

**PLANNING BOARD MINUTES
AUGUST 12, 1998**

ROLL CALL:

David Dubay-Chairman-Present
Bernie Rouillard-Vice Chairman-Present
Jack Gattinella-Secretary-Present
Wayne Morris-Regular Member-Present
Russell Wilder-Alternate-Excused
Margaret Crisler-Selectman-Present
Galen Stearns-Selectmen's Alternate-Present

Mrs. Crisler motioned to move the agenda to the public hearings and take up the business at the end of the meeting. Mr. Rouillard seconded. Passed 5-0.

SITE PLAN AMENDMENTS - PUBLIC HEARING

AMENDMENT # 1. This amendment would add a new section, Design Review Guidelines, to the Windham Site Plan Regulations. Mr. Turner reviewed the proposed ordinance and Mrs. Crisler provided a new sketch B2, pedestrian safety. The following sections were amended 1202, 1203.8, 1204.4, 1204.5, 1205.1.1, 1205.1.3, recoding of section 1205, 1206.4, 1207 and 1208. Mr. Peter Griffin questioned the implementation of the document and this procedure will come under the process of site plan review. Discussion followed the merits of including the guidelines in the zoning ordinance to allow an appeal process. Mrs. Crisler has been advised by the Office of State Planning to have as much as possible in the site plan regulations. Mrs. Crisler motioned to approve the Design Review Guidelines as an amendment to the Site Plan Regulations, as amended and Mr. Morris seconded. Passed 4-1 (J. Gattinella opposed). Mr. Gattinella explained his reasons for opposition were not criteria but the manner of implementation and felt that placing the document in the site plan regulations, rather than the zoning ordinance, did not give adequate due process.

AMENDMENT # 2. This amendment would allow the collection of site plan review fees identical to the subdivision review fees for consultants review fees. Mr. Rouillard motioned to adopt amendment # 2 as written and Mrs. Crisler seconded. Passed 5-0.

GOALS & OBJECTIVES (TIMELINE) - DISCUSSION

The Planning Board will have a joint meeting with the Master Plan Sub-committee on August 20, 1998, at 7:30 P.M., in the Planning & Development Building. The discussion will focus on zoning issues brought about by the recent master plan survey.

The Planning Board will hold a joint meeting with the CIP Committee August 26, 1998, at 7:30 P.M., in the Planning & Development Building. The Board and the Committee will discuss mutual goals for the 1998 Capital Improvements Program.

BUSINESS: Mr. Turner reported he has received a report of a public hearing on the new

Route 93 project for widening the pavement. This meeting will be held Friday, August 14, 1998, at 9:30 A.M., at Castleton. No formal notices were received by any agencies in town. Mr. Turner and Mrs. Crisler will attend.

CORRESPONDENCE: Notice received regarding the MPO meeting on August 19, 1998, 7:00 P.M., at the Atkinson Town Hall. Notice received from the Rockingham Planning Commission regarding the TAC meeting, for August 21, 1998, 9:30 A.M., at the Windham Town Hall.

Mr. Morris reported on the funding of bicycle lanes for Lowell Road. This funding will be included in the statewide Transportation Improvement Program for the year 2002.

Meeting adjourned 11:30 P.M.

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