

**PLANNING BOARD MINUTES
NOVEMBER 12, 2003**

ROLL CALL:

Ross McLeod, Chairman – Present	Wayne Morris, Vice Chairman – Present
Lee Maloney, Secretary – Present	Walter Kolodziej, Regular Member – Excused
Nancy Prendergast, Regular Member – Excused	Pam Skinner, Regular Member – Present
Roy Dennehy, Alternate – Present	Phil LoChiatto, Alternate – Present
Chris Doyle, Selectmen Alternate – Present	Bruce Breton, Selectmen, Alternate - Present

Mr. Dennehy replaced Ms. Prendergast on sent the Board Mr. LoChiatto replaced Mr. Kolodziej on the Board.

Mr. Morris opened the meeting at 7:30 pm.

Correspondence:

- DOT Traffic Light Study from Center School to Hill Top.
- Main Streets Program: December 9th workshop scheduled.

Road Bonds:

Lancelot Road - Ms. Maloney motioned to approved partial release of road bond for Lancelot Road in the amount of \$7,430 retaining \$3250. Mr. Breton seconded. Passed 5-0-1 (Mr. Dennehy abstained)

Beacon Hill Road - Discussion of Beacon Hill Rd. paint striping. Developer fulfilled obligations to Town and Town subcontracted to have road striped. Ms. Maloney motioned to approve total release of road bond in the amount of \$1,680 for Beacon Hill Rd. road striping. Ms. Skinner seconded. Passed 6-0.

Zoning Amendments

The Board discussed final revisions to the following zoning amendments:

Elderly Housing no change from previous discussion on zoning;

Public School Impact Fees change in section 715.3.1 & 715.3.3 ad “or entity after person in first line of section otherwise no change from previous meeting zoning hearing;

Vernal Pools: 50’ buffer and added requirement to indicate a “no-cut buffer” on plan.

Signs - no change from previous meeting zoning hearing.

CMAQ Grant

The Board discussed a draft letter to Cliff Sinnott of RPC expressing support for the application for Congestion Mitigation Air Quality funding to underwrite construction of the Windham section of the Salem-Concord bicycle pedestrian path.

Ms. Maloney motioned to send letter to the RPC indicating the Planning Boards support behind the letter. Ms. Skinner seconded. Passed 7-0.

Other Business

Discussion of consultant interviews for 2005 Master Plan Development. Mr. McLeod motioned that Selectmen pursue contract negotiations with Taintor and Associates for development of 2005 Master Plan based on their presentation of clearly defined deliverables, their presented capabilities with respect to traffic; the actual writing of the MP based on Planning Board review, and their ability for price control.

Mr. Dennehy motioned to adjourn. Mr. McLeod seconded. Passed 7-0. Meeting adjourned at 9:55 pm.

These minutes are in draft form and have not been submitted for approval.

Respectfully submitted, Lee Maloney, Secretary Windham Planning Board