

SELECTMEN'S MEETING MARCH 30, 1998

MEMBERS PRESENT: Douglass Barker, Charles McMahon, Carolyn Webber, Margaret Crisler and Galen Stearns. David Sullivan, Town Administrator, was also present. Meeting commenced at 7:00 pm.

NON-PUBLIC SESSION: Mr. McMahon motioned to go into non-public session in accordance with RSA 91-A:3, IIa. Ms Webber seconded. Roll Call Vote - all members - yes. The Board, Chief Lipe and Mr. Sullivan were in attendance. Subject was personnel. Chief Lipe recommended that FF Jay Moltenbrey be promoted to Lieutenant. Mr. McMahon motioned to promote Jay Moltenbrey to Lieutenant. Mr. Stearns seconded. Passed unanimously.

Mr. McMahon motioned to hire Robert Porter as the part time custodian. Ms Webber seconded. Passed unanimously.

Mrs. Crisler motioned to grant a step increase to a department head. Ms Webber seconded. Passed unanimously.

PUBLIC SESSION: Public session commenced at 7:45 pm.

ANNOUNCEMENTS: Mr. Barker was acting chairman. He stated the meeting was slightly delayed due to Cable working under temporary conditions as they just moved into the Armstrong Building and wiring is not yet complete.

Mr. Barker stated that Mr. Turner has been advised that the traffic lights at Fellows Road and Route 111 will be installed by the end of May.

Mrs. Crisler brought an orchid called "Drum Beat" for display which is raised by her husband.

BOARD REORGANIZATION: Mrs. Crisler noted that over the past year, there have been several temper displays which are demeaning to the Board and a waste of time. She asked the Board to adopt a "No Temper Pledge" with each other and those coming before the Board. The Board agreed that this was covered in the Rules of Procedure and to abide by them Mr. Stearns motioned to elect Charles McMahon as Chairman of the Board. Mr. Barker seconded. Passed 4-1 with Ms Webber opposed. Mr. McMahon motioned to elect Douglass Barker as Vice Chairman. Ms Webber seconded. Passed unanimously. Mr. McMahon assumed the chairmanship.

SISTER CITY: Barbara Coish told the Board that she and Bruce Flanders just returned from a 10 day visit to Windham's Sister City, Suzdal, Russia. She told the Board that they took various items including some medical supplies. Visitors are expected from Suzdal this summer. Also, in 1999 Suzdal is celebrating their 975th birthday and hope to have a contingent from Windham to participate in the celebration.

FIRE DEPARTMENT: Chief Lipe stated that the Board of Selectmen agreed with his recommendation to promote Jay Moltenbrey to Lieutenant. A pinning ceremony was scheduled for this evening, however due to an emergency response it will have to be rescheduled.

COMMUNICATION SUMMIT: The purpose of this session was to discuss the radio communications needs of the public safety departments, particularly in terms of the "Voter System" and

where additional receivers can be located. Fire Chief Lipe began the discussion. He introduced the persons working on this issue: Police Chief Moeckel, Planning Director, Alfred Turner, Alan Winsor, Technical Committee, Ray Barden, President of R & R Communications and Jim Robinson, Radio Specialist. Chief Lipe explained that there are dead spots throughout the Town where their portable radios have difficulty communicating. With the installation of the tower on Jenny's Hill some areas were resolved, however problems still exist in about 25% of the Town. The proposed solution is to install voter systems, satellite receivers, in areas of concern. He proposed that the first system be installed in the vicinity of Middle School. They would then evaluate it's effectiveness and decide where other systems may be required. They feel one will definitely be required on the west side of town, however, the site is still to be determined. Chief Moeckel stated that both the Police and Fire Departments have put \$8,000 in their budgets for this item and they have obtained a grant to help with the costs. With the \$16000 in the budget and the grant monies, there is sufficient funding for two sites with each having an individual antenna for the police and fire departments. The Board discussed various matters including time frame of completion of first and second phases - both sites should be installed and evaluated by Labor Day and if additional sites are required, they will be addressed at the budget sessions for the 1999 budget. Mrs. Crisler moved to waive the bid process and move forward with the Voter System to be contracted to R & R Communications. Mr. Stearns seconded. Passed unanimously.

