

Windham Economic Development Committee

Strategic Planning Sub-Committee

Meeting Minutes Thursday April 28, 2011

DRAFT

PRESENT: Al Letizio, Ralph Valentine, Phil LoChiato, Jay Yennaco

Meeting called to order at 7:35.

Phil was welcomed to the Sub-Committee as a new member

Motion by Al second by Phil to accept the minutes of Feb. 8, 2011. Vote 2-0-1  
Phil Abstaining.

Jay arrived at about 7:45

Formatting of the plan was discussed, 2 having been presented by the Chair. Format one was chosen with a change of orientation from landscape to portrait.

Initial discussion took place regarding the extent that the WEDC would be involved in Chamber of Commerce events. While we recognize that certain of our goals involve outreach and support of existing businesses, it is important that the WEDC role be one of support through participation, but not responsible for organizing and planning.

Discussion then ensued regarding the details of the plan. Several minutes was spent on the Cost of Services Study and the role it would play going forward. Al will follow up the discussion by filling in the details for Goal 1.

Further discussion took place on goals 2 thru 7, with much progress made on filling out the details of those goals. The Chair will fill out goal sheets 1 thru 7.

Al excused himself from the rest of the meeting at 8:35.

The plan is to present the first draft to the Committee at the May 13, 2011 meeting.

Motion by Jay, second by Phil to adjourn at 8:50, motion passed 3-0.

The next meeting shall take place on Friday May 6, 2011 at the offices of AJ Letizio.

Respectfully Submitted,

Ralph Valentine