

Town of Windham
2007 Capital Improvement Program Subcommittee

CIP Subcommittee Meeting Minutes
November 2, 2006

ROLL CALL: Pam Skinner, Planning Board Member, Chairperson – Present
Ruth-Ellen Post, Planning Board Member, Vice-Chairperson – Present
Jack Merchant, Community Member – Present
Marcia Unger, Community Member, Secretary – Excused
Galen Stearns, School Board Member – Present
Beth Valentine, Alternate School Board Member – Present
Roger Hohenberger, Selectmen – Present
Dennis Senibaldi, Alternate Selectmen Member - Excused
Bruce Breton, Community Member – Present

Ms. Skinner called the meeting to order at 7:10 PM in the Planning and Development Room.

OLD BUSINESS:

1. Minutes: Motion made by Mr. Hohenberger to approve minutes of 10/19/06, seconded by Mr. Merchant, and approved 5-0-1 with Mr. Sterns abstaining.
2. The subcommittee updated the town tax valuation as follows:

Mr. Hohenberger reported the estimated valuation to be \$2,154,794,970. This figure was entered into the CIP appropriation chart for 2006-20014. A meeting with the NH Department of Revenue (DOR) takes place on November 3, 2006, at which time the tax rate will be set. The town's "rainy day fund" will also be discussed with the DOR.

3. The subcommittee was given a report of additional information requested from Administration and the Town of Pelham regarding the Castle Hill Road Bridge as follows:

Mr. Hohenberger reported on correspondence received from Pelham indicating that their Board of Selectmen would support this joint effort if no appropriations were required from the Town of Pelham. A response from Mr. Sullivan noted that this would nevertheless require a warrant article in both towns. Information will be sought from the Windham Planning Board regarding the status of developer's funds donated for this project, a prerequisite to securing state funding without additional town expense. State funding is available only through 2007.

The subcommittee reviewed classification for Castle Hill Road Bridge as follows:

Mr. Merchant reported that \$210,680 was the projected reimbursement planned last year; a \$270,475 expenditure is projected as a carry-over this year. Pending confirmation of the developer's donation, this project has no impact and therefore this item will be included in the CIP.

NEW BUSINESS

The subcommittee endeavored to finalize the spreadsheet date for presentation at the 11/08/06 workshop with the Planning Board.

The following were discussed without motions:

\$3,700 can be carried forward from '06 from road repairs on Marblehead Road because the expense was less than anticipated; \$48,000 is left over from that project but that amount has to go back to unexpended general revenue due to bidding structure. School Adequacy Grant may be lower than previously anticipated; DRA discussion tomorrow will clarify that. Cost of baler replacement (Transfer Station) can be split between '08 and '09; \$65,000 for repairs to Engine 3 (Fire Department) can be allocated as a CIP expense for '07 to delay replacement; \$250,000 can be allocated to new Middle/Elementary school facilities in '08 and \$400,000 thereafter. Regarding request for new ambulance (Fire Department), this item was ranked #1 by all six subcommittee members voting (Stearns, Hohenberger, Merchant, Skinner, Post, and Breton). One Subcommittee member voiced discomfort with funding two soccer fields next year and would like to discuss that further.

Motion by Mr. Hohenberger to allocate \$43,337 for a total of \$90,025 to CRP for ambulance purchase in '08 based in increased valuation, seconded by Mr. Breton, and passed 6-0.

Additional items were projected on the CIP spreadsheet, as shown as of this date, for discussion with the Planning Board on 11/8/06 and for further development.

Motion by Mr. Merchant to accept the spreadsheet as developed for '07, '08, and '09 with the intention to fund fire truck and Middle School as known expenditures and to fund Engine 3 amount in '07 as repairs to extend out its lifetime; seconded by Mr. Hohenberger; and passed 6-0.

Subcommittee members were reminded that the deadline for write-ups for final presentations is November 26, the Sunday after Thanksgiving.

The meeting was adjourned at 9:00 PM (motion by Mr. Hohenberger, second by Ms. Post, passed 6-0).

Respectfully submitted, Ruth-Ellen Post 11/5/06.