

PLANNING BOARD MINUTES

February 7, 2007

ROLL CALL:

Phil LoChiatto, Chairman – Present	Ruth-Ellen Post, Vice Chairman – Present
Nancy Prendergast, Secretary – Excused	Walter Kolodziej, Regular Member – Excused
Ross McLeod, Regular Member – Present	Pam Skinner, Regular Member – Present
Neelima Gogumalla, Alternate – Present	Rick Okerman, Alternate – Excused
Margaret Crisler, Selectmen Member – Present	Alan Carpenter, Selectmen Alternate – Excused

STAFF:

Al Turner, Director of Planning and Development – Present
Shaun Logue, Town Planner – Excused

Mr. LoChiatto opened the meeting at 7:30 pm. Ms. Gogumalla replaced Ms. Prendergast.

MINUTES:

- Mr. McLeod motioned to approve the January 31 minutes. Ms. Post seconded. Passed 5-0-1. Mr. LoChiatto abstained.

CORRESPONDENCE:

- Request for a building permit on a private road, lot 25-E-401 Abbott Road. Board discussion: Variances have been received, and access should not be blocked during construction. Mr. McLeod offered to recuse himself if the Board requested as he is a friend of the owners, though he stated it is a routine request. Mr. McLeod motioned to request input from the police, fire, and highway safety and the applicant provide plans to ensure that there is a through traffic way at all times. Ms. Post seconded. Passed 5-0-1. Mrs. Crisler abstained;
- Letter from the RPC regarding Peter Griffin's appointment;
- Information regarding a "Is Mixed-Use the Right Idea for Southern NH?" conference;
- Memo from David Sullivan regarding a request for support of CTAP grant application. Board discussion: Funding for the project. Mr. LoChiatto read the description of the program. Board discussion: Neighboring town's impact fees, the number of Windham certificate of occupancies has been consistent. Mr. McLeod motioned that the Board support the CTAP application as consistent with our Master Plan and as a sound planning opportunity in the face of I-93 expansion that also allows for economies of scale by combining three smaller projects into one given that we recommend that the Board of Selectmen authorize the release of the \$4000 for the project. Ms. Post seconded. Passed 6-0.

BOND:

- McIntosh Hollow, new bond for \$253,586.40. Discussion with Mr. Turner: Escrow agreement needs to be signed, and add \$30,000 to the bond for the cistern.

CORRESPONDENCE (continued):

- Letter from Attorney Mason requesting to continue the Willows Site Plan to February 21. Mrs. Crisler motioned to grant the request. Mr. McLeod seconded. Passed 6-0. Mr. Turner suggested that site plan and subdivision regulations be discussed at the meeting on the 21st;
- Letter from Attorney Campbell regarding the Elderly Housing Ordinance. Board discussion: Releasing the document to the public.

OLD/NEW BUSINESS:

- Mrs. Crisler stated that the NH Orchard Society is having their annual conference on February 24 and 25 at the Crown Plaza;
- Deliberative session will be this Saturday (February 10), and the school meeting is on Friday (February 9) at the Golden Brook School;
- Selectmen have been having discussions on how to handle trash in the future with the Transfer Station manager. The Selectmen will be having field trips to other towns transfer stations;
- The school plans are just about ready for submission for the subdivision plans, and the road is on track.

Mrs. Crisler motioned to adjourn. Mr. McLeod seconded. Passed 6-0. Meeting adjourned at 8:15 pm.

These minutes are in draft form and have not yet been reviewed and approved.
Respectfully submitted, Nancy Charland