TELEPHONE SYSTEM: Mr. Barker stated that Mr. Sullivan, Chief Moeckel and he have been working on updating and connecting town office telephones. The Police Station is having a new system installed and then the system will be wired to the Town Hall and eventually to the Fire Station and Building Department. Mr. Sullivan suggested using the conduits for the Armstrong Building. Mr. Barker motioned to waive the bid process and award the contract for the telephone system to Alan Winsor of Telcon and to authorize expenditure of the necessary funds to connect the town offices with the police telephone system. Mrs. Crisler seconded. Passed unanimously.

The Board discussed further details of the project and thanked Mr. Winsor and the Technical Committee for their work.

POLICE COMMITTEE UPDATE: Chief Moeckel reported that the inside of the new station is almost complete. The jail cells, lockers, console and high density file system are still to be completed. There is still work to be done on the outside. Chief Moeckel stated that they hope to begin moving next Friday.

BOARD APPOINTMENTS: The Board discussed which committees they would be liaisons for the year. The appointment to the Cable Board will be further discussed at the next meeting.

Mr. Barker motioned to approve the following appointments:

CIP	Charles McMahan
CIP Alternate	Galen Stearns
Forest Management	Carolyn Webber
Forest Management Alternate	Margaret Crisler
Haz Mat District	Douglass Barker
Health Advisory	Charles McMahan
Highway Safety	Galen Stearns
Historic District Commission	Carolyn Webber
Historic Committee	Carolyn Webber

Nashua Reg. Solid Waste Alternate	Carolyn Webber
Planning Board	Margaret Crisler
Planning Board Alternate	Galen Stearns
Property Management Comm.	Carolyn Webber, Douglass Barker
Joint Loss Safety Committee	Douglass Barker
Welfare Overseer	Charles McMahon
Cemetery	Carolyn Webber
Road Agent	Galen Stearns
Fire Union	Margaret Crisler, Galen Stearns
Police Union	Charles McMahon, Galen Stearns
Municipal Union	Carolyn Webber, Galen Stearns
Housing Authority	Charles McMahon
Housing Authority Alternate	Carolyn Webber
Tech Advisory Committee	Margaret Crisler
Recreation Committee	Margaret Crisler
Re-Use Committee	Douglass Barker
Fire Safety Committee	Douglass Barker
Fire Station Plng Committee	Galen Stearns (will resign as Chair)

Mr. Stearns seconded. Passed unanimously.

LIAISON REPORTS: Mr. McMahon suggested eliminating this item from the agenda as all committees and boards have minutes of their meetings. Other members of the Board felt it should be retained but be brief and included with announcements. Mr. Sullivan will post a change to allow this change in the Selectmen's Rules of Procedure. Mrs. Crisler stated that the Easter Egg Hunt will be held on April 11th at 10 am at the Town Hall - the Easter Bunny will be present! Beach clean up day will be June 6th. Also for those persons wishing to put their boats into Cobbetts Pond, Recreation Committee will have specified weekends when they can do it free. If they require different arrangements, there will be a charge. Louise Peltz will handle this project. Mrs. Crisler reported that the Planning Board is working with the Community Stewardship Committee on Design Review. Also Castle Reach was discussed. Mrs. Crisler reported that the Technical Committee wished to have a workshop with the Board and they will plan each year for purchases that are required.

CONSENT AGENDA: Mr. Barker motioned to approve the minutes of March 12, 13 and 16th , the payrolls of March 24 and 31st and the manifest of March 30th. Ms Webber seconded. Passed unanimously with Mr. Stearns abstaining from voting on the minutes.

CORRESPONDENCE: Copy of a letter which was sent to the Public Works & Highways Committee in Concord by three of our representatives and others from the area urging the committee to consider as a top priority the widening of I 93 and moving this project up in the 10 year highway plan.

NEW BUSINESS: Margaret Crisler discussed with the Board members, their issuing licenses to sell guns. She recommended that they establish a procedure for approval of these licenses. It was agreed that Mr. Sullivan and Chief Moeckel will come up with a draft process for the Board's approval. Mr. Barker suggested that the speaker who spoke regarding volunteers at the NHMA Annual Conference be contacted to speak at the workshop Mr. Sullivan pointed out that the main point is to establish job descriptions for volunteers.

