

**PLANNING BOARD
WORKSHOP MINUTES
OCTOBER 27, 2004**

ROLL CALL:

Lee Maloney, Chairman – Present
Ross McLeod, Secretary – Excused
Pamela Skinner, Regular Member – Excused
Bruce Breton, Selectmen – Present

Nancy Prendergast, Vice Chairman – Present
Walter Kolodziej, Regular Member – Present
Phil LoChiatto, Regular Member – Present
Chris Doyle, Selectmen Alternate – Excused

OTHER ATTENDEES:

Al Turner – Director of Planning & Development
Rebecca Way – Planning & Development Office
Nancy Colbert – Taintor and Associates

Ms. Maloney opened the meeting at 7:00 pm.

CORRESPONDENCE:

- “A Guide to Legislative Advocacy for Local Officials” booklet from the Local Government Center/NHMA.
- “Strengthening New Hampshire Communities Initiative” from UNH Cooperative Extension.
- “2005 Watershed Assistance Grants” information packet and letter from NH DES.
- Fire Dept. Deputy Messier: Fire Department response times.
- “Listening Session for Statewide Transportation Business Plan” notice from RPC.
- “RPC News and Notes, October 2004” from RPC.
- Community Technical Assistance Program meeting (Oct.28 in Derry) for I-93, from NH DOT.
- Letter from staff to Rapala Development LLC concerning 150 Haverhill Road.
- Letter from Rapala Development LLC to staff concerning 150 Haverhill Road.
- Letter from Sam and Jean Nassar, 52 Searles Road concerning wording of the Orchard Blossom Estates Conservation documents. Motion by Mr. Breton to approve as a minor change the request of the applicant to change the conservation easement to open space restrictions. Seconded by Ms. Prendergast. Passed 5:0.

ROAD BONDS

- Lamplighter #7; accept site bond of \$2,901.60. Ms. Prendergast motioned to accept. Mr. LoChiatto seconded. Passed 5:0.
- Lamplighter #8; accept site bond of \$49,419. Ms. Prendergast motioned to accept. Mr. Kolodziej seconded. Passed 5:0.

Mr. McLeod joined the meeting.

- Hadleigh and Blackburn Roads; total bond release of \$87,500. Ms. Prendergast motioned to grant. Mr. Kolodziej seconded. Passed 4-0-2; Mr. Breton and Mr. McLeod abstained.
- Flat Rock Road; partial bond release of \$41,680. Mr. McLeod motioned to grant. Ms. Prendergast seconded. Passed 5-0-1; Mr. Breton abstained.

MINUTES:

- Mr. LoChiatto motioned to approve the October 20, 2004 minutes. Seconded by Ms. Prendergast. Passed 5:0:1; Mr. Kolodziej abstained.
- Mr. Kolodziej motioned to approve the October 13, 2004 minutes. Seconded by Mr. McLeod. Passed 5:0:1; Mr. LoChiatto abstained.

OLD/NEW BUSINESS:

- CIP update.

PUBLIC MATTERS:

Master Plan Update

Nancy Colbert, Taintor & Associates: Windham Master Plan 2005 Draft submitted for review; general discussion of the document; next meeting is Nov 10 7:00 workshop.

Ms. Skinner joined the meeting.

OLD/NEW BUSINESS (continued):

- Site Plan Regulations Section 1310 (Village Center) language update. Public Hearing for the proposed section to be November 17, 2004 at 7:00 p.m. Discussion: process; conceptual meeting on October 28; build-out characteristics; lot characteristics; traffic study.

Motion to adjourn by Mr. LoChiatto, seconded by Mr. McLeod. Approved 7:0. Meeting adjourned at 8:15 pm.

These minutes are in draft form and have not yet been reviewed and approved.
Respectfully submitted, Ross McLeod.