

**PLANNING BOARD WORKSHOP MINUTES
JULY 30, 2003**

ROLL CALL:

Ross McLeod, Chairman – Present	Wayne Morris, Vice Chairman – Excused
Lee Maloney, Secretary – Excused	Bruce Breton, Selectmen Alternate – Present
Walter Kolodziej, Regular Member – Excused	Nancy Prendergast, Regular Member – Present
Pam Skinner, Regular Member – Present	Roy Dennehy, Alternate – Present
Christopher Doyle, Selectman Member – Present	John Barry, Alternate – Excused

OTHER ATTENDEES:

Windham Planning & Development: Al Turner, Walter Warren

Mr. McLeod opened the meeting at 8:05 p.m. Mr. Dennehy replaced Mr. Kolodziej on the Board.

ROAD BONDS:

- Hancock Road, final release \$8,875. Ms. Skinner motioned to approve. Mr. Dennehy seconded. Passed 4-0.
- Beacon Hill Road. \$1,160 remains to re-stripe road. Tabled until next meeting. Chairman requests that members consider whether or not to stripe.

CORRESPONDENCE:

- Voices of Communities Experience Rapid Change;
- Soil Field Day;
- NNECAPA Conference; Linking Resources: Natural, Social & Built;
- Letter from Mr. Turner regarding Water Quality and Quantity Actions;
- Property Transfer: Ingersoll Family Trust to Society for the Protection of NH Forests.

PUBLIC MATTERS:

Planning Board Goals & Objectives

Discussed goals and objectives to be accomplished this year and assigned each workshop dates. Goals include pursuing Master Plan, Elderly Housing, Signs, Open Space, Rezoning and Impact Fees. Elderly Housing and Signs is scheduled for discussion at the August 13 workshop. Master Plan is scheduled for September 24 and October 8. Impact Fee workshop scheduled for September 10.

Process for Master Plan is moving forward. RFP's are in process; expecting replies within 6 weeks.

Discussed status of Economic Development, ceremony at the McDonalds grand opening, and Mr. Dennehy's near death experience on Route 111 near the Dunkin Donuts. Mr. Turner suggested that Mr. Dennehy write a letter to the Selectmen regarding his situation. *Mr. Doyle joined the board.*

Discussed the postponement of tonight's workshop with the ZBA; rescheduled for August 27. Staff will draft a letter to ZBA identifying the following points to be discussed: ZBA presentation of duties, Variance requests, what PB can do to help ZBA, 5 year history with ordinance changes, criteria for decisions, and discuss Hadleigh Woods elderly housing variance request.

New website has Master Calendar for scheduling meetings so as to avoid conflict. *Mr. Breton joined the board.*

Discussed rezoning areas of route 111. Set for August 13 workshop.

Storm Water Management Plan has been approved by the Board of Selectmen.

Discussed Impact Fees. Information required by recreation committee in order to proceed with Recreational Impact Fee Ordinance. Ms. Prendergast will work with staff and forward request of information to recreation committee via Mr. Breton. Impact Fee workshop scheduled for September 10. Mr. Hohenberger will be invited to attend the September 10 workshop to discuss progress on Impact Fee Ordinances for schools and public safety.

Discussed CIP dates – TBD.

Mr. Doyle motioned to adjourn. Ms. Skinner seconded. Passed 6-0. Meeting adjourned 9:10 pm.

These minutes are in draft form and have not been submitted for approval.

Respectfully submitted, Nancy Prendergast