Notification of conference, "Promoting Awareness and Action from Our Lake's Future."
12. Notice from New Hampshire Preservation Alliance.
13. Memorandum from Mr. Turner to the ZBA referring to ATC/Corp, dated May 19th.
14. Town of Windham Engineering Subdivision and Site Plan checklists, dated 2/13/97, review for update.
15. Letter from Historic District Commission to Mr. Turner, May 12th, regarding recommendations for street names that have historical significance.
16. Notice received of the meeting and agenda for the Salem, Plaistow, Windham MPO for May 28th.
17. Notice from "Citizens of New Hampshire Land and Community Heritage."
18. Letter from Mr. Turner to CLD consulting engineers, dated May 10th, regarding evaluation of potential traffic impact.
19. Notice from RPC for upcoming Planning Board workshops.
20. Notice to abutters from the Pelham Planning Board, dated May 7th concerning a proposed 18 lot subdivision.
21. Fax received from the Town of Salem, NH to Mr. Turner dated May 7th, regarding the revised Walmart Site Plan and conditions of approval.
22. Letter received from Atty. Burdin to Mr. Turner, dated May 3rd, regarding Camelot III Subdivision.
23. Letter received from Mr. Doug Barker to Mr. Turner, dated April 23rd concerning planning and site research for a salt shed.
24. Memorandum from Mr. David Sullivan to various committees regarding the possible sale of Town property, a portion of 21-W-2 and 21-W-15A.
25. Notice of the Strawberry Festival.
26. Letter from Mr. Turner to Mr. Peter Zohdi, dated May 16th, regarding a W.W.P.D. violation on Candlewood Road.
27. Letter from Mr. Turner to Atty. Fryer, dated May 7th, concerning Lamplighter Village.
28. Memo from Mr. Turner to Mr. David Sullivan, dated April 29th, regarding the meeting room at the Planning & Development Department.
29. Brochure received regarding the Planning Commissioners Journal.
30. Notice received from RPC regarding the annual dinner.
31. Brochure received, The Source, NH DES Drinking Water Source Protection.
32. Publication, Town & City, dated May, 1999.

## F. Checklists

The Site Plan checklist was presented by Ms. Stoller for acceptance by the Board. A discussion followed and the following recommendations were made:

1. Repeat header information of Yes and N/A on each page.
2. Delete the column that is designated as NO.
3. Require an explanation for each N/A item.

Mr. Wilder made a motion to accept the checklist with the three modifications listed above and Mr. Morris seconded. During discussion Mr. Wilder withdrew his motion and it was the consensus of the Board that the checklist is a tool and can be used.

## G. Other Business

Mr. Wilder indicated he was in communications with "Cable" discussing the recording of the Board meetings. Mr. Turner will write to the Cable Committee requesting taping or broadcasting of the Planning Board public hearing.

Town of Windham notice of merger, dated June 8, 1999, for lots 2-B-600 and 2-B-612. Mr. Turner indicated the form was complete for the consolidation of these two lots and the new designation will be 2-B-600. Mr. Rouillard motioned to accept the merger and seconded by Mr. Morris. Passed 7-0.

The June 23rd agenda will be as follows, Master Plan, Recreation, Facilities & Utilities, By-laws and checklists.

Meeting adjourned 10:45 P.M.

Respectively submitted,  
C. Jack Gattinella, Secretary