

CIP Subcommittee Meeting Minutes

October 25, 2004

ROLL CALL: Lee Maloney, Planning Board Member – Present
Walter Kolodziej, Planning Board Member – Present
Suzanne Jortberg, Citizen Member – Present
Marcia Unger, Citizen Member – Present
Bev Donovan, School Board – Present
John Hollinger, School Board – Excused
Roger Hohenberger, Selectmen – Present
Galen Stearns, Alternate Selectmen – Present
Jack Merchant, Citizen Member – Present

Ms. Maloney called the meeting to order at approx. 7:08 PM in the Planning and Development Room.

MINUTES: It was proposed that the minutes of the October 21, 2004 meeting be considered at the next meeting to allow the members time to review them before voting on their approval.

OLD BUSINESS: None

NEW BUSINESS: Ms. Maloney stated that she sent a request to Al Turner for the CIP subcommittee to meet with the Planning Board regarding the CIP requests this year. Mr. Hohenberger commented that the Board of Selectmen and the School Board will need the CIP requests before their warrant article planning can take place. Mr. Hohenberger also stated that the CIP subcommittee should ask the Planning Board to update the impact fees to reflect contributions that are going to be required with regard to the high school. However, since the high school bond will not appear within the CIP, no increase should be shown for this year. Traditionally, voters have voted on any requests to increase the impact fees.

At 7:15 PM, the CIP subcommittee continued the classification process whereby each member gives each CIP request a class coding in terms of prioritization. The rankings are then averaged to arrive at an overall ranking. The following changes were proposed and agreed upon: (1) Fire Dept.'s request for Engine 1 replacement of \$426,000 would be spread over two years, \$213,000 each year, for 2005 and 2006; (2) Fire Dept.'s request for Forestry Truck replacement of \$98,000 would be reduced to \$85,500 (based on cost of similar truck recently acquired by Pelham); (3) Selectmen's request for the Lowell Rd. Bike Path of \$127,000 would be split between 2005 and 2006 for \$5,000 and \$122,000, respectively (based on discussions during prior presentation); (4) Road Agent's request for roads of \$2,600,000 spread over the years 2005-2012 would be reduced to \$325,000 per year for the same time period; (5) Transfer Station's request for Facilities Improvements of \$400,000 in 2010 would be equally split at \$100,000 per year from 2005 to 2008. At 8:20 PM, the subcommittee began the task of inputting the ranked requests

into the 2005-2012 CIP spreadsheet. Requests ranked between 1.00 and 2.99 were addressed thus far.

The meeting was adjourned at 8:46 PM (motion by Mr. Kolodziej, seconded by Ms. Donovan).

These minutes have not been approved by the CIP subcommittee.

Respectfully submitted, Suzanne Jortberg 10/26/04