POLICE PISTOLS: Chief Moeckel told the Board that the Police Department has now been using the Beretta pistols for 7 years and they are showing some wear. Glock has offered to trade in our pistols and magazines along with an old revolver in turn for 16 brand new pistols with magazines for each pistol. Total cost to the Town would be \$184. New holsters would be needed for the Glock pistols and would cost \$86 each. The Police Association will contribute half of the cost of the holsters - total cost to the Town is \$784.00 which is available in the police budget. Mr. Stearns motioned to accept the recommendation of Sgt Occhipinti, as presented by Chief Moeckel, to trade in the pistols for new Glock pistols and purchase holsters with the Police Association paying one half the cost of the holsters. Mr. Barker seconded. Passed unanimously.

TOWN HALL ROOF: Mr. Sullivan told the Board that the roof on the Town Hall needs to be replaced. He has a quote from a local vendor for the work and recommended that the Board waive the bid process and award the bid to the local vendor. Mr. Barker moved to waive the bid process. Ms Webber seconded. Passed unanimously.

Mr. Barker moved to authorize Mr. Sullivan to contract with Steve Miers for the reroofing of the Town Hall for a cost of \$6,400. Ms Webber seconded. Passed unanimously.

DEPARTMENT HEAD WORKSHOPS: Mr. Sullivan gave the Board a memo stating that he would be scheduling a series of workshops over the next few months with the department heads to discuss important short and long term issues. The workshops would be scheduled on off Monday nights from the Board's regular meetings. The Board discussed whether to do this at their regular meeting or on off nights. After much discussion, it was agreed that these meetings would be on off nights, that the first meeting would be with the Town Administrator and that all parties would be given the agenda items in advance in order to allow for proper preparation.

TENTATIVE MEETING DATES: After discussion with the Board, Mr. Sullivan set the following meeting dates: April 6th No Meeting April 13th Regular Meeting April 20th Workshop with Dept Heads April 27th Regular Meeting May 4th` Workshop with Dept Heads May 11th Regular Meeting May 18th Workshop with Dept Heads May 26th Regular Meeting (TUESDAY) June 1st Workshop with Dept Heads June 8th Regular Meeting June 15th No Meeting

GRIFFIN PARK WORKSHOP: Mr. Sullivan told the Board that the Griffin Park Committee had requested a workshop meeting with the Board on May 18th at Searles School. The purpose of the meeting is to discuss a revised charge that they are drafting, removal of hazards at the farm and the Board's intentions relative to funding construction. The Board agreed to meet but to do it at their regular meeting on May 11th.

LOGS FROM CANOBIE LAKE: Mr. Sullivan told the Board that since the logs from the 1938 hurricane have been removed from Canobie Lake, he has received approximately twenty calls from persons interested in acquiring the logs. Mr. McMahon stated that the Canobie Lake Association will handle this and wishes to donate any funds realized to Griffin Park (a trust fund would be established). He thanked Major Debany of the National Guard and all other persons who assisted in removing the logs.

MARGARET CASE: Mrs. Case noted that the trailer has been removed from the Town Hall. Cable is now located in the Armstrong Building and wiring should be completed by the end of the week. They are also looking for a new spot for the camera. She also thanked everyone for helping with the moving of the studio. They are planning an open house in May.

TOM CASE: Mr. Case reported that the Rockingham Planning Commission had submitted a grant application for a sidewalk from Center School to Golden Brook School. This application has made one

cut and is still in the running. If approved, the Town will have to have 20% matching funds. Mr. Case will report on the Rockingham Planning Commission activities at the first meeting of each month.

NON-PUBLIC SESSION: Mr. Barker motioned to go into non-public session in accordance with RSA 91:3, IIc. Mr. Stearns seconded. Roll Call Vote - all members - Yes. The Board and Mr. Sullivan were in attendance. Subject was reputations.

The Board discussed a tenancy agreement and Mr. Sullivan will follow-up.

Mr. Barker motioned to adjourn. Ms Webber seconded. Meeting adjourned at approximately 10:40 pm.

Respectfully submitted,

Kathleen Davis
Secretary

NOTE: These minutes are prepared in draft form and have not been submitted to the Board for approval.

