

**HISTORIC DISTRICT/HERITAGE COMMISSION
DECEMBER 11, 2002**

Present: T. Furlong, C. Pynn, and P. Schena

1. Review and approval November minutes

C. Pynn made a motion to accept the November minutes as corrected for a typographical error. T. Furlong seconded the motion. The November minutes were accepted by unanimous vote.

2. Proposed Senior Center Expansion - Barbara Coish

Barbara Coish attended the meeting to discuss conceptually a proposed expansion of the Senior Center. Ms. Coish described the addition of a large rectangular meeting room to be built perpendicular to the existing structure on its west side. She also discussed several potential renovations including the replacement of windows and a possible upgrade of the building's roof.

T. Furlong made a motion that the HDC approve the initial building concept and support posting a warrant article to use the Senior Center Building CRF to fund the addition and renovation. P. Schena seconded the motion. The motion was accepted by unanimous vote.

3. Report on Planning Board Workshop: Historic District Commission Ordinance Amendment and Windham Depot Historic District

P. Schena reported on the results of the 13 November Planning Board workshop. Specifically he noted, regarding the proposed HDC ordinance amendment, that the Board was supportive of the amendment and approved moving the amendment to public meeting with certain changes that reduced the Commission's discretion in certain respects including the use of synthetic materials in historic districts. He further noted that he was invited briefly to present on establishing a Windham Depot Historic District and reported that the Board was very receptive of the concept, agreeing to move the proposed new district to public meeting.

4. Report on Windham Presbyterian Church inspection

P. Schena briefly reviewed the Commission's inspection of the Windham Presbyterian Church addition and the Commission's approval of the construction.

5. Report on joint meeting with NH DOT

P. Schena reported on his attendance at a joint committee meeting which included representatives of the NH Department of Transportation and the regional office of the Environmental Protection Agency concerning mitigation issues related to the proposed expansion of I 93.

6. Review of draft 2002 Town Report

P. Schena presented a draft 2002 Town Report for consideration by members of the Commission. T. Furlong made a motion to accept the draft 2002 Town Report. C. Pynn seconded the motion. The 2002 Town Report was accepted by unanimous vote.

7. Discussion on historic markers program

P. Schena presented as draft outline for the establishment of a historic marker program. The Commission agreed to consider a marker program to be administered by the Heritage Commission. P. Schena agreed to discuss the marker program with A. Turner and D. Sullivan to solicit opinions and advice.

8. Follow-up on Indian Rock

At the Commission's November meeting, C. Doyle agreed to investigate ownership of Indian Rock and report on the matter at the December meeting. This issue was tabled due to Mr. Doyle's absence.

9. Presentation and discussion of correspondences and/or other new issues

The following issues were also addressed at the meeting:

P. Schena advised on a meeting to be held on 12 December at 4:00 PM with representatives of the engineering firm working on a plan for the reconstruction of the Castle Hill Bridge. He noted that he planned to attend the meeting and invited other Commission members to do so subject to their availability.

P. Schena reported on a conversation he had with D. Sullivan concerning the Bartley House interior staircase. Specifically, Mr. Sullivan explained that the stairs would need to be rebuilt or a second staircase would need to be added to the exterior of the building in order to conform to building codes. The Commission discouraged any expansion that would include an exterior staircase and requested that the existing stairs be rebuilt and all architectural details and period materials be reused on the reconstructed stairs.

A. Barlow attended the meeting and explained that the Bartley House main entry door would need to be replaced. The Commission suggested that the town review door styles in wood and steel and select a door style consistent with the historic nature of the building. Given Mr. Barlow's attendance, C. Pynn again expressed concern with the broken window muntins in the second floor Town Hall meeting room.

The Commission agreed to continue meeting on the second Wednesday of each month during January and February, 2003.

10. Review of plan/project submissions

The Commission reviewed the Del Pozzo Subdivision (7-A-1100), Tremblay Subdivision (21-G-300), and Mesiti Subdivision (7-A-694) projects and prepared remarks on each for submission to the Planning and Zoning Board.

There being no further business to come before the Commission, the Meeting was adjourned at 5:50 PM.

Respectfully Submitted,

Patrick J. Schena
Chairman, Historic District/Heritage Commission



