

**Minutes**  
**Windham Cable Advisory Board Meeting**  
**March 9, 2006**

**Members Present:** Chair, Margaret Case; Vice Chair, Leo Hart; Greg Cappiello; Mary Griffin; J. Gross; Alan Shoemaker; Dave Unger; and Cable Coordinator Jim Daddona.

**Excused:** John Alosso, Alan Carpenter.

**Guests:** Douglas Faria, Edvance Technology Design, Inc.; Daniel Bisson, Team Design, Inc.; Barbara Coish, Windham School Board Member; and Terry Bullard, Windham School District Director of IT.

Margaret brought the meeting to order at 7:05 p.m., and introduced Edvance Technology Design, Inc. Principal Douglas Faria, who is outfitting Windham's new high school for TV production and operation, to include a studio, editing room, and control room similar to the setup in Salem.

Margaret provided an historical perspective of PEG operations. For schools, video operation would need to be accessible from the outside. Once we get the Windham high school video operation on line, it will replace the Salem channel. The cable board studio could help train Windham High School video students in technical capabilities, which would allow us to get a pool of volunteers in the future. Conversely, students could come over to the studio and add to the student volunteer pool we have now. And, town affairs that go on in the new high school would need covering.

Mr. Daniel Bisson of Team Design Inc offered to work with us in arranging for storage space in the new high school. The school could provide the cable coordinator storage space. It was hoped that the high school would eventually be sufficiently equipped that our cable equipment might not be needed, but it was agreed that storage space would be valuable in any case.

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Mr. Bisson showed the Board a set of drawings which would include hardwire 4" conduit connections from the school studio to the auditorium, lecture hall, gym, and library as major access points, as well as wireless coverage throughout the area. He asked for the assistance of someone in our cable operation to help locate camera, intercom, sound and lighting connections within these areas. It was decided that Jim Daddona will be available to do this. Mr. Faria commented that Adelphia representative told him he couldn't guarantee Comcast would provide cabling internal to the building at cost. J. Gross recommended the use of fiber, an underground hookup for aesthetic purposes, and extending a connection to the police station.

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Barbara Coish asked if the Cable Board would ponder the use of the grant money for cable support to the school's video facility, and the Cable Board said the request would be taken under consideration.

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The guests were excused, and the meeting continued.

Approval of the minutes of the meeting of Jan 12 were moved by Leo, seconded by Mary, and unanimously approved. The Financial report was also reviewed.

The Board expressed appreciation for the letter Leo wrote on behalf of the Board to the FCC relevant to their Notice of Proposed Rule Making regarding establishment of a national franchise. The letter gave rationale as to why the Board took issue with a number of the points raised in the Notice. A similar note of concern was sent by the Town to appropriate elected officials, and it was agreed that efforts to gain further exposure of this concern would be pursued, including the possibility of a documentary that outlines the issue. After further discussion, the Board agreed to ask Verizon to meet with us regarding their ongoing activity in Windham as it affects the interests of our Town.

Margaret stated that Adelphia was inquiring about the PEG Access Grant. She will look into the documentation that supports the pass through.

J. Gross commented about over modulation of the audio coming out of a recent Town meeting, the lighting in the planning room, and the status of video production equipment that has already been approved. It was agreed that J. Gross will purchase some of these items, and Jim Daddona will look into the other concerns.

There being no further business, a motion to adjourn was made by Dave Unger and seconded by Leo Hart. Approved unanimously.

Respectfully Submitted,

Alan Shoemaker  
Secretary

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