

WINDHAM ECONOMIC DEVELOPMENT COMMITTEE  
Minutes – Draft  
Windham Community Development Department Conference Room  
November 11, 2011

Present: Chairman Bob Young; Members, Ralph Valentine, Al Letizio, Jr., Sy Wrenn (Planning Board), Paul Gosselin, Jay Yennaco, Bev Donovan (GSCC), Laura Scott (Community Development Director)

Excused: Sally D'Angelo, Kathleen DiFruscia; Phil Lochiatto

Election of Officer- Secretary: A motion was made by Paul Gosselin, seconded by Jay Yennaco to "Rotate the secretary position until the time that the EDC Board positions are filled and a permanent Secretary is appointed." Approved 7-0-0

Review & Adoption of October 14 Meeting Minutes: A motion was made by Sy Wrenn, seconded by Bev Donovan to approve minutes of the October 14<sup>th</sup> meeting." Approved 7-0-0

Design Review Regulations Process Review & Action Plan: Discussions were held relative to the draft Design Review document that the EDC presented to the Planning Board. Much discussion surrounded how the application of certain design review regulations could affect the finished cost of commercial projects and potentially discourage development in Windham. The Board discussed how preparing a mock design and comparing the costs of the design with and without the application of the Planning Board's new Design Review Regulations to compare the difference in costs. Next steps discussed were to review the next Planning Board draft and schedule the next meeting to review.

Discussion relative to Strategic Planning Goal - #4:

How are we working toward the goals expressed in #4?

- Attending Board Meetings (Planning Board in Particular) and providing input regularly.
- Sy Wrenn and Laura Scott provided handouts with details of relevant issues being discussed by Boards and discussion ensued following how the EDC should be offering input on these current topics. Chairman Young asked how we would remain proactive on addressing issues on a long-term basis and discussions occurred relative to this question. Should our Board provide input as members of the audience at Town Board meetings or as an EDC Board via Subcommittee or via joint meetings with each board?

How can we do more toward Goal #4?

- Motion made by Paul Gosselin "to allow standing subcommittees to speak on behalf of entire EDC," seconded by Jay Yennaco. Motion fails 1-5-1
- Motion made by Al Letizio, Jr. "to allow current EDC Design Review Subcommittee to speak on behalf of the EDC relative to current design Review Regulations at meetings." Second by Bev Donovan. Motion Passes 7-0-0.
- Al made a motion to "ask EDC to schedule joint meetings to be scheduled with Board of Selectmen, Planning Board and Zoning Board of Adjustment," seconded by Paul Gosselin. Motion Passes 7-0-0

- Motion by Sy Wrenn “ for WEDC create a subcommittee to address the Zoning Ordinance Amendments being discussed as appropriate for 2012 Town Meeting”, seconded by Bev Donovan.
- Motion made by Sy Wrenn to amend the motion to “for WEDC create a subcommittee to address the Zoning Ordinance Amendments being discussed as appropriate for 2012 Town Meeting and to allow that subcommittee to speak on behalf of the WEDC at Planning Board Meetings provided that the Subcommittee notifies the entire Board of positions to be taken” seconded by Al Letizio, Jr. Motion fails 3-3-0.
- Original Motion made by Sy Wrenn to amend the motion to “for WEDC create a subcommittee to address the Zoning Ordinance Amendments being discussed as appropriate for 2012 Town Meeting.” Motion passes 4-2-0
- Ralph and Bev have volunteered to be a part of the new Subcommittee. Chairman Young indicated that he would poll the Board to see if outers would be interested.

TRC Update: No update needed.

Selectman Planning Board Updates: Sy Wrenn circulated a memo providing updates on issues.

Inquiry Form the Public : Re Electric Utility: This issue was tabled until the next meeting.

Community Development Department & Chamber Decision Items: Laura Scott provided an update on budget presentation and other items involving Community Development.

Other Business: Bev Donovan asked for clarification on details on Chamber items. Is it the WEDC or the Community Development Department taking the lead on the Business Expo. The clarification is that the department

Motion to Adjourn: Made at 9:32 AM by Ralph Valentine, seconded by Sy Wrenn. Approved 6-0-0