

## PLANNING BOARD MINUTES

June 28, 2006

### ROLL CALL:

Phil LoChiatto, Chairman – Present

Nancy Prendergast, Secretary – Present

Ross McLeod, Regular Member – Present

Neelima Gogumalla, Alternate – Not Seated

Rick Okerman, Alternate – Present

Alan Carpenter, Selectmen Alternate – Excused

Ruth-Ellen Post, Vice Chairman – Present

Walter Kolodziej, Regular Member – Excused

Pam Skinner, Regular Member – Present

Steven Griffis, Alternate – Excused

Margaret Crisler, Selectmen Member – Present

### STAFF:

Al Turner, Director of Planning and Development – Excused

Rebecca Hebert, Town Planner – Present

*Mr. LoChiatto opened the meeting at 7:30 pm. Mr. Okerman replaced Mr. Kolodziej.*

### MINUTES:

- Mr. McLeod motioned to approve the June 21, 2006 minutes. Mr. Okerman seconded. Passed 6-0-1. Mrs. Crisler abstained;
- Mr. McLeod motioned to approve the June 3 site walk minutes. Ms. Prendergast seconded. Passed 5-0-2. Mr. Okerman and Ms. Post abstained;
- Mr. McLeod motioned to approve the June 7, 2006 minutes. Ms. Post seconded. Passed 4-0-3. Mrs. Crisler, Mr. Okerman, and Ms. Post abstained.

### OLD/NEW BUSINES:

- Town Day on July 2;
- Historic District Commission met to discuss the Village Center District and Town Pound;
- Rebecca Hebert is co-chairing the Village Center / Downtowns and Community Vitality CTAP working group for the I-93 widening project

*Mr. Okerman stepped down and Mr. Kolodziej joined the Board.*

### CAPITAL IMPROVEMENT COMMITTEE:

Discussion: One Planning Board member should be on the committee for two years to help train the new member, Ms. Post and Ms. Skinner volunteered for the CIP Committee, Ms. Jortberg should be called and a notice placed in the Windham Independent to advertise citizen volunteers for CIP appointment, Mrs. Crisler will talk to the Selectmen, the School Board should be contacted about a CIP appointment, staff should send out requests for CIP to department heads and schedule the kick off meeting.

### WORKSHOP TOPICS:

- July 19 – Big box zoning and impact fees for recreation and municipal services
- August 9 – HB 1508 contact the Local Government Center for information regarding the process for vesting site plans and subdivision applications
- August 23 – NHDOT discussion of roundabouts and traffic calming methods
- August 30 – Gas stations / expedited site plan review process
- Other workshop topics that could be discussed throughout the year include: zoning amendments, fence ordinance, elderly housing, source water protection, green building, updating the subdivision and site plan regulations, identifying areas in Town that might need re-zoning, sign regulations, and master plan implementation.

Discussion: July 21 minutes. Mr. McLeod motioned to reconsider the July 21 minutes. Ms. Skinner seconded. Passed 7-0. Mr. McLeod motioned to approve the July 21 minutes as amended. Ms. Prendergast seconded. Passed 6-0-1. Mrs. Crisler abstained.

Mr. Kolodziej motioned to adjourn. Ms. Skinner seconded. Passed 7-0. Meeting adjourned at 9:10 pm.

These minutes are in draft form and have not yet been reviewed and approved

Respectfully submitted, Nancy Charland