

Windham Local Energy Committee

Meeting Minutes

September 13, 2010

Bartley Building Meeting Room

Called to order: 6:30 PM

Members Present: Joshua Hebert, Jim Herbert, Doug Wolf, Tom Barstow, Neelima Gogumalla, Dianna Fallon

Members Excused: Rick Okerman, Allan Barlow, the Chair appointed Neelima Gogumalla to sit for Rick Okerman

Attendees: None

Items for Discussion

1. LEC mission statement, goals and objective, by-laws

The LEC mission statement, goals and objectives are listed in the by-laws approved by the selectman as they were establishing the LEC as a town committee. The committee reviewed the by-laws in order to understand and validate the role assigned to the committee and to flush out action steps to accomplish those goals.

First Steps:

- The committee will use the goals and objectives listed in the by-laws for the first year
- The goals listed in the by-laws will be published on the LEC website. As action steps are developed they will be added.
- Website design, Josh and Jim will build a website and then link to the town website. This will give us more space to provide community education and information on the Energy Committee. Newsletter, hints and tips, water resource protection and retention

2. Matching Funds for future Grants application

Doug presented an overview of the CIP process. Neelima has the application which is due September 16, 2010. Energy Committee would ask for funding to prepare for upgrades. We can apply for \$50,000. The question is we have not had the analysis of the buildings yet but we know we are going to have expenses in relationship to upgrades for the historic buildings base on priorities. No additional money will be available through the EECBG at least for 2010. Doug will put together a draft proposal and send to the committee. We do not have firm numbers but we can get our agenda and purpose in front of the committee. CIP meeting is Sept. 22, 2010, Wednesday. Doug will present to the CIP. We would need to give a short presentation. See attached for proposal.

- LEC Conference – attendees shared information with those that could not attend
- Windham Historical building tour. See minutes from that meeting.
 - Building and Planning Department
 - Town Hall
 - Armstrong Building/Cable Studio
 - Bartley Building/Administration
 - Senior Center
- Discuss committee's short term and long term priorities and establish working groups if necessary (this could include conservation, education, renewable, policy, etc.)
 - Renewable Energy Property Tax Exemption on the Town Warrant for March 2011 - NH RSA 72:61-72 -
<http://www.nh.gov/oep/programs/energy/RenewableEnergyIncentives.htm>
Action: Tom Barstow will follow up to find language and define the program better should the committee decide to move forward with a warrant article.

Old Business/New Business

Adjourn at 9 PM, motion by Neelima Gogumalla, second by Dianna Fallon

Note: These minutes are in draft form and have not been submitted to the Committee for approval.

Submitted for committee review by DKF